



Technology Committee Meeting Agenda

Wednesday, December 14, 2022

12:30pm - 2:00pm

9-257A | <https://smccd.zoom.us/j/87404128596?pwd=d1dPRE5mQmNQSGZ5cEUrRHpveFRvQT09>

Agenda Item	Presenter	Time (min)	Notes
Welcome & TC Updates	Tri-Chairs	5	Tech item of interest to share?
Technology Refresh Update (Information/Discussion)	Ludmila Prisecar	15	<p>Inventory</p> <ul style="list-style-type: none"> • ITS inventory has not been completed yet, changes underway due to tech changes (desktop to laptop, etc). Laptop w/ dock is now preferred • Physical inventory check should be done by summer 2023 • Laptops can now be more easily managed, patches can be sent automatically <p>Types of Technology</p> <ul style="list-style-type: none"> • Reviewed types of labs, types of technology <p>Academic Computer labs</p> <ul style="list-style-type: none"> • ITS will provide list of types of labs, which need replacement, this is set to be done by Apr 2023

			<p>Fac/Staff Office technology</p> <ul style="list-style-type: none"> Dec. 2022 list of items needing replacement, 70% have been replaced, 45 units will be replaced by spring 2023 (additional 33%) <p>Special Use Items</p> <ul style="list-style-type: none"> Converted 13 spaces to multimodal capable, 4 spaces are in progress, expected to be completed by January 2023 6 rooms in B13 will be upgraded: 2 rooms on 2nd level and 4 on 3rd level, to multimodal spaces <p>Copiers and Printers</p> <ul style="list-style-type: none"> LP summarized ITS email on workstation printing changes, how to access these machines using new PaperCut system If there are problems accessing, ITS can support <p>Out of cycle replacement process LP summarized process to request replacement based on criteria (age, need)</p> <p>Refresh Communication This spring, April 2023 LP and ITS will provide a list of what needs to be replaced, what</p>
<p>Listing of Lab locations on campus (Information/Discussion)</p>			<p>Suggestion of using this format: https://collegeofsanmateo.edu/labs/</p> <ul style="list-style-type: none"> Discuss gathering key info items for each: contact info (bldng location, email, phone. Hours of operation, overview/description of the lab and resources provided
<p>TC Bylaws (Action)</p> <ul style="list-style-type: none"> Vote on changes to the Membership 	Tri-Chairs	40	<p>Specific action item: membership change to add VPA to voting member, move VPI and VPSS to resource members</p>

<p>dDEAC's Technology Workgroup (Information/Discussion)</p> <ul style="list-style-type: none"> • DE Gaps & Technology Tools 	<p>Tri-Chairs</p>	<p>20</p>	<ul style="list-style-type: none"> • Need to consider long term implications of some platforms, like Cidilabs • Consider maintenance req's of Canvas info from one semester to the next, DesignPlus can help maintain the institutional policies and procedures • Can TC rank the list in order of preference? Then ITS can use that info to help guide district priority • Consider developing a college-level list based on this list, are there items that are priorities on both lists?
<p>Closing Thoughts & Future Agenda Items</p>	<p>Tri-Chairs</p>	<p>10</p>	<ol style="list-style-type: none"> 1. Bylaws vote (Action Item) 2. Consider demos based on Technology Adoption Work Group document 3. Tech Inventory update (ITS) 4. Consider ranking list of tech platforms (adding a column for ranking)

For more information, please visit the [Cañada College Technology Committee website](#).