



Technology Committee Meeting Agenda - Wednesday, October 19, 2022

12:30pm-2:00pm 9-257A and via Zoom:

<https://smccd.zoom.us/j/87404128596?pwd=d1dPRE5mQmNQSGZ5cEUrRHpveFRvQT09>

Agenda Item	Presenter	Time	Notes
Welcome & TC Updates	Tri-Chairs	5 min	
Pilot software candidate: Class Zoom Alternative for Spring 2023	Guest Presenter Sagee Moyal	15 min Presentation , 5 min Discussion	<ul style="list-style-type: none"> • Sagee intro – he’s lead support for 2 year colleges, former DeAnza student. • Started on reliance of leaving zoom to use other tabs or resources.ideal is that • Asynchronous Proctor option – cited IVC as using this, what are customizing options for this? Browser lockdown, etc • Embedded tutoring – line of site req is met, ask for more info on this. Value add is to make tutor a co-host and give them ability to take other stu’s into breakout sessions for tutoring • Privacy mode – stu can have camera on only for fac • Covered sharing Canvas directly within Class, don’t need to leave or use new tabs • Breakout rooms – more visible and can share whiteboard to them, save all content • Options for trying out Class – Sagee mentioned we can do limited pilot if we want to try first, don’t need to do larger

			<p>rollout to entire college or district</p> <p>Quick Takes:</p> <ul style="list-style-type: none"> • John P – cost is too high, uses zoom so it's not new • Jonathan – what is student view change? Do they see something different? If so that could be a problem if we roll it out • Nada – this actually addresses all of her current concerns with zoom as an online synch instructor: sharing files, using LMS, breakout rooms are all within the platform • • Gampi – need more exploration from instructors before we choose to try it out • Gampi – need more guidelines before we try this out, so it's not a default opt-in. Need context, is this an option to use in Zoom, or would it be default part of zoom? • AH – spring too soon, get more opinions from fac, acad senate, before we move forward. Will classes recorded during trial be avail to us if we don't adopt it? Need more info before moving forward <p>Action Items Pull list of faculty teaching online, especially synchronous, to reach out to them for interest</p>
<p align="center">TC Bylaws Further Membership Review (Voting Members v. Resource Members)</p>	<p align="center">Tri-Chairs</p>	<p align="center">40 min</p>	<p align="center">Intro to Bylaws changes:</p> <ul style="list-style-type: none"> • We discussed several changes at our Sept. meeting. • Changes are both to update our bylaws and to improve the alignment of representation • Voting vs resource members and reality on the ground as to which of our members can regularly attend – important piece for all voting members • Review the proposed changes and vote

			on adopting new Bylaws
<p style="text-align: center;">On-Campus Labs & Software Update on discussion from 9/14/22 Meeting</p>	Tri-Chairs	10 min	<p>Suggestion to list all labs and available software:</p> <ul style="list-style-type: none"> • Challenging to keep up to date on specialized software & equipment since it's often tied to individual programs • Some labs not regularly staffed, licensing changes, not a good idea to direct students there if not actually available • Recommendation is to list open labs (Library and Learning Center) and direct students to contact tech team support if specific software needed, they can then be directed to appropriate dept/lab, contact person <p>TC Feedback:</p> <ul style="list-style-type: none"> • Carlos – stu's have issues with machines, need a resource to support students to • AH – we had this request from stu surveys that they need to know what labs are on campus – hours, can they print, have computers. • Which labs are open to students? Go with this and update 1x per year. AH, need to ask around, may not be a lot of hours but still • Me – yes, that's why LC tech team could be good option, rather than listing labs • Chris – other campuses may need this info too, let's redesign the campus hours site, add add'l info needed, then the other campuses may want to also use • Ray – ITS relies on LSS's to share needs for specialized software like 3D animation (Maya) and Chief Architect. A big piece is getting info from instructors

			<p>when stu's need custom software, need this info at start of semester rather than after</p> <ul style="list-style-type: none"> • Add WEPA info and ASCC \$5 free printing credit per semester <p>Action Item:</p> <ul style="list-style-type: none"> • Use Campus Hours site as template to house info for labs (hours, locations, assets) and also include printing information • Include LC Tech team info on Labs website • Currently students have to go to multiple websites to get this information
Future Agenda Items		10 min	<ol style="list-style-type: none"> 1. Tech Refresh Process 2. Bylaws Changes Action Item 3. Labs website follow up

For more information, please visit the [Cañada College Technology Committee website](#).