Technology Committee Meeting Agenda

Wednesday, March 8, 2023

12:30pm - 2:00pm

9-257A | https://smccd.zoom.us/j/87404128596?pwd=d1dPRE5mQmNQSGZ5cEUrRHpveFRvQT09

Agenda Item	Presenter	Time (min)	Notes
Welcome & Member Check-in	Tri-Chairs	5	• Obtained consent from the participants to record the meeting (David could not attend).
Information **Technology platforms** Invitation to review Tech Adoption List	Tri-Chains	10	• Shared the document. • Participants were asked to share the document with their divisions and populate as needed. • Ludmila brought up the need to create software databases, one for faculty (discussed before), and one for students (this could be linked to the Campus Labs project/list).
Information/Discussion Pope Tech Demo (starting at 12.45 pm)	Mark Pope	30 + 15	• The PopeTech tool was developed by applying WAVE technology to the Canvas platform. • Mark made an introduction into accessibility, then spoke about Accessibility Guide (available to faculty via CCC by request; contact: Dawn), and Accessibility Dashboards (payable version). • He demoed various Errors/Alerts on a sample Canvas page. • Next, he demoed college-level course analysis using Dashboards.

			- Gampi and Althea expressed concern over faculty privacy and would like to have a choice to turn this tracking on/off. - Nada mentioned this could help select courses for the QR badging/Course Exchange inclusion. - Ami emphasized that such information might be needed for accreditation (to demonstrate that our DE courses are accessible).
TC Bylaws <mark>Information/Discussion</mark> Review of Recent Changes and Membership # (2/8/23 vote) <mark>Info/Discussion</mark> Proposal to Increase student members from 1 to 3 Review other suggested changes to 'Committee Purpose' section	Tri-Chairs	25	- Participants expressed the desire to finish the document. This should be the goal for the next meeting. - Proposal to increase student numbers was discussed. It appears unusual that we have this many interested students. Suggestion was made to keep them as members but only have one student voter. Cailey said she would prefer not to vote. Phil was the only other student present.
Closing Thoughts & Future Agenda Items	Tri-Chairs	5	- Continuing from the previous TCM, Gampi suggested adding a standing agenda item to our meetings: **Tech Related Items (10 min)**. Participants were asked to contribute relevant questions every month. - Althea expressed concern over the absence of tech support during the evening classes, a critical student & faculty equity issue. Add to the agenda for next month. We need laminated cards in each classroom with contact numbers for both tech and facilities (no phones in classrooms is an issue, faculty should not have to rely on their cell phones). Gampi confirmed this was an ongoing issue. Unrelated to computer technology but just as critical: Nada had two incidents within the last month (equipment power issue, and gas issue in the lab where she could not reach anyone between 6-9 pm and students were unable to work. - Jonathan reshared the LC Link to ask for support (daily until 8 pm): www.tinyurl.com/lctechteam. Filling out an online ticket is more efficient than calling as all team members receive the notification.

For more information, please visit the [Cañada College Technology Committee website](#).