



## Technology Committee Meeting Agenda

Wednesday, February 8, 2023

12:30pm - 2:00pm

9-257A | <https://smccd.zoom.us/j/87404128596?pwd=d1dPRE5mQmNQSGZ5cEUrRHpveFRvQT09>

Agenda Item	Presenter	Time (min)	Notes
<b>Welcome &amp; Member Check-in</b>	Tri-Chairs	15	Phil, new ASCC rep to Tech Committee Lesly, also ASCC rep and serves as Student Trustee
<p style="text-align: center;"><b>Action</b></p> <p style="text-align: center;"><b>TC Bylaws</b></p> <ul style="list-style-type: none"> <li><a href="#">Vote</a> on several items</li> </ul>	Tri-Chairs	35	<p>Motion: Bylaws revision to move VPA from Resource Member to Voting Member, move VPSS and VPI from Voting Members to Resource Members Yes: 9, No: 0 Motion approved.</p> <p>Future Bylaws discussion or action:</p> <ul style="list-style-type: none"> <li>Address ASCC membership - (from Lesly T) increase ASCC student reps to 3 student members, preferably 2 voting members.</li> </ul>
Faculty Request for additional presentation monitor	Gampi		<ul style="list-style-type: none"> <li>Faculty have requested extra monitors for multimodal rooms, request to have standing item on faculty requests, also look at process for how items are requested</li> <li>John W shared most efficient way to do this is to mirror your presentation via laptop, or to drill through existing cabinet to install an extra monitor</li> </ul>

			<ul style="list-style-type: none"> <li>• List of rooms will be helpful, but Gampi shared that most faculty will likely be interested who are using multimodal spaces</li> <li>• Start with 1 room, 23-103, see how it works before installing in multiple rooms</li> <li>• John P - this is also an issue with other spaces such as 5-223</li> </ul>
<p>Information/Discussion</p> <p><b>Campus Labs Information</b></p>	David	20	<ul style="list-style-type: none"> <li>• Update that Learning Center Tech Team has been gathering info to use for updated website, which can then be linked as needed.</li> <li>• Initial feedback from tech team is that LC and Library are most available spaces in terms of access, recommendation is to highlight those spaces as open labs, use descriptions for other spaces to contact specific dept for more info on software, specialized labs</li> <li>• Lesly - 9-206, what is status of that space? Can we provide access to that space at some times of non-instruction? Pad is a Fashion-specific software, for example.</li> <li>• LP - as part of tech refresh process, will get inventory to include all labs on campus, all software info. Should have list updated in April</li> <li>• Suggestion to mention lab resources even if area is not staffed</li> <li>• Can we explore FWS to help with lab access?</li> <li>• Related item: LT shared a student request that students be allowed to keep tech loans betw semesters if they are enrolled in the following semester. Other issue is stu's getting return reminder around finals time - can we adjust?</li> <li>• Check in with Library staff about adjusting comm's for student loans, so they are not being contacted to return equip right before/during finals</li> </ul>

<p><b>Information/Discussion</b></p> <p>DW Technology platforms</p> <ul style="list-style-type: none"> <li>• Confirm scheduling of demo's</li> <li>• Review DW Tech Adoption list</li> </ul>	<p>Tri-Chairs</p>	<p>10</p>	<p>Discussed potential demo's for March meeting:</p> <ul style="list-style-type: none"> <li>• PopeTech accessibility checking platform</li> <li>• Pronto chat platform for Canvas</li> </ul> <p>District-wide tech adoption review postponed to March meeting.</p>
<p><b>Closing Thoughts &amp; Future Agenda Items</b></p> <p>Bylaws Items</p> <ul style="list-style-type: none"> <li>• Add action item to increase student members from 1 to 3</li> <li>• Address Admin membership question, total # still above 2</li> </ul> <p>Agenda Structure</p> <ul style="list-style-type: none"> <li>• Suggestion of creating a standing agenda item: Issues &amp; action items related to faculty technology requests</li> </ul> <p>Items from previous meetings:</p> <ul style="list-style-type: none"> <li>• DW software adoption planning update</li> </ul>	<p>Tri-Chairs</p>	<p>10</p>	<p>ITS is exploring ways to improve Wifi access and cell service in some buildings, looking at process to add repeaters on our campus for cell phone service and asking people to share where they are finding problems with Wifi, then submit to helpcenter.</p>

For more information, please visit the [Cañada College Technology Committee website](#).