4.14.21 Technology Committee Meeting Notes

Tech Refresh Process
- Graciano - equip purchased through reg process used one-time basis, some were assigned laptops on one-time basis. All that is in the ITS cycle will be refreshed
- Tech that has been borrowed, tech that was purchased outside of college resources - these items are not part of inventory list. H0tspots, etc that were purchased with grant funding, monthly service costs, etc since they are not part of regular funds. Will need to assess that as we move past pandemic phase
- Ray/ITS - those assigned laptop prior to pandemic, can exchange one to one (laptop for desktop, etc), used some units from bldng 23, but those will need to be returned when people return to campus
- Manuel - process of establishing return to campus, including tech issued as part of the move to remote work, is being planned by Daman and other district leads. Which pgm, servs are returning first, etc. He can update us as this process move along

ByLaws
- PBC confirmed change to PBC reporting from IPC

HyFlex
- Start campus-wide discussions need to start; need to get a clear definition of what HyFlex is
- Role of DEAC to lead the discussions, emphasize how we can meet student needs; the cost of not having this is the reason we need to move forward now.
- Messaging needs to emphasize that this will be gradual transition into the future, not a rapid adoption of new tech. Need to start the process of getting this going
- Need AS to take this on, what about TTL?
- Nick - thing about teaching in teams, mentorship opp's, collaboration betw faculty
- Think about opportunities and not just challenges
- Ray Lapuz - volunteered to try out new ideas, etc.
- Start a work group from tech committee to get the process started

HyFlex Planning
- Need to put a hold on task force - instead work on tech equipment rec's - this is a huge issue with AFT, AS and we need to wait for the BOT before we put a task force together

Facilities Planning
Technology Committee and DEAC are in the processing of forming a Joint Task Force on Multi-Modal Teaching Strategies to look at what's possible for us at Cañada and what best practices we recommend for any faculty who may choose to teach in different modalities. Also, one of the main objectives for the task force is to begin discussions with departments and divisions around what different modalities are and to collect questions, concerns, ideas, etc

Agenda.

1.   What are Hyflex Classrooms?
2.   Minimum Standard for Hyflex spaces.
3.   Standardize across the District.
4.   What percentage of classes are currently Hyflex.

5.   Training Faculty to use Hyflex spaces.
6.   Hyflex Classroom walkthrough.

This is creating alarm bells for faculty/AFT, we need to be very specific about the planning we're doing for this, that it is intended to gather input from faculty

- AH - never intended to be conversation about 10+1, instead it was to recommend tech needs for the instruction we'll be doing - what changes are needed? Need to get ahead of that. Wants us to move forward with TaskForce
- John - emergency switch was disaster, still a lot of residual issues from that. We need to look at our options, what's available. From his perspective as adjunct - fac voices, stu voices not heard, there's a disconnect. Move forward with TaskForce
- TR - importance of forward thinking, John is right about looking ahead. Design bldngs for 30 years from now, cited pandemic, fires, PGE shutdown. Don't want to be in position where we didn't move, then regret it. Get rec's from this committee, then take them forward for implementation
- AH - idea of forming joint task force was to get more people focused on this work and move it forward, can't do that by meeting 1x per month in these committees
- Karen - EMP task force is meeting, John and Nick already asked to join, we can have town halls, campus-wide discussions in fall so that the information is moving forward. This smaller group could lay the groundwork
- Ami - who'll be on this committee? AH - ITS, rep's from each area
- John - his concern is that people think some other group will handle that. COMM studies, etc need to know - who's working on this? We need to let them know we are on it, in his view no one group is taking this on
- TR - none of us have been through a pandemic, need to understand this is not the work of one group. Don't want to pass the buck, but don't want to be exclusionary either. This core group will meet when - wait until aug? People are off contract in a few weeks, so for now we to decide what our next step is. Before end of semester, take it to the senates and get them on board. EMP is important
- AH - never intended to meet over summer, just wanted to form task force to make rec's to PBC.
- Manuel - it's good to prepare, be mindful of people being concerned, but keep going. Suggest with discussion of what people want, need, etc. Then back into work of a more direct planning process.
- Ray L - consider 10+1 topic via faculty involvement, maybe a survey to collect ideas from fac, maybe after task force formation, can help guide the direction, help fac prepare
- AH - reminds her of revising tech committee, lots of anger and feedback and it was confusing, let's not let that derail the work. Move forward with getting fac feedback