



## Technology Committee Meeting Minutes

2/26/19 1:30pm-2:30pm

### Technology Committee Guidelines Draft – Discussion & Approval

- With the proposal of the Instructional Technology Advisory Committee and the work done during the Emergency Technology Committee Meeting on February 12<sup>th</sup>, the Technology Committee Guidelines were drafted in an effort to synthesize and align the work that the Technology Committee and the Distance Education Advisory Committee are doing.
- The Technology Committee Guideline Draft reflects an updated committee structure and membership that is intended to allow the committee to move swiftly on issues at hand.
- The Technology Committee Guidelines Draft was approved by a majority of the committee pending a few changes. The DE Coordinator opposed the guidelines, but approved adopting the guidelines for the Fall 2019 semester and re-evaluating them before the Spring 2020 semester and making any necessary changes. The updated version will be sent to committee members and updated on the Technology Committee Website.

### 2017-2019 Technology Plan Draft – Discussion & Approval

- The 2017-2019 Technology Plan was recently completed with the addition of goals and objectives for the 2017-2019 year.
- The 2017-2019 Technology Plan draft was put forward for approval with commitment from the Technology Committee Tri-Chairs that the 2017-2018 Progress Report, the 2018-2019 Progress Report and the 2019-2021 Technology Plan would be drafted and approved before the end of the Spring 2019 semester.
- The Vice President of Student Services proposed adding a goal related to Section 508 to the 2017-2019 Technology Plan. It was agreed that this goal will be looked into with General Services, and may be added to the 2019-2021 Technology Plan, due to the very short remaining time left on the 2017-2019 Technology Plan, which expires June 2019.
- The Technology Plan was approved unanimously, pending a few corrections. The updated version will be sent to committee members and updated on the Technology Committee Website.

### Next Steps

- Dr. Robinson and Allison Hughes will bring the Technology Committee Guidelines and the 2017-2019 Technology Plan to IPC for approval and report out to PBC, SSSC, APC, Academic Senate, and Classified Senate.
- Find Spring 2019 meeting times for the Technology Committee to meet
- Draft 17-18 & 18-19 Progress Reports, bring to the committee for discussion and approval
- Draft 19-21 Technology Plan (effective Fall 2019)