

# Student Services Planning Council



## Agenda

Date: March 12 2025  
Time: 2:00pm - 4:00 pm  
Location: Building 13, Room 233  
Zoom: <https://smccd.zoom.us/j/85493321520>  
Department reports: Update [here](#)

| Item | Presenter | Time (minutes) |
|------|-----------|----------------|
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| <b>I. Call to Order</b> | Co-Chair Juan | 1 |
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### Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

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| <b>II. Roll Call</b> | Co-Chair Juan |
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Quorum=14

|                           |   |
|---------------------------|---|
| Adolfo Leiva              | (SparkPoint)  |
| Autumn McMahon            | (Classified Representative)                               |
| Bob Haick                 | (Career Center)   |
| Danielle Pelletier        | (Faculty)   |
| Breanna Castro            | (Financial Aid)   |
| Gonzalo Arrizon           | (COLTS-U Transfer Center)                                 |
| Jasmin Padilla Valencia   | (Undocumented Community Center)                           |
| Jinmei Lun                | (Faculty)   |
| Lizette Bricker           | (VPSS)  |
| Juan Vera                 | (Veteran Resource & Opportunity Center)                   |
| Kathy Kohut               | (International Student)                                   |
| Keith Wan                 | (Welcome Center)  |
| Krystal Martinez          | (Classified Representative)                               |
| Lorraine Barrales-Ramirez | (EOPS, CARE, CalWORKs, FYSI)                              |
| Max Hartman               | (Counseling Dean)   |
| Mary Ho                   | (Post-Secondary Success)                                  |
| Maria Huning              | (TRIO)  |
| Maria Lara                | (Admission & Records)                                     |
| Mayra Arellano            | (Promise Scholars)  |
| Michiko Kealoha           | (Cultural Center Representative)                          |
| Olivia Cortez-Figueroa    | (College Recruiter)                                       |
| Ruth Jimenez              | (Disability Resource Center & Personal Counseling Center) |
| Sergio Suarez             | (Student Life & Leadership)                               |
| Vijet Upadhyay            | (Student Representative)                                  |
| Wisseem Bennani           | (Enrollment Services Dean)                                |
| Vacant                    | (Student Representative)                                  |

Advisory

|             |                               |
|-------------|-------------------------------|
| Karen Engel | (Dean of PRIE)                |
| Ron Andrade | (Library and Learning Center) |
| Vacant      | (IPC Representative)          |
| Vacant      | (Puente)                      |

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| <b>III. Adoption of the Agenda</b> | Co-Chair Juan | 1 |
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Adoption of agenda for March 12,2025

|                                    |               |   |
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| <b>IV. Approval of the Minutes</b> | Co-Chair Juan | 1 |
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Approval of minutes for February 26, 2025

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| <b>V. Reports</b> |
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| <b>a. “Why” We Do What We Do – 2.0</b> | 2 |
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*To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.*

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| <b>b. Department Reports</b> | <b>All</b> |
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*Thank you all for sharing your department reports using this [link](#).*

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| <b>VI. District &amp; College Highlights</b> |
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|---|-----------------|---|
| <b>a. Equity and Anti-Racist Planning Council (EAPC)</b>    | Michiko/Krystal | 3 |
| <b>b. Enrollment Services Committee Update (ESC)</b>        | Wissem/Maria    | 3 |
| <b>c. Instructional Planning Council (IPC) Updates</b>      | Vacant          | 3 |
| <b>d. Planning and Budgeting Council</b>                    | Mayra Arellano  | 3 |
| <b>e. Vice President of Student Services (VPSS) Updates</b> | VPSS            | 3 |

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| <b>VII. Old Business</b> |
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|---|------------|----|
| a. Review Accreditation substandard <a href="#">2.9</a> & <a href="#">3.2</a> | Group      | 20 |
| b. ISER Draft Feedback  | Karen/Hyla | 20 |

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| <b>VIII. New Business</b> |
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| a. 25-26 Program Review timeline | Wissem | 30 |
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| <b>IX. Special Presentations</b> |
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|---|------|----|
| a. Academic Notice (formerly Academic Probation) Presentation | Juan | 15 |
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| <b>X. Discussion</b> |
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| <b>XI. Open Forum and Feedback</b> |
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| <b>XII. Adjournment</b> |
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**For Next Meeting:** March 26, 2025

**Future Item:** CWA and evening students, Lizette check-in with council