

Student Services Planning Council



Agenda

Date: September 10, 2025
 Time: 2:10pm - 4:00 pm
 Location: Building 9, Room 154
 Zoom: <https://smccd.zoom.us/j/83383664513>
 Department reports: Update [here](#)

Item	Presenter	Time (minutes)
I. Call to Order	Co-Chair Juan	1

Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call	Co-Chair Juan
1	

Quorum=14

Adolfo Leiva	(SparkPoint)
Autumn McMahon	(Classified Representative)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty)
Breanna Castro	(Financial Aid)
Ariela Villalpando	(COLTS-U Transfer Center)
Jasmin Padilla Valencia	(Undocumented Community Center)
Jinmei Lun	(Faculty)
Lizette Bricker	(VPSS)
Juan Vera	(Veteran Resource & Opportunity Center)
Kathy Kohut	(International Student)
Keith Wan	(Welcome Center)
Krystal Martinez	(Classified Representative)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Max Hartman	(Counseling Dean)
Mary Ho	(Post-Secondary Success)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Mayra Arellano	(Promise Scholars)
Michiko Kealoha	(Cultural Center Representative)
Olivia Cortez-Figueroa	(College Recruiter)
Maggie De Paz Fernandez	(College Recruiter)
DeVon Scott	(Disability Resource Center & Personal Counseling Center)
Sergio Suarez	(Student Life & Leadership)
Vijet Upadhyay	(Student Representative)
Ziara Matthews	(Student Representative)
Wisse Bennani	(Enrollment Services Dean)
Vacant	(Student Representative)

Advisory

Karen Engel	(Dean of PRIE)
Ron Andrade	(Library and Learning Center)
Vacant	(IPC Representative)

III. Adoption of the Agenda	Co-Chair Juan	1
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Adoption of agenda for September 10, 2025

IV. Approval of the Minutes	Co-Chair Juan	1
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Approval of minutes

V. Reports

a. “Why” We Do What We Do – 2.0		2
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To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.

b. Department Reports

All

Thank you all for sharing your department reports using this [link](#).

VI. District & College Highlights

a. Equity and Anti-Racist Planning Council (EAPC)	Michiko/Krystal	3
b. Enrollment Services Committee Update (ESC)	Wissem/Maria	3
c. Instructional Planning Council (IPC) Updates	Vacant	3
d. Planning and Budgeting Council	Mayra Arellano	3
e. Vice President of Student Services (VPSS) Updates	VPSS	3

VII. Old Business

a. PBC Representation	Lizette	5
b. Review SSPC Membership	Lizette/ Juan	10

VIII. Special Presentations

a. Welcome SSPC	Lizette/Juan	30
b. Data Collection	Michiko/Maria/Karen	30

IX. New Business

a. 25-26 EMP Review	Lizette	15
b. Fieldtrip per diem	Jackie Flores	10

X. Discussion

XI. Open Forum and Feedback

XII. Adjournment

For Next Meeting:

Future Item: