

Student Services Planning Council



Agenda

Date: September 11, 2024
Time: 2:00 pm - 4:00 pm
Location: Building 13, Room 233
Zoom: <https://smccd.zoom.us/j/88106114533>

Item	Presenter	Time (minutes)
I. Call to Order	Co-Chair Juan Vera	1

Time Keeper –

Please call time (verbally, chat, or via zoom time app) at the intervals of 5 mins, 1 min, 30 seconds and time [Check out this video link on how to do timekeeper easily on Zoom!](#)

II. Roll Call	Co-Chair Juan Vera	1
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Quorum=14

Adolfo Leiva	(SparkPoint)
Autumn McMahon	(Classified Representative)
Bob Haick	(Career Center)
Danielle Pelletier	(Faculty)
David Vera	(Financial Aid)
Gonzalo Arrizon	(COLTS-U Transfer Center)
Jennifer Mota Hernandez	(Undocumented Community Center)
Jinmei Lun	(Faculty)
John Fraire	(VPSS)
Juan Vera	(Veteran Resource & Opportunity Center)
Kathy Kohut	(International Student)
Keith Wan	(Welcome Center)
Krystal Martinez	(Classified Representative)
Lorraine Barrales-Ramirez	(EOPS, CARE, CalWORKs, FYSI)
Max Hartman	(Counseling Dean)
Mary Ho	(Interim Post-Secondary Success)
Maria Huning	(TRIO)
Maria Lara	(Admission & Records)
Mayra Arellano	(Promise Scholars)
Michiko Kealoha	(Cultural Center Representative)
Olivia Cortez-Figueroa	(College Recruiter)
Ruth Jimenez	(Disability Resource Center & Personal Counseling Center)
Sergio Suarez	(Student Life & Leadership)
Vijet Upadhyay	(Student Representative)
Wisseem Bennani	(Enrollment Services Dean)
Vacant	(Student Representative)

Advisory

Karen Engel	(Dean of PRIE)
Ron Andrade	(Library and Learning Center)
Vacant	(IPC Representative)
Vacant	(Puente Representative)

III. Adoption of the Agenda	Co-Chair Juan Vera	1
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Adoption of agenda for September 11, 2024

IV. Approval of the Minutes	Co-Chair Juan Vera	1
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Approval of minutes May 8, 2024

V. Reports

a. “Why” We Do What We Do – 2.0		2
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To ground our meeting and remind us why we do antiracism and justice-centered work, an SSPC member shares their “Why” – an uplifting (or challenging) experience (small or big) working with Student Services that reminds them why they do this work.

b. Department Reports	All
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Thank you all for sharing your department reports in the chat.

VI. District & College Highlights
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a. Equity and Anti-Racist Planning Council (EAPC)	Michiko Kealoha	3
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b. Enrollment Services Committee Update (ESC)	Wissem/Maria	3
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c. Instructional Planning Council (IPC) Updates	Vacant	3
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d. Planning and Budgeting Council	Mayra Arellano	3
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e. Vice President of Student Services (VPSS) Updates	VPSS	3
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VII. Old Business

a. Program Review Timeline & Updates	Wissem Bennani	20
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b. Transformational Antiracist Leadership	Michiko Kealoha	25
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c. SSPC Lead: Review EMP for 2024-2025	Juan Vera	10
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VIII. New Business

a. Student Services Updates	Juan Vera	30
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- i. New Members and Hires
- ii. Review Student Support Services Flyer
- iii. New Faculty Orientation Canvas Shell Review for Spring 2025
- iv. Upcoming Events

IX. Special Presentations

X. Discussion

XI. Open Forum and Feedback

XII. Adjournment

For Next Meeting: September 25, 2024

Future Item: CARES extended presentation, Business Office Update, various Student Services presentations for Fall 2024 Semester