



**STUDENT SERVICES PLANNING COUNCIL
MEETING MINUTES**

**Wednesday, December 13, 2017
2:00pm to 4:00pm
Building 9-Room 154**

Members Present: Adolfo Leiva, Margie Carrington, Max Hartman, Gena Rhodes, Maria Huning, Tracy Huang, Bob Haick, Ana Avendano for Nenaji Jackson, Sandra Robles for Melissa Alforja, Soraya Sohrabi, Phillip King, Debbie Joy, Mayra Arellano, Ruth Miller, Lorraine Barrales-Ramirez, Misha Kealoha, Kathy Kohut

Members Absent: David Reed, Nick Martin, Jeanne Stalker, Carlos Luna

Guests: Kristen Parks, Michelle Marquez, Michael Ryan, Megan Rodriguez Antone

1. Approval of Minutes – September 27, 2017 and November 8, 2017 minutes were approved.

2. Business

I. Updates from Marketing & Communications

Mayra Arellano gave an update about the upcoming festivities celebrating 50 year of Cañada College. Please see the 50th [website](#) to view and add photos to the online scrapbook.

II. CCCConfer Webinar – Guided Pathways, Pillar 1: Onboarding

See the Guided Pathways Key Performance Indicators from CCCConfer.

Career Ladders Project will present during the January Flex Day. You will find the PowerPoint on the SSPC website.

III. DREAMers Presentation

Presented by Kristen Parks and Adolfo Leiva

The Dream Center is looking for a short term Student Assistant position so the Dream Center will be able to stay open as much as possible.

On Flex Day, Friday, January 12 at 9:30 in 3-142, Kristen will present “UndocuAlly Training: Supporting Undocumented/Mixed-Status-Family students at Cañada College”

You will find the PowerPoint presentation on the SSPC website.

5 Things You Can Do to Support Our Undocumented Community

1. Stay informed about changing laws and policies
2. Know campus resources
3. Make your support visible
4. Communicate your support effectively to students
5. Review policies in your work area

IV. Funnelback and Ticketing System

Meagan Rodriguez Antone and Michael Ryan gave an update on the new search engine the College has purchased. Ask Cody will still be used but the search engine will change to [Funnelback](#). We will have one year to implement the system.

V. Student IDs (tied directly for printing, utilizing tutoring, accessing TLC materials, etc.)

Misha Maggi presented possible uses for student body cards. Think about how we can use scanners/ID cards in your specific departments and how you could use the data to track.

If you're interested in looking at District solutions, contact Misha.

Possible uses for student body cards:

- Free printing
- Meal bundles
- Pony Espresso
- Bus Tokens
- Scanning

VI. Accreditation (proposed changes to our Program Review Process)

Max Hartman is on the Accreditation Standard II C team. They have been working on II C and discovered a gap in II.C.I regarding our evening students. The team would like to request adding the following question in the Student Services Program Review.

Describe how your program assures equitable access to all of its students by providing appropriate, comprehensive, and reliable services to students regardless of service location or delivery method.

The Student Services Planning Council discussed the question and approved its addition to the Program Review document. Max will work with Allison Hughes to add the question to SPOL.

3. Other

ACES has a series of lectures happening this semester and an Equity Summit at Mission College in March.

Student Life has a Free Equity/Awareness Summit on March 22

EOPS is accepting applications for Spring 2018

Promise Program is now accepting applications

4. Adjournment

Upcoming Meetings

August 23

September 13 (meeting room change – 2-10)

September 27

October 11 (Cancelled for Flex Day)

October 25 (meeting room change – 2-10)

November 8

November 22 (Cancelled)

December 13

December 27 (Holiday Break)

January 24

February 14 & 28

March 14 & 28

April 11 & 25

May 9 & 23

June 13 & 27

2018 Cañada College Events

Date	Event
February	Black History Month
March	COLTS Classic Baseball Game
March 22	Awareness Summit
April 26	Connect to College Night
April 14	Reading Circle
May 11	Student Recognition Ceremony
May 26	Cañada's 50th Commencement
June	Athletics Hall of Fame
September	Hispanic Heritage Month
September	Artistry in Fashion
October	President's Luncheon
December	Dance Show

Guided Pathways Key Performance Indicators Overview

Guided Pathways Key Performance Indicators (KPI)

Guided Pathways KPI are posted on the LaunchBoard Guided Pathways tab for all colleges

www.calpassplus.org/LaunchBoard/guidedpathways.aspx – Note: you will need a Cal-PASS Plus password

Participation	number of students
	average number of credits attempted in year one
	average number of degree-applicable credits attempted in year one
	full-time students
	persisted from term one to term two
	college-level course success rate
	successfully completed transfer-level math in year one
	successfully completed transfer-level English in year one
	successfully completed both transfer-level English and math in year one
	successfully earned 6+ college credits in first term
	successfully earned 12+ college credits in first term
	successfully earned 15+ college credits in first term
	attempted 15+ college credits in first term
	successfully earned 15+ college credits in year one
	successfully earned 24+ college credits in year one
	successfully earned 30+ college credits in year one
	attempted 30+ college credits in year one

Cohorts

The LaunchBoard Guided Pathways tab allows users to select from two types of students:

First time students, including summer and early college	number of students who enrolled in a community college for the first time in the fall of the selected year, including those who had previously enrolled in a summer intersession or received concurrent enrollment credit <i>used for California Community Colleges Guided Pathways, which is associated with the California Community Colleges Chancellor's Office</i>
First time ever in college students	number of students who enrolled in a community college for the first time in the fall of the selected year, excluding current and past concurrent enrollment students and other students with prior college credit <i>used for the California Guided Pathways Project, which is associated with the Foundation for California Community Colleges and the American Association for Community Colleges</i>

Disaggregated and Comparison Data

The LaunchBoard Guided Pathways tab allows users to view several types of disaggregated and comparison data.

Gender	Male, Female, Other
Race/Ethnicity	Asian, Black or African American, Hispanic/Latino, American Indian or Alaska Native, Native Hawaiian or Other Pacific Island, White, Two or More Races, Unknown/Non-Respondent
Age Group	19 and younger, 20 to 24, 25 and older
Region	median college-level results within the ten micro-regions associated with Doing What Matters
Statewide	median college-level results across all California community colleges
Historical	results for the most recent three years of data
Top in the State	results for the college with the strongest outcomes

Data Sources and Definitions

All data for the KPI come from Chancellor's Office MIS submissions. Data definitions can be viewed by clicking on the "Technical Definitions" link on the LaunchBoard Guided Pathways tab.

Successful credit attainment	includes credit courses in which students earned a C or better
Full-time status	based on earning 12+ credits per semester
Quarter-based colleges	metrics have been adjusted to show equivalent quarter units

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Using the Data

Historical Trends

Examine results over time. How have past college success efforts impacted students' abilities to make progress in their first year? Do those efforts seem to be changing specific metrics or overall results? Why might those figures be changing or staying the same?

Equity Gaps

Review results by various student populations. Are some groups doing better than others? Are specific populations falling behind on all metrics or just some? What factors might hamper or support progress for specific groups?

Full-time Enrollment

What percentage of first-time students are full-time? What does this mean for creating model schedules? What types of financial aid and support services could your college leverage to help more students enroll full-time?

Region, Statewide, and Top in State Comparisons

Are students at your college experiencing similar outcomes to other institutions? Which colleges are most effective? What practices might be helping their students succeed? What aspects of their student population might influence outcomes?