



**STUDENT SERVICES PLANNING COUNCIL
MEETING MINUTES OF**

Wednesday, May 13, 2015
2:00 pm – 3:30 pm
Building 9 – Room 154

- Members Present:** Robin Richards, Chialin Hsieh, Gloria Darafshi, Bob Haick, Lizette Bricker, Melissa Alforja, Supinda Sirihekaphong, Debbie Joy, Ruth Miller, Jeanne Stalker, Kim Lopez, Margie Carrington, Adolfo Leiva, Moody Metry, Sarah Aranyakul, Soraya Sohrabi, Trish Guevarra
- Members Absent:** Misha Maggi, Carlos Luna, Max Hartman, Noel Chavez, Lina Mira, Jeffrey Rhoades, Diva Ward
- Guests:** Luanne Canestro, Loretta Davis Rascon, Yesenia Haro, Daniel Barba, Maggie Baez, Vivien Huynh

1. Approval of Minutes – Minutes from April 8, 2015 and April 22, 2015 were approved.

2. Business

I. Annual Plan/Program Review Presentation

A. Assessment, Orientation & Registration

Ruth Miller, Vivien Huynh, Jeanne Stalker, Yesenia Haro and Loretta Davis Rascon presented their Program Review.
See attached Feedback Forms

B. SparkPoint, Financial Aid and Financial Literacy

Adolfo Leiva and Margie Carrington presented their Program Review.
See attached Feedback Forms

II. Review Resource Allocations

(From Annual Plan/Program Reviews)

This will be discussed at the next Student Services Planning Council on May, 27, 2015.

III. Update on SSSP

- Carryover needs to be spent by December 31, 2015
- Draft for the 2015-2016 SSSP plan will be written over the summer to be vetted through participatory governance in the Fall semester.

IV. Review Bylaws

(task force: Margie Carrington, Debbie Joy, Robin Richards)

Bylaws were reviewed and changes made in 2013. No changes needed at this time except to update the membership. Once the membership has been updated, it will be uploaded to the SSPC website.

V. Other

- Add all 2014-2015 Program Review/Annual Plans and SLOs to Tracdate by the end of May.
- 2015-2016 Program Review/Annual Plans will be added to our new software “SPOL”.
- 2016-2017 Program Review Cycle:
 - ~Transfer Center, A2B and University Center
 - ~Career Services
 - ~Wellness: Disability Resource Center, Psychological Services, Health Center
 - ~EOPS, CARE, CalWORKs & FFYSI
 - ~TRiO, Beating the Odds and Veterans
 - ~Outreach & Application

2014-2015 Meetings

October 8 – cancelled
October 22
November 12
November 26 – cancelled
December 10
January 14 – cancelled
January 28 – cancelled
February 11
February 25 – cancelled
March 11 – cancelled
March 25 – cancelled
April 8 & 22
May 13 & 27