# Annual Program Plan/Review Assessment—Instructional Planning Committee

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| Program Name: Theater Arts | Division: Humanities |
| Date Reviewed: March 18, 2016 |

The purpose of this form is to provide feedback on the quality of the program review to the Department/Program.

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| Instructional Program Review | Performance Level |  |
|  | **Commendations** | **Recommendations** | **Comments** | **ACCJC Exemplary Example** |
| Executive Summary |  |
| Please summarize your program’s strengths, opportunities/challenges, and action plans. This information will be presented to the Board of Trustees.  | Provided:[x]  Summary of strengths [x]  Summary of opportunities/challenges[x]  Summary of action plans[x]  Thorough summary | Information needed:[ ]  Summary of strengths [ ]  Summary of opportunities/challenges[ ]  Summary of action plans | This is very detailed and well organized. Good job! | [x]  |
| Program Context |  |
| 1. Mission:
 | [x]  Mission provided | [ ]  Mission needed | We like this because they mention the types skills they want to cultivate. | [x]  |
| 1. Articulation: Describe how your program’s articulation may be impacted by changes in curriculum and degree requirements at high schools and 4-year institutions. Describe your efforts to accommodate these changes.
 | Provided:[x]  Evidence[x]  Analysis[x]  Impact on program[x]  Efforts to make changes | Information needed:[ ]  Evidence[ ]  Analysis[ ]  Impact on program[ ]  Efforts to make changes  | [ ]  No recommendation or change needed[ ]  Not applicableClick here to enter text. | [ ]  |
| 1. Community and Labor Needs: Describe how changes in community needs, employment needs, technology, licensing, or accreditation affect your program. CTE programs should identify the dates of their advisory group meetings.
 | Provided description of:[ ]  Community needs[ ]  Employment needs[ ]  Technology needs[ ]  Licensing[ ]  Accreditation[x]  Impact on program | Information needed:[x]  Community needs[x]  Employment needs[x]  Technology needs[ ]  Licensing[ ]  Accreditation[ ]  Impact on program | [ ]  No recommendation or change needed[ ]  Not applicableLicensing and Accreditation seem to not be applicable. Community, employment, and technology needs did not seem to be addressed as much as they could have. The program impact could use more detail. | [ ]  |

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| Looking Back |  |
| 1. Curricular Changes: List any significant changes that have occurred in your program’s curricular offerings, scheduling, or mode of delivery. Explain the rationale for these changes.
 | Provided:[x]  List of changes that occurred[x]  Rationale for changes | Information needed:[ ]  List of changes that occurred[ ]  Rationale for changes | [ ]  No recommendation or change needed[ ]  Not applicableVery well written! | [x]  |
| 5A. Progress Report—IPC Feedback: Provide your responses to all recommendations received in your last program review cycle | Provided:[ ]  Response to all recommendations | Information needed:[x]  Response to all recommendations | [ ]  No recommendation or change needed[ ]  Not applicableThere were not comments made in this area. This requires a lot more detail. | [ ]  |
| 5B. Progress Report—Prior Action Plans: Provide a summary of the progress you have made on the strategic action plans identified in your last program review. | Provided:[x]  Summary of progress | Information needed:[ ]  Summary of progress | [ ]  No recommendation or change needed[ ]  Not applicableThere could have been more detail about the progress that was made between then and now. | [ ]  |
| 6A. Impact of Resource Applications: Describe the impact to-date that new resources (equipment, facilities, research) requested in prior years’ program reviews have had on your program. If measurable impacts on student success have been observed, be sure to describe these and include any documentation/evidence. If no resources have been recently requested, please write “not applicable.” | Provided:[x]  Thorough description of new resources’ impact on program[x]  Thorough description of impact on students[x]  Efforts to make changes | Information needed:[ ]  Further description of new resources’ impact on program[ ]  Further description of impact on students[ ]  Efforts to make changes | [ ]  Not ApplicableThis also was very thorough explanation. | [ ]  |
| 6B. Impact of Staffing Changes: Describe the impact on your program of any changes in staffing levels (for example, the addition, loss or reassignment of faculty/staff). If no changes have occurred, please write “not applicable.” | Provided:[x]  Thorough description of staffing changes’ impact on program | Information needed:[ ]  Further description of staffing changes’ impact on program | [ ]  Not ApplicableClick here to enter text. | [ ]  |

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| Current State of the Program |
| 7A. Connection & Entry—Observation: Describe trends in program and course enrollments, FTES, LOAD and Fill Rates. Cite quantitative data and identify the specific tables from the data packets. If other sources of data are used, please upload these documents or provide URLs. | Provided:[x]  Thorough description of trends in all identified areas[x]  Quantitative evidence from data packets | Information needed:[ ]  Further description of trends in all identified areas[ ]  Quantitative evidence from data packets | [ ]  No recommendation or change neededAlthough data was given, more data would have been beneficial like tables from data packets. | [ ]  |
| 7B. Connection & Entry—Evaluation: What changes could be implemented, including changes to course scheduling (times/days/duration/delivery mode/number of sections), marketing, and articulation that may improve these trends in enrollment? | Identified: [x]  Changes that could be implemented | Information needed:[ ]  Changes that could be implemented | [ ]  No recommendation or change needed[ ]  Not applicableSince there is not enough full-time staff for theater arts, it makes sense to do an interdisciplinary initiative with the business department to increase marketing for theater arts while giving credit to students in business courses. | [ ]  |
| 8A. Progress & Completion—Observation: Describe trends in student success and retention disaggregated by: ethnicity, gender, age, enrollment status, and day/evening. Cite quantitative data and specific tables from the data packets. If other sources of data are used, please upload these documents or provide URLs.  | Provided:[ ]  Thorough description of trends in all identified areas[ ] ­ Quantitative evidence from data packets | Information needed:[x]  Further description of trends in all identified areas[x]  Quantitative evidence from data packets | [ ]  No recommendation or change neededThere could have been more detail.  | [ ]  |
| 8B. Progress & Completion Online—Observation: For online courses describe any significant differences in the success and retention of students who are taking online courses compared to face-to-face (f2f) courses.  | Provided:[x]  Description of differences compared to f2f courses | Information needed:[ ]  Description of differences compared to f2f courses | [ ]  Not applicableThis was a decent analysis. | [ ]  |

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| 8C. Progress & Completion—Evaluation: Based on these trends, what do you feel are significant factors or barriers influencing student success in your courses and program? What changes (e.g. in curriculum, pedagogy, scheduling, modality) could be implemented to improve these trends? | Provided:[ ]  Discussion of factors/barriers influencing student success[ ]  Discussion of potential changes  | Information needed:[x]  Discussion of factors/barriers influencing student success[x]  Discussion of potential changes  | [ ]  No recommendation or change needed[ ]  Not applicableThere could have been more detail. | [ ]  |
| 9A. SLO Assessment—Compliance: Are all course SLOs being systematically assessed at least once/4 years? Describe the coordination of SLO assessment across sections and over time.  | Provided:[ ]  Evidence that SLOs are assessed at least once/4 years[ ]  Coordination of assessment across sections and time is thorough | Information needed:[x]  Evidence that SLOs are assessed at least once/4 years[x]  Further description of assessment across sections and time | There needs to be more detail with evidence, assessment plan, and analysis. | [ ]  |
| 9B. SLO Assessment—Impact: Summarize the dialogue that has resulted from these course SLO assessments. What are some improvements in your courses that have been implemented through SLO assessment? How has student learning (SL) been improved by changes in teaching? Cite specific examples. | Provided:[ ]  Summary dialogue[x]  Improvements implemented[ ]  Thorough description of how SLO has been improved by changes in teaching | Information needed:[x]  Summary dialogue[ ]  Improvements implemented[x]  Further description of how SLO has been improved by changes in teaching | The summary of improvements were present, but information about the SLOs were not provided and made it hard to know exactly what was reviewed from then to now. | [ ]  |
| 10A. PLO Assessment—Plan: Describe your program’s Program Learning Outcomes assessment plan.  | Provided:[ ]  Evidence of assessment plan[ ]  Thorough description of assessment plan | Information needed:[x]  Evidence of assessment plan[x]  Further description of assessment plan | The program question was not addressed. | [ ]  |
| 10B. PLO Assessment—Impact: Summarize the major findings of your program’s PLO assessments. What are some improvements that have been, or can be, implemented as a result of PLO assessment? | Provided:[x]  Summary of findings[x]  Thorough discussion of improvements | Information needed:[ ]  Summary of findings[ ]  Further discussion on improvements | Click here to enter text. | [ ]  |

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| Looking Ahead |
| 12. Program Improvement Initiatives: Use the objectives in the Planning module to describe the action plans that your program intends to implement. Describe your plan. Be sure to describe any research or training you will need to accomplish these plans. Then select PRIE and/or Professional Development in the “Units Impacted” section. | Provided:[x]  Thorough description of action plans | Information needed:[ ]  Further description of action plans | [ ]  No recommendation or change neededClick here to enter text. | [ ]  |

**Overall Commendations**:

The overall quality of this program review is not on level with the minimum standards for program review. This review needs a lot of work.

**Overall Recommendations**:

It was noticed that the program has not implemented a PLO program. This is obviously the most important first step. It was also noticed that there is insufficient staff for its implementation. The program should be assigned a seasoned staff as a mentor to train the full-time staff in PLO implementation. Also, since there is not enough full-time staff for theater arts, it makes sense to do an interdisciplinary initiative with the business department to increase marketing for theater arts while giving credit to students in business courses. In general, we need to get more support behind this program.

**Overall Program Effectiveness**:

[ ]  Highly effective

[ ]  Effective

[x]  Needs program improvement

**Dean’s perspective on the vitality of program**:

*See the executive summary and select the “IPR” tab in SPOL*

**Approval Process is embedded in SPOL (Approval from IPC chairs and VPs)**