



Campus-Wide PL Committee Meeting
November 21, 2017
1:00 –3:00 p.m.
Room 5-108

Attendees:

Agenda Item	Time	Notes
Review October 17 meeting minutes	5 min.	
CIETL Faculty Coordinator Process Update	10 min.	
January Flex Planning Place sessions on the agenda (new AFT requirement) Finalize the agenda Other details	30 min.	
March Flex Potential session offerings	10 min.	
Professional Learning Plan Implementation Progress report Gratitude and Appreciation StrengthsQuest Next steps	15 min.	
Professional Learning Needs Assessment Survey Observations Questions Recommendations Next Steps	45 min.	
Budget	5 min.	

Next Meeting: December 19, 1-3pm, 8-110

2017-18 Draft Monthly PL Committee Goals

August 22, 1-3pm, 8-110	Finalize October Flex Prepare to send the Needs Assessment to campus Review PL goals Review PL-related EMP Goals Review 2017-18 PL Budget
September 26, 1-3pm, 8-110	Review PL Plan goals and objectives Identify strategies for meeting PL Plan goals and objectives Last-minute adjustments to October Flex Review August Flex Day Feedback Determine methods for engaging campus in reviewing Needs Assessment data and planning for Spring 2018
October 17, 1-3pm, 8-110	Review Needs Assessment Data Determine methods for engaging campus in reviewing Needs Assessment data and planning for Spring 2018 Identify plan for sharing and discussing needs assessment data with both Senates and Cabinet Review Flex planning timeline and determine how to share with Senates Review/Create mock agenda for January 11 – 12, 2018 Flex
November 21, 1-3pm, 8-110	Review October Flex Day Feedback Follow-up on campus PL planning – develop calendar for Spring 2018 Review January and March session descriptions Plan January Flex (and March if time)
December 19, 1-3pm, 8-110	Finalize January Flex Planning Finalize 2018 programming calendar – determine method(s) for sharing with campus Discuss budget
January 16 (propose January 25)	Finalize 2018 programming calendar Determine best methods for collecting feedback on the plan and assessing the plan Finalize March Flex Day agenda
February 20	Review January Flex Day Feedback Begin revising/updating PL Plan (review PL session feedback) Draft PL theme for 2018-19 – plan for feedback/campus engagement on theme
March 20	Revise/update PL Plan (review PL session feedback) Plan for distributing information on PL Plan updates (including sharing with Senates, Cabinet, and PBC) Begin planning 2018-19 PL activities Review mock agenda for August and October Flex Day
April 17	Revise/Update PL Plan (review PL session feedback) Review August and October Flex Day Descriptions and place in agenda Plan PL budget for 2018-19 Plan activities for 2018-19
May 15	Finalize August and October Flex Finalize 2018-19 activities