

Campus-Wide Professional Development Planning Committee Meeting ▪ February 9th, 2021 ▪ 1:00 pm 3:00 p.m., Zoom web conference

<https://smccd.zoom.us/j/81155805285?pwd=NCtPZHdub0gzeTNNWm9GM2dJeDA4Zz09>

Agenda Item	Time	Notes
Review November meeting notes	5-10 mins	
Jan 14, 15 Flex Day De-brief	15 mins	<p>Online delivery – What worked well?</p> <ul style="list-style-type: none"> • Student panel was well-received by students and fac/staff • Zoom links, tech issues went well • Faculty-led sessions on district-wide initiatives like antiracism efforts was important to get and well-received • Provided opportunity for everyone to see/hear from others across district, increased collaborative energy amongst district, over 600 people across district participated <p>Online delivery – What did not work well?</p> <ul style="list-style-type: none"> • Planning process not inclusive enough, need to consider college plans and needs, students t and staff, etc • Timing of Flex days; staff not able to participate due to semester prep needs. Can they work with teams, managers to rotate coverage? Other ideas to increase staff participation? • Planning was a challenge; coordinating between ITS, district, colleges. Deciding sessin lengths, setting other elements so it is agreed-upon. • Not as easy to gather data on attendance/participation <p>Future Flex Day considerations if we will continue to offer district-wide format?</p> <ul style="list-style-type: none"> • If we'll be going district-wide for 4/22, need to establish a college hour or similar to address college-specific needs. If not district opening/keynote, this can be AM slot, with breakout sessions in PM • Discussion of using savings from food budgets to secure speakers/presenters

<p>April 22nd Flex Day Planning</p> <ul style="list-style-type: none"> District-wide group has been meeting to plan, last met on 2/8 		<ul style="list-style-type: none"> ➤ Confirm date to send out request for proposals after today's meeting, include the context of the schedule framework, so proposers know how to shape their proposals ➤ Send call ASAP after this meeting, set deadline of 3/15? Message that PDPC will begin reviewing proposals at the 3/9 meeting, priority deadline is 3/15 and if schedule allows proposals may be accepted after that date ➤ Specify in call for proposals – time of day, distr-wide or college focus? ➤ Meetings have focused on how to move forward as a district regarding shared programming, support needs, role of HR in processes and support...
<p>Other PD</p>		<ul style="list-style-type: none"> ➤ Shared calendar for district events and planning, so that events like Cornel West, etc are more widely shared
<p>CIETL Coordination, PDPC coordination planning</p>	<p>10 mins</p>	<ul style="list-style-type: none"> ➤ Review plans for transition; applications being circulated by Acad Senate, Office of Instruction. ➤ Professional Learning Plan; needs to be updated and reflect changes from last year – district-wide programming, larger PD plans at college level, fac/staff orientation planning ➤ Start drafting the plan this semester to submit for approval in fall ➤ Dave will coordinate with new CIETL coord to present to AS – importance of position and key elements ➤ PD Planning work group meeting soon to address needs around orientations and larger support for college-wide PD
<p>Future agenda items</p>	<p>10 mins</p>	<p>Review proposals for 4/22</p> <p>Outline draft process for updated PL Plan</p>