



Participating in College Decision-Making

Hosted by

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Academic Senate Co-Presidents

Dean of Planning, Research, Innovation, and Effectiveness (PRIE):
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Sign in sheet



Word Cloud

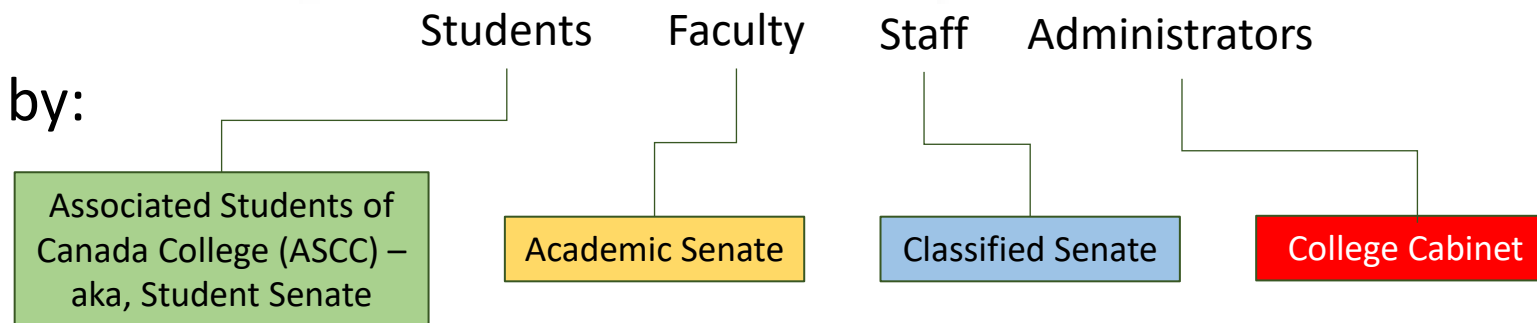
**When you hear the term participatory governance,
what comes to mind?**

Participatory Governance is 4 constituency groups working together for student success!



College constituency
groups...

...represented by:



California Code, Education Code - EDC § 70901

...(e), the board of governors shall provide general supervision over community college districts, and shall, in furtherance of those purposes, perform the following functions:

(E) Minimum standards governing procedures established by governing boards of community college districts to ensure faculty, staff, and students the right to participate effectively in district and college governance, and the opportunity to express their opinions at the campus level and to ensure that these opinions are given every reasonable consideration, and the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.

SMCCCD Board Policy

- Board Policy 2510 [Participation in Local Decision-Making](#)
- Administrative Procedure: [2.08.1 District Participatory Governance Process](#)

Academic Senate

The “10+1”

Academic and professional matters means the Academic Senate is primarily responsible for the following policy development and implementation matters:

1. Degree and certificate requirements
2. Curriculum, including establishing prerequisites and placing courses within disciplines
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development, and
11. (the +1) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Classified Senate

The primary governing body for all classified professionals at Cañada College in conjunction with CSEA is the Classified Senate.

(a) The governing board ... shall adopt policies and procedures that provide district and college staff the opportunity to participate effectively in district and college governance.

(1) Definitions or categories of positions or groups of positions other than faculty that compose the staff of the district and its college(s) ... management and non-management positions or groups of positions shall be separately defined or categorized.

(2) Participation structures and procedures for the staff positions defined or categorized.

(3) ... the governing board or its designees shall consult with the representatives of existing staff councils, committees, employee organizations, and other such bodies.

(4) Staff shall be provided with opportunities to participate in the formulation and development of district and college policies and procedures...

(5) Except in unforeseeable, emergency situations, the governing board shall not take action on matters significantly affecting staff until it has provided staff an opportunity to participate in the formulation and development of those matters...

(6) The policies and procedures of the governing board shall ensure that the recommendations and opinions of staff are given every reasonable consideration.

(7) ... the appointment of staff:

(A) The exclusive representative shall appoint representatives for the respective bargaining unit employees, unless the exclusive representative and the governing board mutually agree in a memorandum of understanding to an alternative appointment process.

Classified Senate [constitution](#), [by-laws](#), and [statement of ethics](#) help them to fairly represent all their constituents.

California Education Code, Title 5: [Classified Staff and Classified Senate](#)

Associated Students of Cañada College (ASCC)

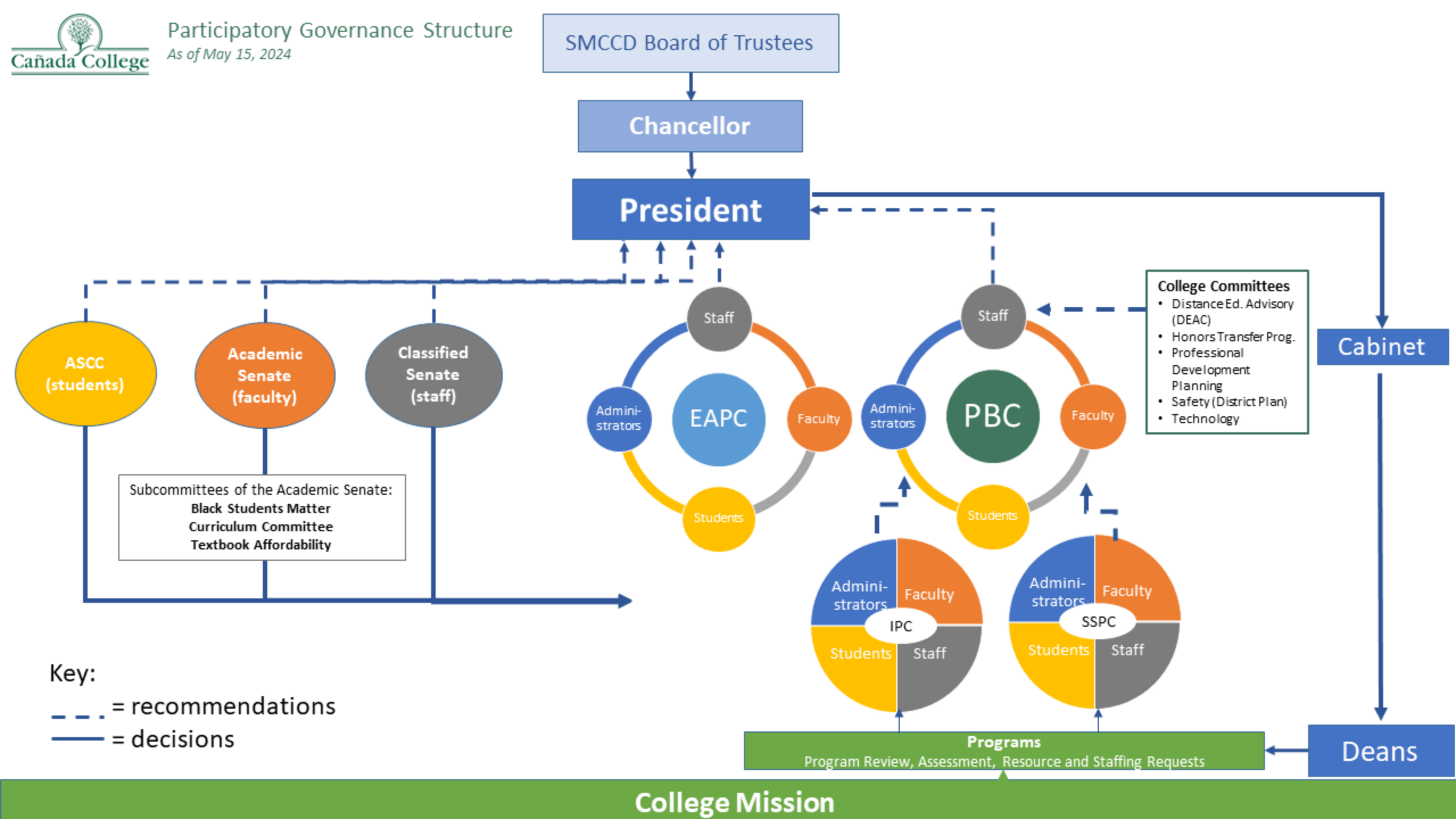
- The ASCC is the official student government organization of Cañada.
 - The ASCC leaders are elected and appointed student representatives who organize and promote campus wide programs, protect student rights, and represent the student voice on campus committees.
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- Governing boards adopt policies and procedures that provide students opportunity to participate effectively in district and college governance on formulation and development of policies and procedures and processes for jointly developing recommendations that have or will have a significant effect on students.
 - Board shall not take action on a matter having a significant effect on students until recommendations and positions by students are given every reasonable consideration.

California Education Code: § Title 5 §51023.7



Participatory Governance Manual

<https://canadacollege.edu/pgm/>



Proposed Community Agreements for all Councils and Committees*

- VALUE OUR COMMUNITY: Maintain a collegial and constructive environment focused on solutions and future planning
- USE “I” STATEMENTS: Everyone speaks from their own experiences
- ONE MIC, ONE VOICE: Respect means one colleague speaks at a time
- MAKE SPACE, TAKE SPACE: Colleagues should be aware of how much they are speaking. If they feel they are speaking a lot, they should let others speak, and if they find themselves not talking, they should try to contribute some comments, ideas or suggestions
- ASSUME THE BEST: Assume your colleagues are speaking with the best intentions and do not mean to offend anyone
- CORRECT GENTLY, BUT DO CORRECT: If colleagues say something that hurts you or you’re unpacking, politely address what was said. Letting comments slip by only makes the space less safe and increases the difficulty of building successful partnerships
- LEAN INTO DISCOMFORT: Be willing to experience some discomfort in discussions, and learn from it as a team
- UPHOLD COMMITMENTS: The key to a safe and successful team is honoring your commitments and communicating if challenges come up

*These norms are based on [Cañada’s Decision-making Philosophy](#)

Supporting Student Participation at Cañada

- Use acronyms mindfully
 - Spell out an acronym on first use in order to avoid distancing people from a conversation/information item
- Facilitate student participation during governance meetings. Consider multiple approaches, such as:
 - Check-ins with student representatives during meetings
 - Follow-ups after a meeting to see if there are confusions
 - Buddy system: identify a fellow committee member who can provide more immediate answers, feedback, and encouragement
- Practice critical pedagogies when students participate, ensuring students have equal voice (minding potential infantilizing)
 - Every perspective deserves to be understood

Roles & Responsibilities of Council/Committee Members

- During meetings, represent your constituency while keeping your “college-wide” hat on → wearing multiple hats!
- After meetings, communicate what happened with your constituency group (Senates, Divisions, etc.) and bring their perspectives back to the Council/Committee
- Honor your responsibility for the overall well-being of the College as a whole
- Ultimately: recommendations to President

Cañada College Strategic Planning Calendar	2022-23	2023-24	2024-25	2025-26	2026-27	2027-2028
Educational Master Plan 2022-27	Year 1	Year 2	Year 3	Year 4	Year 5	EMP Planning Year
Committee Plans:						
Distance Education Plan			Year 1	Year 2	Year 3	
Facilities Master Plan (District)	Year 1	Year 2	Year 3	Plan Amendment (2025-30)		
Professional Development Plan			Year 1	Year 2	Year 3	
Strategic Enrollment Management Plan		Year 1	Year 2	Year 3	completed	completed
Student Equity & Achievement Plan	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
Technology Plan			Year 1	Year 2	Year 3	
Transfer Plan*				Year 1	Year 2	Year 3
Committee plans operationalize and help monitor the implementation of the goals and strategic initiatives established in the Education Master Plan by topic						
*Plan developed and monitored by the Cañada Transfer Advisory Board (not a committee)						

Working on College Plans Together

Each year our collaborative work on our strategic priorities starts at our [Summer Leadership Retreat](#) and continues all year in our college Councils, Committees, and ad hoc work groups.

Information on how to get involved is posted on our [Cañada Collaborates website](#)



Proposed Inquiry Topics for 2026-27

- **Artificial Intelligence**
 - Instructional
 - Student services (prof. devt with the tools)
 - Operations
- **Work-based learning**
 - Embedding career exploration in more aspects of academic pathways
- **Intentionally strengthening enrollment**
 - Shifting demographics of our community – how can we best serve these changing educational needs?
 - Community partnerships – are there other opportunities we could pursue?
- **Mental Health**
 - Understanding the emerging needs of students
 - Exploring potential changes in teaching & learning strategies
- **Accessibility**
 - Making instructional and business processes accessible
- **Reimagining the Performing Arts Center with the community in mind**
 - If the bond passes, conduct inquiry into the needs of the community for a performing arts venue and related programming
- **Ensure our workforce programs are well aligned with regional workforce needs**
 - Consider family-supporting wages - ensuring our students' educational experience facilitates earning a living regional wage
 - Consider more modular instructional programs (CTE) - short term programs closely aligned with regional workforce needs
- **Did the education experience at Cañada meet the educational needs of the students?**
 - How do we know whether students are satisfied with their experience at Cañada?

Next Steps

PBC Approves
Inquiry Process on
September 2

Inquiry Team
Meeting Info Posted
on Cañada
Collaborates website

Inquiry Teams share
progress at PBC
during the year

Resources

[Participatory Governance Manual](#)

[Program Review Website](#)

[Learning Outcomes Assessment Website](#) (SLO, PLO, ILO)

[Canada Collaborates](#) (EMP priorities and Inquiry Group information)

[PRIE Website](#) (data and more)

[Planning & Budgeting Council website](#)

[Academic Senate](#)

[Classified Senate](#)

[Student Senate \(ASCC\)](#)



Questions & Answers

Flex session evaluation form:



Thank you for coming!