

**Planning & Budgeting Council**

**Resource Request Prioritization Rubric**

FY 2019-2020

|  |  |
| --- | --- |
| Division: | Reviewer Name: |
| Program Name: | Safety Concern? Y/N *If Yes, please include documentation and provide to your Dean ASAP\** |
| Resource Requested: | Amount Requested: |
| Resource Type:[ ] Supplies (over $5000)[ ] Equipment[ ] Facilities[ ] Information Technology[ ] Instructional Materials (not already included in your normal expenditures)[ ] Subscriptions/Memberships[ ] Other: |
|  | Minimal (0 - 5) | Low (6-10) | Moderate (11-15) | Strong (16-20) | Score |
| Program Review | Request not addressed inprogram review | Minimally addressed in programreview | Moderately addressed inprogram review | Substantially addressed inprogram review |  |
| College Mission &Strategic Goals | Does not align with college mission and strategic goals | Minimally aligns with college mission and strategic goals | Moderately aligns with college mission and strategic goals | Fully aligns with college mission and strategic goals |  |
| College Plans(e.g., Ed. Master Plan; Integrated Plan ) | Does not support any of the College plans | Minimally supports one or more of the College plans | Moderately supports one ormore of the College plans | Fully supports two or more of the College plans |  |
| Learning Outcomes (Student Learning Outcomes, Service Area Outcomes) | Does not support achievement of student learning or service area outcomes | Minimally impacts achievement of student learning or service area outcomes | Moderately impacts achievement of student learning or service area outcomes | Directly and significantlyimpacts achievement of student learning or service area outcomes |  |
| Total Score |  |  |  |  |  |

\*See SMCCD Board Policy 2.28 *Safety; Injury and Illness Prevention Program* and SMCCD Board Policy 8.13 *Public Safety on District Property*