



**PLANNING AND BUDGETING COUNCIL MEETING AGENDA**

**Wednesday, March 5, 2025  
Building 13, Room 233 and via Zoom  
2:10 – 4:00 p.m.**

AGENDA ITEM	PRESENTER	PROCESS	TIME
<b>Welcome and Introductions</b> <ul style="list-style-type: none"> <li>Establish Quorum</li> </ul>	Gampi Shankar and Alex Claxton PBC Co-Chairs	Quorum	5

**CONSENT AGENDA**

All items on the consent agenda may, by unanimous vote of the PBC members present, be approved by one motion after allowing for PBC member questions about a particular item. Prior to a motion for approval of the consent agenda, any PBC member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.

- Approval of Minutes of Prior PBC Meeting – [February 19, 2025](#)
- [Board-approved staffing update - February 2025](#)

**REGULAR AGENDA**

EMP 1.15 Create and Scale the First Year Experience Program	Ron Andrade, Director of Student Support	Information	5
EMP 2.7 Provide Comprehensive On-boarding for All New Employees	Anniqa Ran, Dean ASLT and Michiko Kealoha, Director of Equity	Information	5
EMP 3.2 Reach New Community Members in N. Fair Oaks, Belle Haven, and East Palo Alto, Especially BIPOC communities	Wissem Bennani, Dean of Enrollment Services	Information	5
EMP 3.8 Strengthen Transfer Support Services to Increase Transfers	Max Hartman, Dean of Counseling	Information	5
EMP 3.11 Create and Expand Career Exploration Experiences for Students	Alex Kramer, Dean of Business, Design & Workforce, Ron Andrade, Director of Student Support and Bob Haick, Program Supervisor/Assistant Professor-CBOT	Information	5
<a href="#">ISER Sub-standards</a> Review 3.5, 3.6, 3.7, 3.8	Karen Engel, Dean of PRIE Hyla Lacefield, Faculty Accreditation Lead & Professor, Digital Art & Animation	Discussion	40
Participatory Governance Evaluation	Karen Engel, Dean of PRIE	Discussion	10
Review a New Element Required in the ACCJC Annual Plan <a href="#">Rubric</a>	Karen Engel, Dean of PRIE	Discussion	10

**STANDING ITEMS**

Associated Students (ASCC)	ASCC Representative	Information	2
Classified Senate of Cañada College	Alex Claxton	Information	2
Academic Senate of Cañada College	Gampi Shankar	Information	2
Planning Council Reports	IPC, SSPC, EAPC representatives	Information	6
President's Update	Kim Lopez, President	Information	5
Matters of Public Interest and Upcoming Events	Open to all	Information	5

**ADJOURN:** Our next meeting will be on March 19, 2025

PBC Membership 2024-25	Member
Academic Senate President or Vice President (ex officio)	Gampi Shankar
Classified Senate President or Vice President (ex officio)	Alex Claxton
Academic Support and Learning Technologies Faculty Representative	Julian Taylor
Kinesiology, Athletics, and Dance Faculty Representative	Nick Carr
Business, Design & Workforce Division Faculty Representative	Sarita Santos
Humanities & Social Sciences Division Faculty Representative	Alicia Aguirre
Science & Technology Division Faculty Representative	Ray Lapuz
Student Services Faculty Representative	Kassie Alexander
Adjunct or FT Faculty Representative at large	Denise Erickson
Classified Representative	Gina Hooper
Classified Representative	RoseMarie Mendoza Morris
Classified Representative	Jacky Ip
Classified Representative	Vacant
Classified Representative	Chantal Sosa
Classified Representative	Jose Zelaya
Classified Representative at large	Christopher Wardell
ASCC Student Representative	Alexander A. Hernandez
ASCC Student Representative	Graham Sheardown
IPC Representative	Diana Tedone-Goldstone
SSPC Representative	Mayra Arellano
Dean	Alex Kramer
Dean of Planning, Research, Innovation & Effectiveness (ex officio)	Karen Engel
Director of Marketing & Community Relations (ex officio)	Megan Rodriguez-Antone
Vice President of Instruction (ex officio)	Chialin Hsieh
Vice President of Student Services (ex officio)	John Fraire (interim)
Vice President of Administrative Services (ex officio)	Ludmila Prisecar
College President (ex officio, non-voting)	Kim Lopez