

**Enrollment Services and Support Programs  
Non-Personnel Resource Requests**

Do all prioritized resource requests align with and support the College’s Mission, Vision and Values? If No, please explain.

Yes, all resource requests align with and support the College’s Mission, Vision and Values

Please provide a brief summary of how your Division went about the resource request prioritization process during this cycle. Include any rubrics, tools, or other information you considered during your process.

**Program Representatives:**

Adolfo, Leiva	Sparkpoint
	VROC
	Undocumented Community Center
Breanna Castro	Financial Aid
Maria Lara	A&R
Olivia Cortez-Figueroa	Outreach
Kathy Kohut	International Student Center
Wissem Bennani	Health Center

**Resource Prioritization dedicated meeting:**

Thursday February 6

**Prioritization tool**

For each item we took in consideration the following questions

- Is the requested resource compliance related?
- Is the requested resource EMP related?
- Have you been using one-time funds to pay for current initiatives?
- Is the requested resource to fund new initiatives?
- Do you have alternative funding sources?

The tool helped us to rank the items, but the final ranking was made based on the group discussion, which took in consideration the possibility of locating alternative funds for some of the item requested.