

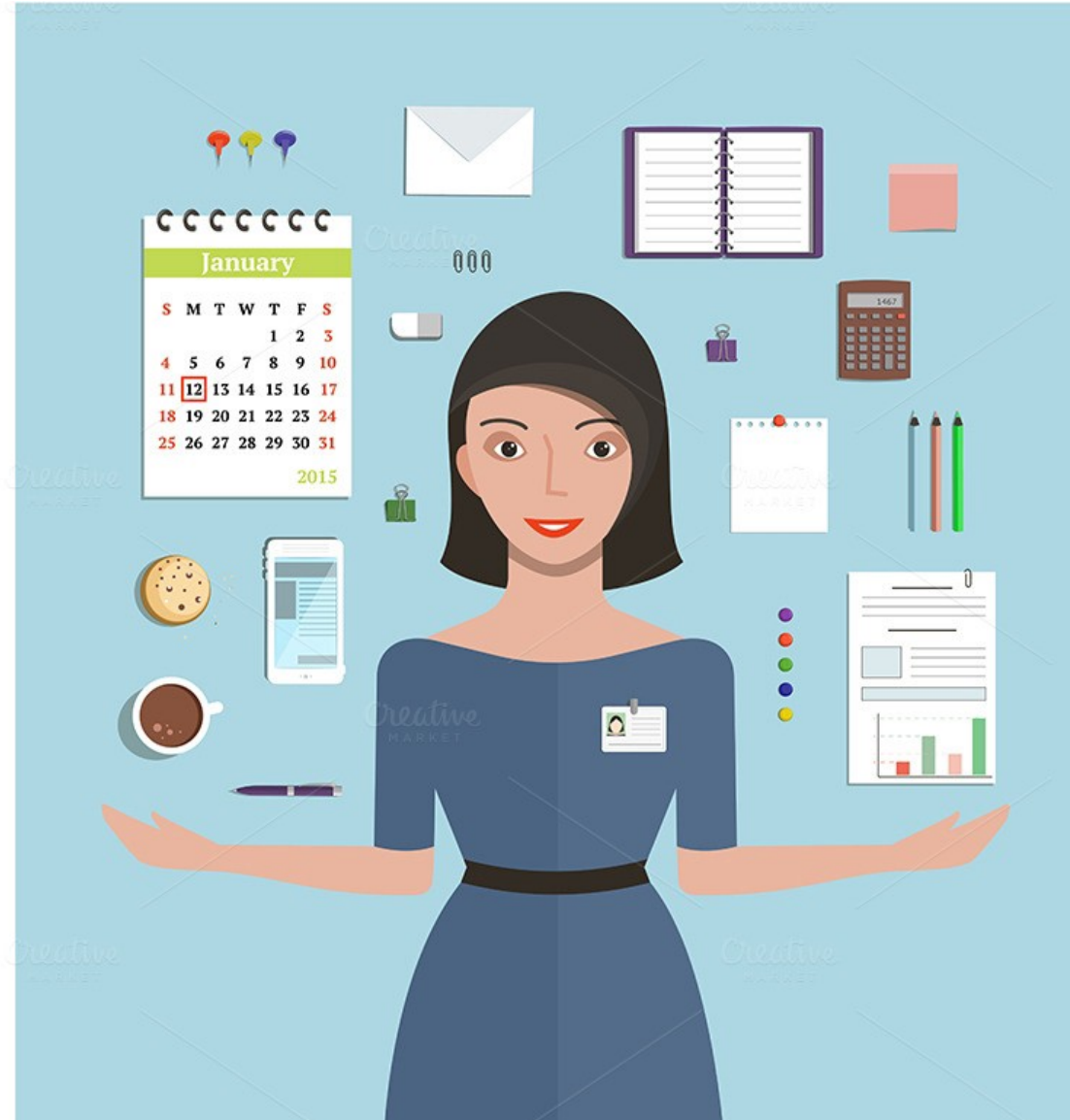
Program  
Review  
New Position  
Request  
Presentation



Presented by: Bettina Lee (PCC) & Sharon Bartels, NP (Health Center)

# Joint Full-Time Office Assistant

Allocation  
for  
 $\frac{1}{2}$  position



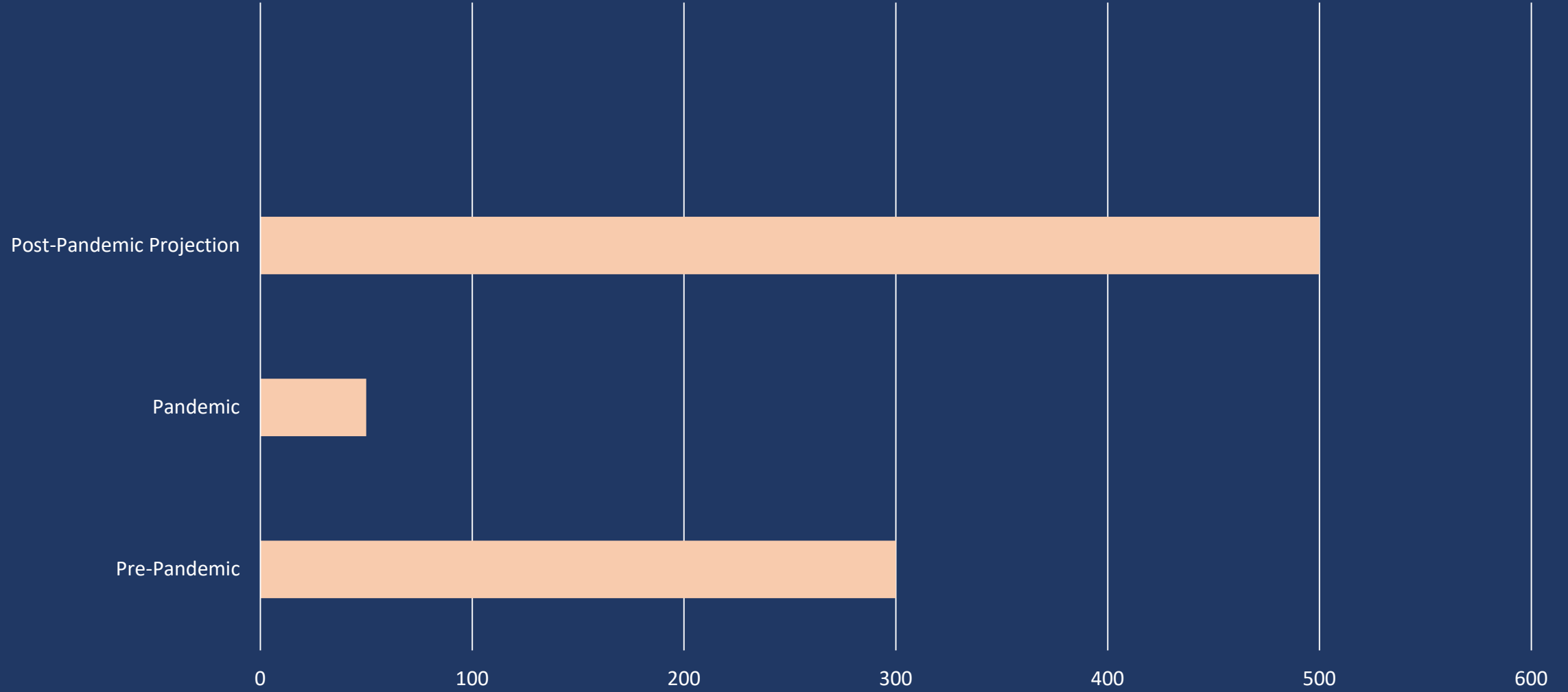
Difference to fund  
this new full-time  
position be  
funded through  
Fund 1

# Benefits of a Full-Time OAI



# Health Center Data

Average number of students



■ Average number of students

# Health Center Expansion

## New services :

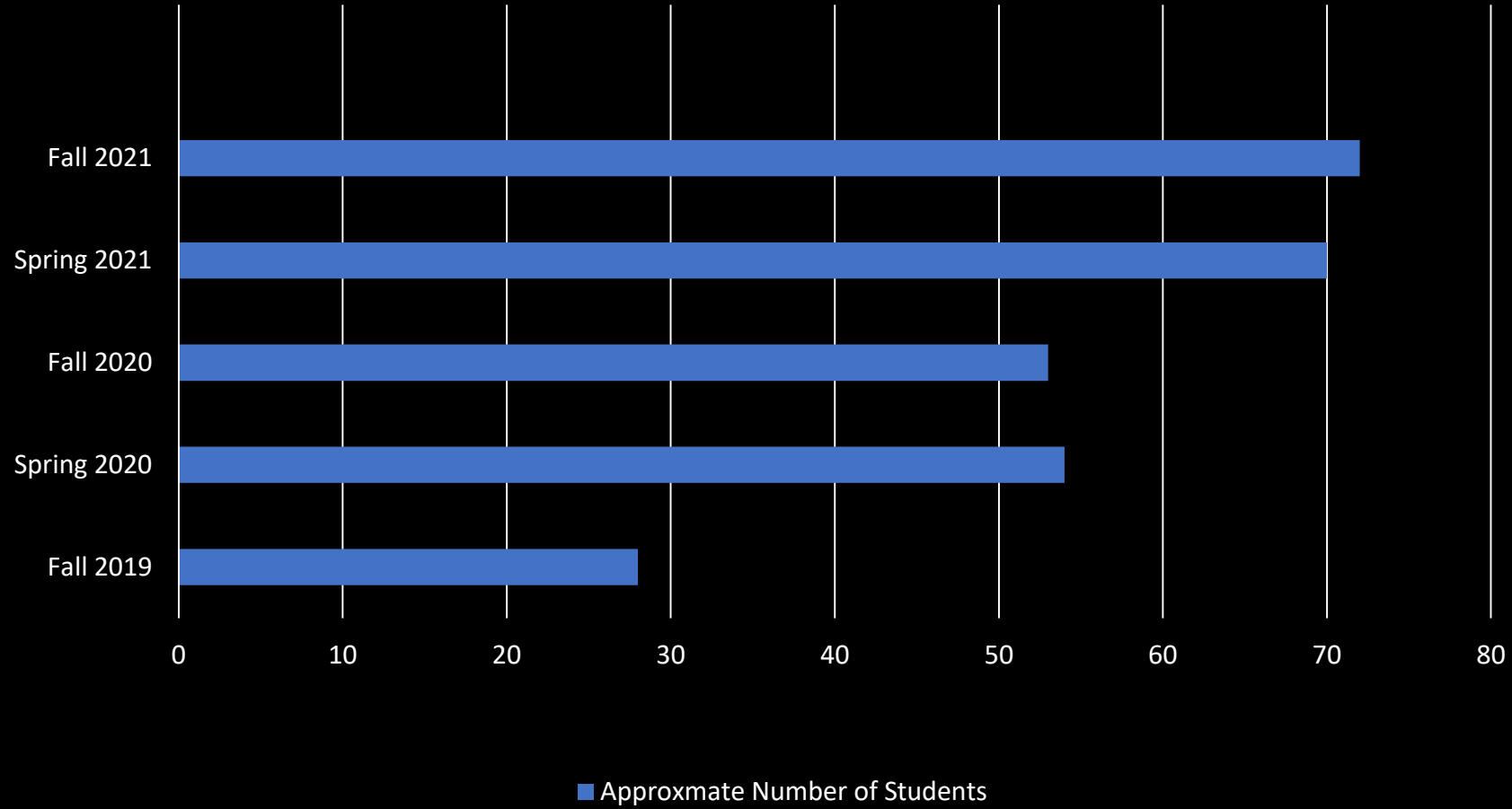
- MEDI-CAL services/ Billing
- On site lab work and vaccines
- Covid-19 screening
- Family planning, STI screening and treatment services
- Gender affirming services
- Dr. Wong

## Expansion of services requires:

- More time for billing and scheduling
- Electronic registration
- Marketing services
- Training for staff



# PCC Data

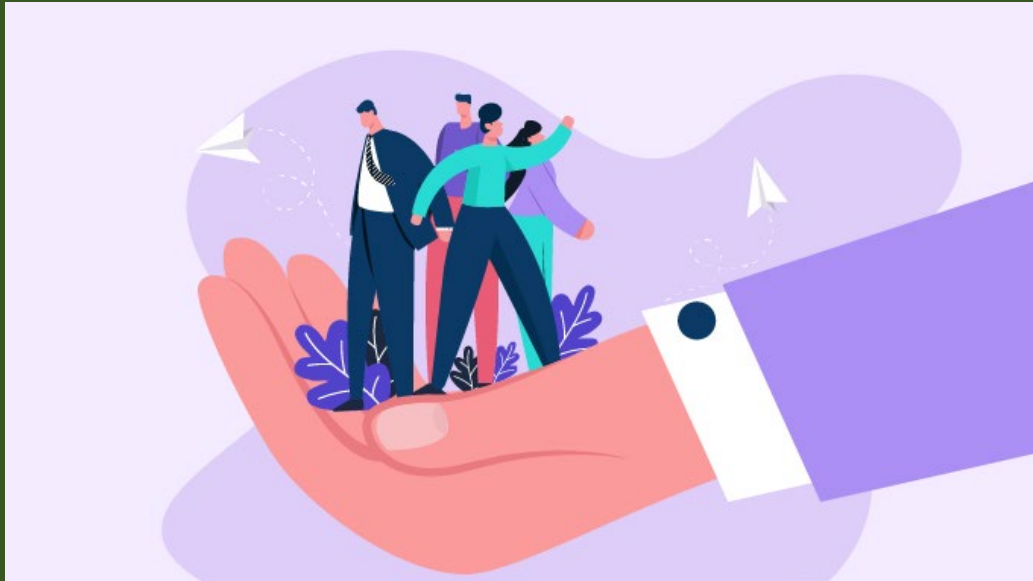


# PCC Plans



- Increase number of therapists
- Increase number of bi-lingual therapists
- Increase availability to 5 days a week and evenings
- Offer drop in sessions every day of the week
- Offer more workshops and trainings for faculty, staff, and students

# How a Full-Time OAI position aligns with the College's Mission



Increase “retention rates”



Achieve “academic” goals



# How a Full-Time OAll position Aligns with the College's Goals to "Collaborate" with the Community



# How does a Full-Time OAll position align with the District's Goals?

Access

Equitable

No Barriers!!



# GOAL 3

PROACTIVE



“pro-active” student support services

*Persistence*



“...ensure effective and timely student retention, persistence, and completion”

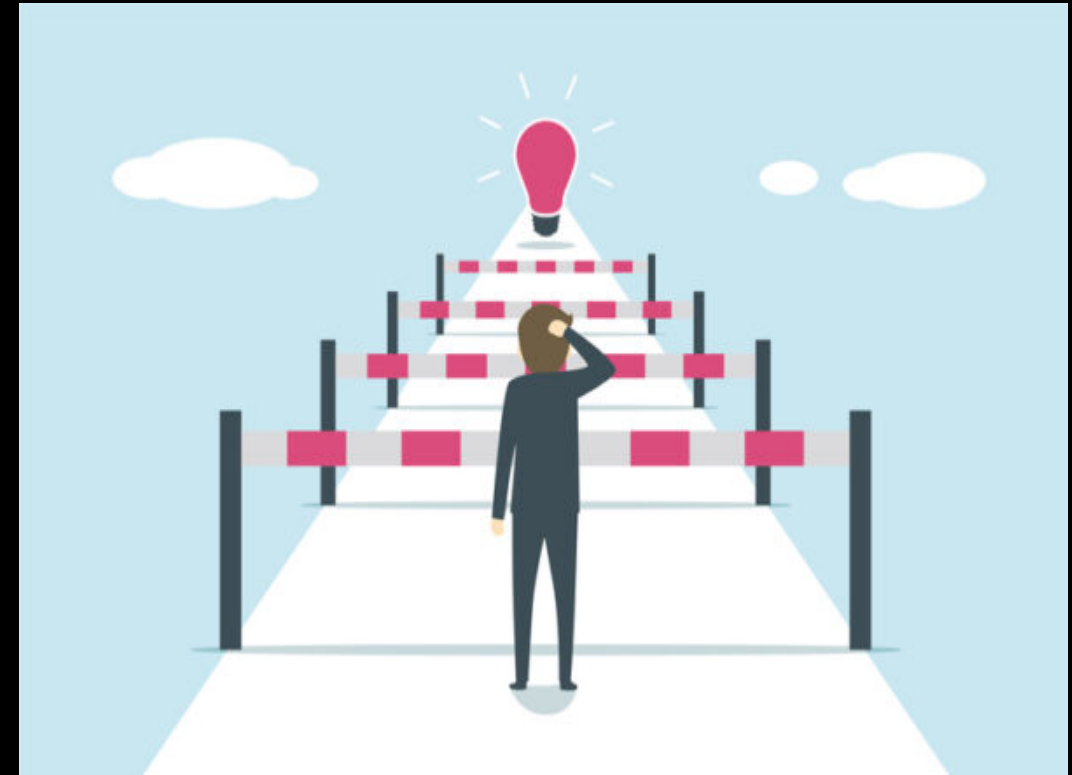
## Health Center: If a Full-Time Office Assistant Position is not filled...



- Will NOT be available for walk-ins
- Will NOT be able to provide the following services after 1:30pm:
  - Emergency services
  - There will be longer wait times to see a health care provider and to register
  - The Health Center will appear closed
  - No one will be at the front desk to meet, greet, screen and schedule, nor to answer the phone or other inquiries.
  - Access to health services will be limited and untimely resulting in poor accessibility and student dissatisfaction.
  - The addition of new services will be delayed

# PCC: If a Full-Time Office Assistant Position is not filled...

- Will not be able to be open every day
- Will not have a point person in the office who can keep the student safe until a personal counselor is available
- Will not be able to schedule students in a timely manner
- Will not be able to have a person who can be in charge of maintaining the website on a daily basis, which will result in outdated information on the website





Help us break down the  
barrier to healthcare for  
our students!

