

**DRAFT Recommendations in Response to the Fall 2015  
Proposals to  
Relocate the Transfer and Career Centers\***

In order to determine the feasibility of the relocation projects, feedback was solicited and collected on the pros and cons of relocating the Career Center to the current Art Gallery space and the Transfer Center to the current CIETL location. Based on the feedback received, the following recommendations were developed in response to the proposals and other related issues identified in the feedback process.

PROPOSAL	RECOMMENDATIONS
1. Relocate the Career Center into the Art Gallery location.	1.1. Do not relocate the Career Center into the Art Gallery location.
2. Relocate the Transfer Center into the CIETL location.	2.1. Do not relocate the Transfer Center into the CIETL location.
OTHER ISSUES IDENTIFIED	RECOMMENDATIONS
3. Issues related to the process for facility relocation or expansion	3.1. Utilize the current Program Review Process to assess Career Services and, if warranted, to justify a future request for new facilities. Justification may include: long term vision, expected outcomes, expanded services offered, data on student demand and needs.
	3.4. Utilize the current Program Review Process to assess Transfer Services and, if warranted, to justify a future request for new facilities. Justification may include: long term vision, expected outcomes, expanded services offered, data on student demand and needs.
4. Concern regarding college support of the arts	4.1 Assemble a task force (composed of faculty, staff, students, and administration) to assess strengths and weaknesses of the college's programs and efforts to support the arts. Based on this assessment, including a review of the recent report prepared for this purpose (the Hamilton Report), the task force will recommend steps that the college should take to strengthen the arts at Cañada College. These recommendations will be shared with the Academic Senate, IPC and PBC.
5. Uncertainty of CIETL	5.1. Assess the role of the CIETL program and space utilization. Representatives from the professional development groups across campus, including the Classified and Academic Senates, and the Director of Professional Development and Innovation will collaborate to review the vision and goals of CIETL as they relate to the college professional development (PD) program while also examining the use of the physical space in order to determine any unmet campus needs relating to professional learning. Representatives from these PD groups will also inform the development of the 2015/16 college PD plan.
6. Concern regarding process for major space allocation decisions	6.1. Include a process to request space allocation in the Participatory Governance Manual.

\*For detailed background information see PBC December 2, 2015 minutes