



PLANNING AND BUDGET COUNCIL MEETING MINUTES
Wednesday, May 6, 2015

Members present: Lizette Bricker, Jennifer Castello, Sarah Harmon, Chialin Hsieh, Karen Oleson, Martin Partlan, Jeffrey Rhoades, Paul Naas, John Hashizume, Michelle Marquez, Lawrence Buckley, Debbie Joy, Doug Hirzel, David Johnson, Lezlee Ware, Loretta Davis, Nicholas Carr, Megan Rodriguez

Members absent: Gregory Anderson, Jithan Tennakoon, Lina Tsvirkunova

Guests and others present: Vickie Nunes, Anniqa Rana, Dave Hamilton, Janet Stringer, Mary Chries Concha Thia, Barbara Bucton

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES	Meeting called to order at 2:12 PM Minutes of April 15 Meeting were approved, with one abstention, after revision requested on New Position Announcement: Rad Tech half-time position <u>may</u> be folded into and existing half-time requisition or position.	Deborah Joy & Doug Hirzel, Co-Chairs
2) BUSINESS 1. Facilities Update 2. Budget Update	VP Marquez provided an update on Capital Program construction and campus projects. Building 1 project: now in design stage and currently working on required permits. Science building: Selection of architect completed – firm to attend next scheduled science division meeting. It was noted that these will be the only projects progressing for the next two years. VP Marques advised up campus network upgrade scheduled for Sat-Sun, June 13-14. No network access available during this time. First draft of 2015-16 budget proposal now available on PBC website: http://canadacollege.edu/planningbudgetingcouncil/1415/materials/Budget_Presentation_050615.pdf VP Marquez discussed that described the budget process completed and next steps that will include to a subsequent report to PBC. She noted that proposal is for Fund 1 budget only and funding from District allocation Prop 30 and international student funds and local revenues. Steps completed or in process: <ol style="list-style-type: none"> 1. Review of budget assumptions – includes fulltime staff and faculty, productivity levels, cost-of-living adjustments, loss of Measure G funding. 2. Position control review – administration, classified and instructional staff Council took note that this first draft indicates a budget	Michelle Marquez Michelle Marquez

	<p>shortfall. VP Marquez emphasized this is an initial pass and provides a starting point for the next steps:</p> <ol style="list-style-type: none"> 3. Review Governor’s May revise and allocation impacts and make adjustments. 4. Develop second draft. 5. Continue to monitor any changes and inputs based on state and local revisions 6. Final budget to be submitted to District by August. 7. Final budget adopted by Board of Trustees in September. 8. Following BOT approval, present adopted 2015-15 budget and year-end 2014-15 to PBC 	
<p>3. District Strategic Planning Forum</p>	<p>As part of the District Strategic Planning efforts, Vice Chancellor Blackwood discussed draft Strategic Plan submitted to the steering committee on May 5. Final draft to Steering Committee is targeted for May 19 with presentation to the Board in June. Her presentation was part of the Open Forum process currently taking place on all three campuses.</p> <p>Discussion and feedback involved:</p> <ol style="list-style-type: none"> 1. The overriding theme involves student success, equity and social justice 2. Measure new and existing programs related to student success and equity. 3. Identify student goals and plans to success (Suggested emphasizing participation of adult education students in this effort.) 4. Support colleges with resources that positively impact student success, encourage innovation 5. Examine student placement assessment, incorporate multiple measures toward students achieving goals <p>The District’s draft plan states four goals:</p> <ol style="list-style-type: none"> 1. Develop new programs, strengthen and support existing programs that increase student success 2. Establish partnerships with school districts, four-year colleges, and other community organizations toward increasing higher education attainment in the county. (ACCEL program efforts recognized as positive toward this goal.) 3. Expand program delivery through the use of technology to increase learning and scheduling options. 4. Encourage entrepreneurial actions to identify other revenue sources. <p>Vice Chancellor Blackwood also discussed strategies and metrics for success. Data dashboard will be developed, (Suggestion to keep metrics and data accessible and easily referenced.)</p>	<p>Vice Chancellor Kathy Blackwood</p>
<p>4. (GE) General</p>	<p>Professor Ware presented on GE Thematic Pathways</p>	<p>Professor Lezlee</p>

<p>Education Thematic Pathways</p>	<p>Programs where cohort degree programs are proposed and established that are designed to address specific pathway themes and fulfill IGETC/CSU GE and AA/AS GE. Examples of themes are: social justice, climate change, sustainability, global studies, power & politics, arts media & culture.</p> <p>Discussion included:</p> <ol style="list-style-type: none"> 1. Development of these programs is consistent with District goals discussed earlier. 2. Programs prompt students to take “deeper dive” into an issue. 3. Create interest and opportunities for increased students’ community service. 4. Takes advantage learning in our diverse region and Bay Area (field trips/educational programs). 5. Encourages learning communities. <p>Professor Ware and President Buckley spoke to and recognized the innovation and efforts of social sciences department, counseling staff and others establishing this program.</p>	<p>Ware</p>
<p>5. Staffing Update</p>	<p>No new employees or changes were announced. President Buckley discussed that an announcement is forthcoming regarding the Interim VP Student Services and subsequent changes. He also discussed the current recruitment process for Honors/Transfer Counselor.</p>	<p>President Buckley</p>
<p>3)</p>	<p>Meeting adjourned at 3:50 pm.</p>	