

From here, you can go anywhere!



Cañada College

4200 Farm Hill Blvd.
Redwood City, CA 94061

Academic Counseling Services: 650-306-3452

PARALEGAL

at

Cañada College

Redwood City, CA

CONTACT US:

Established in 1979, the Paralegal Program at Cañada College was developed in cooperation with the San Mateo County Bar Association and the San Mateo County Legal Secretaries Association to train personnel to assist attorneys in both civil and criminal matters.

There is a strong connection to the local community in the Paralegal Program at Cañada College due to our working professional staff and internship program available to students in the Paralegal Program.

After completing our program, students are prepared to succeed in the public, corporate, private, and government sectors as paralegals or as legal secretaries.

Get started today on the path to a career as a paralegal professional!



KramerA@smccd.edu



650.306.3428

www.canadacollege.edu/paralegal



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PARALEGAL AT CAÑADA COLLEGE



“The Paralegal Program was a launching pad for me. What started as a purely informational class to introduce myself to the law set in motion a complete career change. I am happy to say that I am now gainfully employed as a paralegal.”

— Jennifer Baker, Cañada College alum



OPPORTUNITIES

Associate in Science Degree
Certificate Program
Internships
Evening Program

Cañada College provides equitable access to education and equal opportunity in employment. The College does not tolerate discrimination on the basis of gender, race, sex, age, color, religion, national origin, marital status, veteran status, sexual orientation, or physical disability.

Redwood City, CA - 06/2017

www.canadacollege.edu/paralegal

PROGRAM OVERVIEW

The Paralegal Program at Cañada College offers the skills and knowledge you need to become a practicing paralegal. Paralegals help lawyers prepare for legal hearings, trials and corporate meetings by interviewing clients, performing legal research, and maintaining case files.

Classes in the Paralegal Program are taught by practicing lawyers and paralegals here in Silicon Valley.

Our program gives students the foundation they need in order to succeed in the paralegal field. Students in our program develop effective critical thinking and organizational skills that are essential for success in any professional office setting.

Paralegal courses are offered year-round in the **evenings** at Cañada College.



CAREER OPPORTUNITIES

Work as a Paralegal in following legal fields...

- Corporate
- Government
- Immigration
- Personal Injury
- Real Estate
- Litigation
- Public Defender
- Non-Profit

Be qualified for other jobs as well...

- Legal Secretary
- Claims Adjuster/Investigator
- Tax Preparer
- Technical Writer
- Legal Clerk
- Contracts Administrator
- Office Manager
- Foreclosure Specialist

With a two-year degree or certificate in paralegal from Cañada College, your potential earnings could be somewhere between...



\$47,635

\$62,170

*according to 2014-20 EMSI data for the Bay Area

Earnings only increase if you go on to get a four-year degree!

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DEGREE OPTIONS & INTERNSHIPS

Certificates:

- **Paralegal**
27 Units

Degrees:

- **Associate in Science Degree in Paralegal:**
60 Units, includes additional GE requirements

Internship Opportunity:

The Paralegal Program at Cañada College offers an internship opportunity through our Cooperative Education Program. Students have the unique opportunity to earn transferable units while working in the Paralegal field before they even finish their certificate or degree. Internships may turn into part-time or full-time jobs.

For more information on the Cooperative Education Program, please visit:

<http://canadacollege.edu/cooperativeeducation/>

