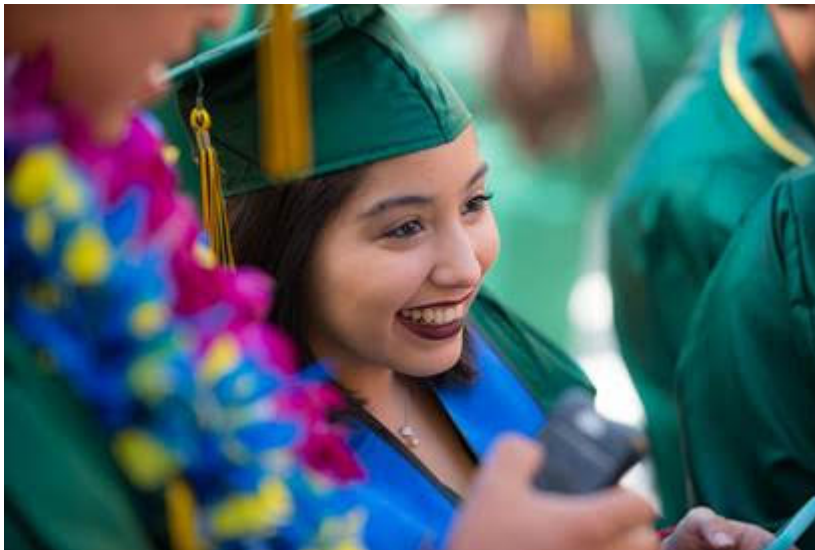




## Weekly Update 5-17-19

### Assistance Needed for Commencement

Commencement is 8 days away and we need several more employees to assist. There are a number of opportunities to participate and help make this event a memorable one for our graduates and their families. **To assist with this special event, please click the [commencement job assignment link](#) and email [Michiko "Misha" Kealoha](#) with your top three assignment choices. Staff will have the option to choose exchange time or compensation for the hours worked at Commencement.** Please inform your supervisor on your choice. Cañada's 51<sup>st</sup> Commencement Ceremony will be held on **Saturday, May 25 at 10 a.m.** Due to on campus construction, this year's Commencement Ceremony will be taking place in the Gym at College of San Mateo. I hope you will be a part of the Cañada Commencement team and appreciate your consideration.



### Summary of Program Review Resource Allocation

This year's Program Review process allowed for one-time resource requests for the current fiscal year as well as one-time and on-going Personnel and Resource requests for *next year's* fiscal year budget (2019-20).

The funding available this year for one-time resource needs will be shared directly with Deans and their respective Vice Presidents by May 24.

As to the requests made for resources in *next year's* budget (2019-20), the following information was shared with PBC on April 17, 2019:

Personnel Requests:

Funded on an On-going Basis:

CWA Counseling (Full Time, Tenure Track)    \$126,235

Director of Planning, Wellness & Kinesiology (Interim/Temporary thru June 2021) (Salary & Benefits)        \$186,394

Funded on a One-time Basis:

KAD Department Program Services Coordinator (Salary & Benefits)        \$108,356

On Hold due to Funding Constraints:

-*SparkPoint Office Assistant II*: Position is on hold due to funding constraints.

-*Office Assistant II*: Position is on hold due to funding constraints.

Resource Requests:

Allocation of Resource Request funds is on hold until the submission of the FY 2019-20 Final Budget *or* the completion of the assessment of the Learning Resource Center (LRC). We are currently in the process of assessing the *Learning Resource Center* services in light of current AB 705 requirements as well as eminent termination of critical grant funding (GANAS and ESO grants).

Tentative Allocation:

Funded on an On-going Basis:

On-going operating Expenses        \$130,000

Funded on a One-time Basis:

Other Misc. operating expenses        \$38,641

## Is Our Participatory Governance Process Working?

### PARTICIPATORY GOVERNANCE SURVEY

We need your help answering this question! Please take 2-3 minutes to respond to the PBC's participatory governance survey.

This [survey](#) is critical to our understanding what we might need to improve to ensure every stakeholder on our campus feels connected to college planning, budgeting and decision-making.

Thank you for responding no later than May 24. Thank you!

## Campus Climate Survey Results Are In!

Thank you to the 127 faculty, staff and administrators who completed our annual Campus Climate Survey. The results of the survey are summarized and available [here](#).



## Strategic Enrollment Management

The PBC heard the end-of-year report from its Strategic Enrollment Management Committee which spent six months considering enrollment trends and many of the critical programs and efforts that contribute to maintaining and growing the College's enrollment. The Committee will continue its work over the summer. Its year-end report can be found [here](#).

### **PBC sets Vision for Success Goals**

The PBC approved updated [goals for the Chancellor's Office \*Vision for Success\*](#). These goals are consistent with those of our sister colleges as well as the Chancellor's system-wide goals. They will be presented to the Board of Trustees in June.



### **End of Year Celebrations**

Mark your calendars to support Cañadians at the following events:

May 17 from 12:30-2 p.m. in The Grove: Employee Appreciation Lunch

May 23 from 2-3 p.m. at CSM Gym: Commencement Rehearsal

May 23 from 3-4:30 p.m. in the Main Theater: Middle College Graduation

May 25 at 10 a.m. at CSM Gym: 51<sup>st</sup> Annual Commencement

Have a wonderful weekend!

Sincerely,

Jamillah Moore, Ed.D.

President