



Weekly Update 1-25-19

President/VP Open Office Hours – Spring 2019

- Char Perlas: Mon 1–2 pm & Tue 12–1 pm
- Graciano Mendoza: Thurs 1:30–2:30 pm
- Tammy Robinson: Tues & Thurs 11 am–12 noon
- Jamillah Moore: Tues & Weds 1–2 pm

Enrollments Looking Up!

After years of semester-over-semester declines in our overall enrollments, Cañada’s spring 2019 enrollments are slightly improved over this time last year! While we have plenty of room for further improvement, let’s take a moment to celebrate that our overall headcount is up 2% from this time last year, including a 6.6% jump in first-time students. Well done everyone! Let’s keep up all of the many efforts we have made—including our exciting new Shuttle—to help improve access for our students.

Metric	Spring 2018	Spring 2019	Percent Change
Enrollments	12,695	12,700	0.0%
Enrollments (Online)	4,029	4,377	8.6%
FTES	1,538	1,542	0.3%
Headcount	6,277	6,404	2.0%
Headcount (First-Time)	182	194	6.6%
Headcount (Int'l)	108	114	5.6%
Sections	443	441	-0.5%
Load	468	465	-0.7%
FTEF	103	104	1.5%
WSCH	46,144	46,272	0.3%

Shuttle Update – New Stop Times

Thank you for your feedback and questions regarding our shuttle service. We have listened and together with the shuttle provider, have adjusted the shuttle stop times effective Monday, January 28. These new times aim to ensure an express ride to and from Cañada while taking into consideration everyday traffic and weather conditions. You can find the updated schedule and other updates on the [Cañada Shuttle website](#).

Your continued feedback is always welcome and should be addressed to Dr. Dayo Diggs, Interim Director of Operations at diggds@smccd.edu or (650) 358-6857.

Shuttle Data

As of November 30, 2018 the Pilot Shuttle Service has recorded the following data:

- 1,895 riders between 7 am–1:30 pm (August, September, October and November)
 - *1,277 of these riders began/ended their trip in East Palo Alto (Oxford Day Academy)*
- 593 riders between 5:30–10:00 pm (August, September, October and November)
 - *296 of these riders began/ended their trip in East Palo Alto (Oxford Day Academy)*
- An average of 622 riders a month (August, September, October and November)
- The shuttle operated Monday through Thursday

A permanent shuttle provider, transMETRO, Inc., was approved by the Board of Trustees at the December 5, 2018 meeting.

Second Annual Awareness Summit Registration Now Open

Join us on Thursday, February 21 for our second [Awareness Summit](#) where we will revisit the topics of housing and food insecurity.

Detailed agenda and speaker information coming soon.



Disability Resource Center (DRC) and Personal Counseling Center (PCC) Updates

This semester we are welcoming a couple of new faces to our Wellness Center while Gena Rhodes is on leave. Regina Blok, our long time DRC Director is returning as Interim Director of the DRC and PCC. Regina Blok has been in the field of disability services in higher education for decades. Her career has taken her from coast to coast. We are thrilled to have her expertise and knowledge back on our campus! If you have any questions about the DRC, Regina can be contacted directly at blokr@smccd.edu.

Please encourage students who may qualify to connect with the DRC by calling (650) 306-3259. Limited space is still available to test students who haven't previously been identified as having a learning disability.

We are also pleased to introduce Marsy Haber as new faculty member in our Personal Counseling Center. Marsy is a Licensed Marriage and Family Therapist who comes to us from private practice. She will be serving as Clinical Supervisor for the associate therapists in the PCC this semester. Her direct email is haberm@smccd.edu.

The PCC would like to remind our campus that we offer free brief, confidential, and individual counseling, as well as crisis intervention, mental health and substance abuse assessments, and community referrals. **Space is available**, please encourage any students who could benefit from Personal Counseling services to make an appointment!

There are two ways to set up an appointment with a personal counselor:

1. Call or walk in to the Wellness Center and request an appointment. Fill out a form with your contact information, as well as your availability. The Wellness Center is in Building 5 on the 3rd floor. The telephone number is (650) 306-3259.
2. Go to the [Personal Counseling Interest Form](#). Fill out the appointment request form and submit online.

Cañada Classified Employee of the Year Nominations Open

Each year the Board of Governors along with the State Chancellor's Office seeks nominations from each community college district for their Classified Employee of the Year Award. ([More information may be found here.](#)) In our district, the three colleges and the District Office each nominate one classified employee. The Board of Trustees reviews the resulting four nominees and makes the final selection of the nominee to be forwarded to the State.

Considerations for the award include a commitment to high standards of job performance and professionalism, demonstrated leadership, collaboration, knowledge, and other criteria.

All members of the Cañada Community (students, faculty, administrators, and classified staff) are invited to nominate a classified employee for Cañada's award. If you wish to nominate someone, please fill out [the nomination form](#). (A nomination form/Word.Doc is also attached.) Please note there are five questions requiring a narrative reply. You may not have all the information about the employee you wish to nominate, but please try to complete the form as best as you can.

All nominations must be **received by Friday, February 8 at 4:30 p.m.** Please submit your completed nomination form to the Office of the President at CANPresident@smccd.edu. The College Cabinet will then review the nominations and make a final selection to ensure that we meet the deadline for submitting our nominee to the District.

Ad Astra Room Scheduling Software Goes Live Next Week

Beginning Monday, January 28, 2019, the three District Colleges are going live with Ad Astra room scheduling software. This innovative tool takes the guesswork out of scheduling meeting and event spaces for our internal and external audiences.

Ad Astra will provide us with up-to-date awareness of events and meeting space availability on campus. Please note that this initial rollout is for events and meeting spaces only. Classroom scheduling will come in the near future.

What does this mean for the Cañada community?

This means you will no longer be able to use Outlook or other software to reserve meeting and event spaces on campus. In an effort to provide a manageable transition, we are asking you to discontinue using Outlook or other databases to book/reserve meeting rooms (i.e. 8-110 for a meeting/interview) or event spaces (i.e., The Grove for Flex Day) **effective immediately.**

For some of you, this is a return to Ad Astra—for others, this is an introduction. As with all things brand new, there will be an adjustment period. During this time, Rachel Corrales, John Kenny and those designated as key users will be able to support this transition. Our websites, one for [Theater](#) and the other for [all other events](#) (and meeting rooms) will also be updated with a

new process to scheduling meeting and event spaces. The websites are **still under construction** and will go live on Monday, January 28.

Have a wonderful weekend!

Sincerely,
Jamillah Moore, Ed.D.
President