



Instructional Planning Council October 17, 2025 Agenda

Time: 9:30am-11:30am

In-Person Option: Building 9-154 (Faculty Teaching and Learning Center and Lounge)

Remote Option: [Zoom link](#) (Meeting ID: 833 6492 6416)

AGENDA ITEM	PRESENTER	Time	PROCESS
A. Approval of Agenda	Chialin Hsieh and Dave Eck	2	Action
B. Approval of Minutes for Oct 3, 2025	Chialin Hsieh and Dave Eck	2	Action
C. Updates to the Distance Education Handbook - This item follows-up on our October 3 discussion. - Current draft of Distance Education Handbook (2025-2028) - This agenda item is an opportunity for IPC to recommend a new Distance Education Handbook.	The Distance Education Team: Allison Hughes, Nada Nekrep, Lindsey Irizarry, and Anniqua Rana	15 (start ≈ 9:35am)	Action
D. Process for Students to Apply for Degrees and Certificates Following up on our discussion of Degree and Certificate trends in the September 19 IPC meeting, Wissem Bennani, Maria Lara, Jinmei Lun, Sarah Aranyakul, and Lorraine Barrales-Ramirez will present on the new process for students to apply for degrees and certificates.	Wissem Bennani, Maria Lara, Jinmei Lun, Sarah Aranyakul, and Lorraine Barrales-Ramirez	20 (start ≈ 9:50am)	Information, Discussion

E. Student Learning Outcome Assessment Discussion Discussion of multiple points related to assessment: Canvas integration with Nuventive; aligning the SLO cycle with Curriculum Cycle; reframing the SLO questions in Nuventive so as to better support Program Review.	Paul Roscelli	30 (start ≈ 10:10am)	Information, Discussion
F. Instructional Program Review Peer Review Feedback Process - Reminder that the program review questions have been revised for this academic year. - Review of the new rubric that IPC will be using in its November 21 meeting to provide feedback on comprehensive program reviews. - General guidance on how to apply rubric to review program reviews. - Process for forming groups to provide feedback on program reviews.	Dave Eck	20 (start ≈ 10:40am)	Information, Discussion
G. Program Completability and High Impact Low Success Courses	Chialin Hsieh and Ron Andrade	15 (start ≈ 11:00am)	Information, Discussion
I. Update on IPC Meeting Schedule - Reminder: our November 7 meeting date has been cancelled. - By the end of this meeting, we will share with you whether or not we are meeting on October 31.	Chialin Hsieh and Dave Eck	5 (start ≈ 11:15am)	Information
H. Curriculum Report	Palmer/ Camille Kaslan/ Adriana Lugo	10 (start ≈ 11:20am)	Information
A. Important Dates: October 17 th Comprehensive Program Review due November 14 th New, revised, and renewed reassigned time position applications due November 21 st IPC will review comprehensive program reviews, extra-long meeting. Reminder: Our November 21 IPC meeting starts at 8:30am. December 5 th , IPC votes on reassigned time position (new, revisions, and renewals)			Information
I. Adjournment	Hsieh and Eck	(11:15)	