



INSTRUCTIONAL PLANNING COUNCIL
Comprehensive Instructional Program Review Feedback Meeting

MEETING MINUTES OF
November 22, 2024
8:30am-11:30am, Zoom/9-154

Members Present: Diana Tedone-Goldstone, James Carranza, Karen Engel, Chialin Hsieh, David Eck, Lisa Palmer, William Tseng, Rebekah Sidman-Taveau, Allison Hughes, Erik Gaspar, Kiran Malavade, Paul Roscelli, Alexander Hernandez, Maribel Zarate

Members Absent: Lindsey Irizarry, Jose Zelaya

Guests: Alex Claxton, Mayra Arellano, Anniqua Rana, Jaleh Naasz, Ameer Thompson, Gampi Shankar, Alex Kramer

A. Approval of Agenda –

Motion – To approve the agenda: M/S: Lisa Palmer, James Carranza

Discussion – none

Abstentions – none

Approval – approved unanimously

B. Approval of Minutes – November 1, 2024

Motion – To approve minutes of November 1, 2024: M/S: Lisa Palmer, Rebekah Sidman-Taveau

Discussion – none

Abstentions – none

Approval – approved unanimously

C. List of programs up for comprehensive review for Fall 2024

- Astronomy & Physics
- Biological & Health Sciences
- Chemistry
- College for Working Adults
- Distance Education
- Earth Science
- Engineering
- Honors Transfer Program
- Mathematics

CTE Programs

- Digital Art & Animation
- Fashion Design
- Interior Design

Review groups were predetermined prior to the meeting (note, the list below includes those present at the meeting as some predetermined group members were absent). Reviewers were split into their review groups as follows:

Lisa Palmer, Anniqua Rana:

Engineering
Astronomy and Physics

Kiran Malavade, James Carranza:

Honors Transfer Program
Mathematics

Rebekah Sidman-Taveau, Ameer Thompson, Gampi Shankar

Interior Design
Digital Art and Animation

Erik Gaspar, Alexander Hernandez, David Eck, Mayra Arellano

Distance Education
Earth Science

Paul Roscelli, William Tseng, Karen Engel, Maribel Zarate

Fashion Design
Biological and Health Sciences

Alex Kramer, Allison Hughes, Alexander Claxton

College for Working Adults
Chemistry

Diana reminded the group of the following process instructions:

Instructions

- You'll be organized into Zoom Rooms with your group
- You can find the PRs you'll be providing feedback on either in the email sent last week or on the IPC meetings homepage
- Download the Instructional Program Review Form (either in email from last week or on the IPC meetings homepage)
- Designate one person to type in responses into the form
- When done please email feedback to Diana and Chialin

The committee and guests spent the remainder of the meeting providing feedback on comprehensive program review submissions.

D. Important Dates:

December 6th, IPC votes on reassigned time position (new, revisions, and renewals)

E. Adjournment

Meeting adjourned at 11:30 am.