



**Instructional Planning Council
March 7, 2025**

Time: 9:30am-11:30am

In-Person: Building 9, Room 154 (Faculty Teaching and Learning Center and Lounge)

Remote Option: [Zoom link](#) (Meeting ID: 848 0546 6929)

AGENDA ITEM	PRESENTER	Time (Minutes)	PROCESS
A. Approval of Agenda	Hsieh and Eck	2	Action
B. Approval of Minutes	Hsieh and Eck	2	Action
C. ACCJC Standards 2.7 and 3.2 <ul style="list-style-type: none"> • IPC will provide feedback on the draft standards as a group. Individuals can alternatively provide feedback on their own. If doing an individual review, please return to the meeting in time for the next agenda item. • General questions for the feedback: <ol style="list-style-type: none"> 1. What are we missing? Do we have evidence? Do we have examples 2. Focus on big picture: the writing team will revise grammar and tone over the summer. 	Engel and Lacefield	20 (start ≈ 9:35am)	Discussion
D. Funeral Services Program Improvement and Viability (PIV) - Committee Report and Recommendation <ol style="list-style-type: none"> 1. Sharing of the PIV committee report and recommendation for the Funeral Services Program. The report should be finalized on March 6, so it will not be viewable until March 7. 	Hirzel	30 (start ≈ 9:55am)	Information, Discussion

<p>2. At IPC’s next meeting, the Council will forward its own feedback on the committee report.</p> <p>3. IPC members will be provided a form after this meeting to start drafting feedback and/or questions ahead of our March 21st meeting.</p> <p>Background: Cañada’s Program Improvement and Viability Process</p>			
<p>E. Strategic Enrollment Management Plan (SEM) Update</p> <ol style="list-style-type: none"> 1. 1.2.1 - Create, optimize, and scale dual enrollment opportunities for high school students <ol style="list-style-type: none"> a. Presenter: Mayra Arellano 2. 1.2.2 - Provide faculty support and professional development to ensure an effective dual enrollment program <ol style="list-style-type: none"> a. Presenter: Mayra Arellano 3. 1.2.3 - Create more K-14 academic pathway programs (including summer programs) in partnership with feeder school Districts and community organizations <ol style="list-style-type: none"> a. Presenter: Mayra Arellano 4. 1.3.5 Implement the provisions of California Assembly Bills 1111 and 928 and develop processes for local-level and Districtwide alignment, as needed <ol style="list-style-type: none"> a. Presenter: Lisa Palmer <p>Link to the Strategic Enrollment Management Plan (2023-2025)</p>	<p>Presenters for each item listed in the item description</p>	<p>20 minutes total, 5 minutes each (start ≈ 10:25am)</p>	<p>Information, Discussion</p>
<p>F. Institutional Learning Outcomes Workgroup Update</p> <ul style="list-style-type: none"> • Update from workgroup that was formed in the February 7 IPC meeting. 	<p>Engel and Hsieh</p>	<p>10 (start ≈ 10:45am)</p>	<p>Information, Discussion</p>
<p>G. Program Review Questions Work Group update</p> <ul style="list-style-type: none"> • Update from the Academic Senate workgroup that was formed to propose revisions the instructional program review questions. • Current draft revisions: Instructional Program Review Equity Revision 2025 	<p>Malavade, Palmer, and Eck</p>	<p>15 (start ≈ 10:55am)</p>	<p>Information, Discussion</p>

<ul style="list-style-type: none"> Seeking feedback on current draft. Goal is to bring the draft to other shared governance bodies and have Academic Senate approve final revisions by the end of March. 			
H. Program Review Timeline for Academic Year 2025-2026 <ul style="list-style-type: none"> Draft of key dates for next academic year's program review schedule Opportunity to suggest changes or offer other feedback. 	Eck	5 (start ≈ 11:10am)	Action
I. Reassigned Time Accountability and Reporting Framework Discussion <ul style="list-style-type: none"> Update from the February 7 IPC workgroup, which will share some possible changes to the Reassigned Time process. Five different options related to modifying or not modifying the reassigned time process. 	Hsieh and Eck	10 (start ≈ 11:15am)	Information, Discussion
J. Curriculum Report	Palmer	5	Information
NEXT MEETING: <ul style="list-style-type: none"> March 21st Instructional Program Review Presentations. [Please note: the next meeting will start at 9:00am] 			Information
<ul style="list-style-type: none"> Adjournment 	Hsieh and Eck		