



**Instructional Planning Council
Agenda**

March 3, 2023
9:30am-11:30am
Zoom

AGENDA ITEM	PRESENTER	PROCESS (action, information, discussion)
A. Approval of Agenda	Hsieh/Kaven	Action
B. Approval of Minutes (February 3, 2023)	Hsieh/Kaven	Action
C. Faculty Teaching and Learning Center and Lounge (FTLCL)	Kaven/Ware	Information
D. ACCJC Midterm Report <ul style="list-style-type: none"> • Seeking feedback • Final draft due October 2023 	Engel & Kaven (Writing Team)	Information/Discussion
E. Enrollment Management Operational Plan <ul style="list-style-type: none"> • Feedback on Draft of Operational Plan 	Hsieh/Instructional Deans	Information/Discussion
F. Instructional Program Review Dates, 2023-2024	Hsieh/Kaven	Information/Discussion
G. Instructional Program Review Feedback	Kaven/Hsieh	Action
H. Increasing Engagement, Involvement, and Communication in Instructional Program Review <ul style="list-style-type: none"> • Participation from faculty <ul style="list-style-type: none"> ○ Faculty Reassignment ○ Faculty serving on committees • Participation college-wide 	Kaven/Hsieh	Discussion

I. Reassigned Time Due Dates, 2023-2024	Hsieh/Kaven	Information/Discussion
J. IPC Bylaws <ul style="list-style-type: none"> Faculty co-chair term (increase from 1 year to 2 years) 	Hsieh/Kaven	Discussion
K. Professional Development Plan <ul style="list-style-type: none"> Planning Process Draft - Needs Assessment Survey 	Ellen Young, Flex Day Coordinator (on behalf of Academic Senate) and Alex Claxton, PRIE Analyst (on behalf of Classified Senate)	Information/Discussion
L. Good of the order	Hsieh/Kaven	Discussion
M. Important Date: <ul style="list-style-type: none"> March 17th (9:30am-11:30pm): Program Review Presentations (6-year cycle) <ul style="list-style-type: none"> Joint meeting with IPC and Curriculum Committee Presenting Programs: Accounting & Business, Career Courses, Computer Business Office Technology (CBOT), & Paralegal 	Hsieh/Kaven	Information
N. Adjournment	Hsieh/Kaven	Action