



**INSTRUCTIONAL PLANNING COUNCIL
MEETING MINUTES OF**

**Friday, February 8, 2019
9:00 am – 12:00 pm, Building 2, Room 10**

Members Present: Matt Lee, Susan Mahoney, Katie Perkins, Sherilyn Kuo, Sandra Mendez, James Carranza, Tammy Robinson, Htet Htet Win Pyone Ei, Rebekah Taveau, Jessica Kaven, Joan Murphy, Valeria Estrada, Karen Engel

Members Absent: Nick DeMello

Guests: Graciano Mendoza, Leonor Cabrera, Jamillah Moore, Alessandra Zanassi, Allison Hughes

1) Adoption of Agenda

Motion – Motion to approve agenda by Katie Perkins, seconded by Matt Lee.

Discussion – none

Abstentions – none

Approval – Unanimously approved.

2) Approval of Minutes – *February 1*

Motion – Motion to approve minutes by Katie Perkins, seconded by Matt Lee.

Discussion – none

Abstentions – none

Approval – Unanimously approved

3) Business

A. Program Review Feedback Working Groups

1. Committee members met in groups to review and provide feedback on the following 23 program review submissions:
 - Accounting & Business
 - Astronomy
 - Biological & Health Sciences
 - Chemistry
 - College for Working Adults
 - Communication Studies
 - Computer Business Office Technology
 - Computer Science
 - Cooperative Education
 - Digital Art & Animation
 - Distance Education
 - Earth Science
 - Early Childhood Education
 - Engineering
 - Fashion Design
 - Honors Transfer Program
 - Human Services
 - Interior Design

Mathematics
Medical Assisting
Paralegal
Physics
Radiologic Technology

Feedback was recorded by individual groups and submitted to Allison Hughes, Instructional Technologist.

B. Good of the Order

4) Adjournment

Meeting adjourned at 11:58 a.m.

DRAFT