

## **Summary of IPC work, 2015-16**

**J. Kaven, 5.20.16**

Revised the Program Review rubric to correspond with the new program review questions with the goal of encouraging useful comments from reviewers; incorporated a second rubric to reflect the needs of the library and learning center

Provided timely feedback on Program Reviews via SPOL

Reviewed 20 Instructional Program Reviews and provided feedback using the rubric(s). Invited campus community to participate in the review process; PT faculty received a stipend for participating

Select programs presented a summary of their program reviews, which included responses to IPC's feedback, to the committee instead of to curriculum (1<sup>st</sup> year)

Provided feedback on Instructional Program Review process

Drafted document on Best Practices for Instructional Program Reviews

Reviewed and commented on Reports and Plans: Student Success and Support Program Plan, Distance Education Strategic Plan, DE Progress Report, Strategic Enrollment Plan, Strategic Enrollment Progress Report, Student Equity Plan, EMP Progress Report, Professional Development, Student Engagement Plan, ACCJC Midterm Report, and more.

Provided a space for discussions pertaining to campus-wide concerns/challenges (e.g., the proposed relocation of the Transfer Center and the Art Gallery)

Provided feedback on reassigned time proposals (2<sup>nd</sup> year). Reviewed 7 requests and provided VPI Anderson with written feedback

Evaluated IPC performance, including participatory governance process, for 2015/16 academic year.