



**INSTRUCTION PLANNING COUNCIL
MEETING MINUTES OF**

Friday, November 19, 2010
10:00 am – 11:30 am
Building 9, Room 354

- Members Present:** Alicia Aguirre, Leonor Cabrera, Jennifer Castello Denise Erickson, Sarah Perkins, Jonna Pounds, Byron Ramey, Carol Rhodes, Rita Sabbadini.
- Members Absent:** Patty Dilko, Linda Hayes, Kate Johnson, Janet Stringer, Greg Stoup.
- Guests:** Tom Mohr.
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1. Approval of Agenda – Approved

- 2. Approval of Minutes** – October 15, 2010 (revised) – Approved
– November 5, 2010 – 8 Approved, 1 Abstain

3. Business

Annual Program Plan and Instructional Planning Groups

The committee discussed revision of the current Annual Program Plan document to reflect the groupings of the proposed Instructional Planning Groups, who would submit the annual planning document. The proposed Instructional Planning Groups, programs grouped by discipline, came from faculty discussion on how to build planning and assessment efforts.

The proposed Instructional Planning Group addresses the concern of a single faculty working for a department/discipline. The faculty will be working with a group in completing the annual planning document.

It was requested that a clear definition of program, discipline, department, and division be provided.

4. Adjournment

The meeting adjourned at 11:30 am.