INSTRUCTION PLANNING COUNCIL

Wednesday, February 05, 2010
9:30 am – 11:30 am
Building 9, Room 354

MINUTES

Present: Leonor Cabrera, Jennifer Castello, Linda Hayes, Jonna Pounds, Byron Ramey, Carol Rhodes, Rita Sabbadini, Janet Stringer, Greg Stoup.

Absent: Patty Dilko, Denise Erickson, Missy Hilburn, Sarah Perkins.

Guests: Margie Carrington, José Peña, Aniqua Rana, Michael Stanford.

1. Approval of Agenda – Approved

2. Approval of Minutes – November 20, 2009 – Approved as amended
   – December 2, 2009 – Approved

3. Discussion/Information Items

   • José Peña presented the Apportionment Attendance Report (320 Report) which is a report required by Title 5 and used by the Chancellor’s Office to calculate the amount of State General Apportionment funds for each district. There are three reporting periods:
     1. P1 (First Period) – due to the State January 15
     2. P2 (Second Period) – due to the State April 20
     3. Annual Report - to the State on July 15

   • Greg Stoup presented the Strategic Planning for 2011-2012 that includes the process goals of the following:
     – Extensive student participation
     – Deep and broad engagement with faculty and staff
     – New formal lines of dialog with key external stakeholders

   The desired outcomes from these three goals are:
     – Campus-wide ownership of final plan
It was proposed that there would be four working bodies: CPC, Strategic Planning Oversight Committee, IPC & SSPC, Working Groups. The committee recommended suggestions for improvements of the proposed working bodies.

- Greg Stoup presented the ARCC report which is released annually by the Chancellor’s Office and includes peer group benchmarks, a brief self-assessment, following a set of seven College Performance Indicators:

  1. Student Progress & Achievement
  2. Completed 30 or more units
  3. Fall to fall persistence
  4. Vocational course completion
  5. Basic Skills Course Completion
  6. ESL course improvement
  7. Basic Skills Course Improvement

- Greg informed the council that ACCJC accepted the follow up Accreditation Report.

- It was announced that there is a meeting on 2/10 to discuss CIETL ideas with faculty and staff members.