

Humanities and Social Sciences Division

AGENDA

Friday, February 1, 2019

12:00 to 2:00

Location: 3-142

ATTENDEES: James Carranza, Gloria Pena, John Kenny, David Meckler, Gerardo Pacheco, Katie Schertle, David Eck, Natalie Alizaga, Ami Smith, Mike Stanford, Alicia Aguirre, Bob Lee, Alison Field, Maureen Wiley, Salumeh Eslamieh, Julie Carey, Yolanda Valenzuela, Rebekah Taveau, Kiran Malavade, Doniella Maher, Bill Morales, Jessica Marshall, Susan Gangel, Lisa Palmer, Elizabeth Terzakis

ABSENT: Joan Murphy, Denise Erickson (teaching), David Clay, Lezlee Ware, Jessica Kaven, Anna Budd, Danielle Pelletier

GUESTS: Allison Hughes, Adolfo Leiva, Tammy Robinson, Jamillah Moore

12:00 General Announcements

The Cañada College Dream Center offers free legal assistance to Cañada College students and members of the community.

12:10 Standing Updates

Participatory Governance Committees

1. Academic Committee for Equity and Success, Rebekah Taveau
Rebekah reported on the work of the committee, noting the Equity Lecture series dates and campus events. See fliers.
2. Academic Senate, Doniella Maher
Doniella reported on discussion at senate regarding the membership of PBC.
3. Curriculum Committee, Julie Carey and Lezlee Ware
Julie reported on the curriculum committee's recent training on minimum qualifications and assigning courses to disciplines.
4. Distance Education Advisory Committee, Lezlee Ware
No report.
5. Instructional Planning Committee, Katie Schertle
Katie Schertle has rotated off IPC. James Carranza provided the update. IPC is scheduling the program review feedback meeting Friday, Feb 8. This meeting was canceled at the end of fall as a result of campus closure due to fires. IPC presentations are TBA. Also, IPC has discussed opening up the reading and review of program reviews to include SSPC, APC, and all coordinators.
6. Planning and Budget Committee, David Meckler
David reported on PBC's review of the Participatory Governance manual, noting the review of PBC membership, and the matter of unions being represented.

Division Updates

1. Study Abroad, Alison Field and Jessica Marshall
Alison and Jessica shared information about Florence, spring 2020. Send interested students to Alison (Cañada College's representative to the district Study Abroad committee) and Jessica.
2. Guided Pathways, Denise Erickson, Maureen Wiley, David Eck

Maureen reported on the importance of Humanities and Social Sciences participation as the guided pathways work continues forward with course mapping.

NOTE: CIETL is hosting a Pathways campus event Feb 13th, 1:00 to 3:00, 6-101/102.

3. AFT, Doniella Maher
Doniella reported on the results of the recent survey, which is informing the AFT bargaining priorities.

12:45 Information and Discussion

1. Jessica Kaven, SLO Coordinator
Alison Hughes stood in for Jessica. Jessica continues to reach out to faculty to support them in their SLO work. Our division will agendaize for the next meeting an SLO study session, which Jessica and Alison will lead. The goal is to help us prepare for program review, which will be early fall.
2. Cañada Cash, Adolfo Leiva, Director, SparkPoint
Adolfo and team reported on the fine work SparkPoint is doing in support of students and the community. Cañada Cash is a new program designed to promote financial literacy. Participation in the program earns students Cañada Cash, which they can put towards food, textbooks or other material resources.
3. Program Review Cycle and TracDat Program Review “Objectives”
James shared the draft Program Review Timeline (for 2019 and beyond). He reviewed the dates and shared information about the new TracDat form, which is a significant improvement over SPOL. The division plans to review SLOs and program goals ahead of the fall 2019 cycle to get a head start. Allison Hughes noted that she will be leading program review support session during fall flex.

1:40 Spring 2019 Evaluation Planning and Evaluation Process Review

1. Part-time evaluations
2. HSS Tenured Faculty Evaluation Committee and Evaluations

Reminders:

1. Post door cards
2. Update/include SLOs in syllabi

Spring 2019 Division Meetings, 3-142:

*Division meetings are regularly scheduled for the **first Friday** of the month. Full-time faculty are to attend all meetings. Part-time faculty attendance is not required.*

1. Friday, February 1, 12:00 to 2:00
2. Friday, March 1, 12:00 to 2:00
3. Friday, April 12, 12:00 to 2:00
4. Friday, May 3, 12:00 to 2:00