

## Humanities and Social Sciences Division

### MINUTES

Friday, December 7, 2018

12:00 to 2:00

Location: 3-142

**ATTENDEES:** James Carranza, Gloria Pena, Julie Carey, Alicia Aguirre, Gerardo Pacheco, Rebekah Taveau, John Kenny, David Eck, Alison Field, Dave Meckler, Ami Smith, Natalie Alizaga, Bill Morales, Maureen Wiley, Salumeh Eslamieh, Lisa Palmer, Doniella Maher, Mike Stanford, Elizabeth Terzakis, Yolanda Valenzuela, Lezlee Ware,

**ABSENT:** Anna Budd, Denise Erickson (teaching class), David Clay, Susan Gangel, Jessica Kaven, Bob Lee

**GUESTS:** Susan Mahoney, Jamillah Moore, Jai Kumar, Jessica Marshall, Danielle Pelletier, Katie Schertle,

#### 12:00 General Announcements

##### Delicious tamales, compliments of the dean; décor by Gloria Peña (thank you both!)

1. Ware: a student was taken by ICE; various faculty are helping to support the student. Lezlee and Elizabeth are working on an *Advocate* article. Alicia Aguirre will work to get the article published more widely. A Dreamers workshop is being re-designed in response to this event.
  - a. Field: Any student or community member can go to the Dream Center for help and free legal advice.
  - b. We can/should put information in our syllabi about the support that's available.
2. Elizabeth and Lezlee are doing an event on campus on February 7, 2019, called "Hidden Figures of Resistance" based on Wyomia Tyus. Students (and faculty) will benefit from hearing about resistance, and she's also an engaging speaker. Elizabeth will include the YouTube video of her introducing Tyus.
3. Jamillah Moore: Please attend the February 21<sup>st</sup> 8 am – 12 noon Second Annual Awareness Summit. Topics will include food insecurity and housing.

#### 12:10 Standing Updates

##### Participatory Governance Committees

4. Academic Committee for Equity and Success, Rebekah Taveau
  - a. Seeking approx. 10 people for NCOR (National Conference on Race and Ethnicity) in Portland, May 29<sup>th</sup>, to meet beforehand and afterward. Alison Field highly recommends, particularly because of student participation.
5. Academic Senate, Doniella Maher
  - a. Representatives from Chapman came to discuss offering 3 B.A. degrees at Cañada; A.S. is requesting that we have a discussion about this first. What is best for us and our students? Example: Chapman is non-union. Meckler: they offer two 8-week semesters, during which students take just two courses, one f2f and one online, and they have impressive success rates.
6. Curriculum Committee, Julie Carey and Lezlee Ware
  - a. Some of the Curric. Comm. deadlines for January meeting are during the break.
7. Distance Education Advisory Committee, Lezlee Ware
  - a. There will be a Flex workshop, which will also offer training on making recordings.
  - b. NetTutor can be customized. Faculty can talk to the tutors, provide assignments, and discuss how they would like the tutors to work with students.
8. Instructional Planning Committee, Katie Schertle
  - a. Review of programs reviews has been pushed to February 1<sup>st</sup> meeting.
    - i. Alicia: perhaps this should be done at a Flex day or All-College celebration,

- to engage more people.
  - b. Current coordination reassignment is being moved to 3 units rather than 1.5-2 units. A work plan/timeline will be added to the application.
    - i. English got release time to work on student support in response to AB705.
9. Planning and Budget Committee, David Meckler
- a. Evaluated and ranked position proposals.
  - b. The two faculty positions got the most votes (PT counselors turned to FT).
  - c. PRIE is getting more detailed student success data (employment; salaries, etc.).
  - d. System to review resource requests needs work.

### Division Updates

1. Guided Pathways, Denise Erickson and Maureen Wiley
  - a. Please see attached PowerPoint.
  - b. Gerardo: does this dovetail with AB705?
    - i. Both are trying to streamline and increase student progress
  - c. Skyline is sharing its insights (currently in year 3; CSM and Cañada are in year 1)
  - d. Slow or lack of progress toward degree means some students are taking longer to reach their academic and employment goals; this is an attempt to help those students.
  - e. Yolanda: to help first-gen college students, we need to provide effective overview of possibilities. Otherwise, students many not know their options.
  - f. Flex day session will be an interesting, experiential discussion.
2. AFT, Doniella Maher
  - a. The *Advocate* has outcomes of negotiation survey. Most votes: increased salaries, district contribution to medical care, and family leave.
  - b. Next Wednesday, the list of items to be negotiated with be shared with the Board.
  - c. Trying to build AFT representation in each division to create a more collaborative approach.
  - d. Salumeh and Doniella will have their weekly office hours next semester.
3. Part-Time Faculty Office Improvements, Carranza
  - a. New carpet, paint, lockers.
  - b. Thanks to the president and VPI for funding.

### 12:45 Information and Discussion

1. Jai Kumar, Bookstore Manager, Cañada College Bookstore
  - a. About 60% of book orders for spring are not yet in.
  - b. Bookstore opens two+ weeks before the semester starts.
  - c. Faculty has adopted more digital texts, which lowers prices and eases access.
  - d. For the first time, the price of texts has decreased.
  - e. Cañada has more inclusive access than Skyline and CSM combined.
  - f. PROMISE program has always included materials; now it delivers monthly incentives to students. If students fulfill a series of tasks, students get a gas card or food. Bookstore is monitoring the distribution, which will now take place online, too.
  - g. If a PROMISE student needs the physical book, they can convert the rental to a purchase by the first six weeks of school. Regular students can do that by the end of the semester.
  - h. Subsidized meals (using ID number or card) served has increased exponentially, especially in the evening. The program will be expanded in the spring. Any student who is hungry is eligible for meals at the subsidized price.
    - i. Jai's program is being piloted at CSM and Skyline.
2. Susan Mahoney, Honors Coordinator
  - a. See flyers for upcoming schedule of honors' courses.

- b. Anyone can take honors' classes. Goal: engage more students to try.
  - c. Most are dual CRN, having honors and non-honors in the same class.
  - d. Currently aiming to get incoming STEM and PROMISE students into honors
  - e. Honors doesn't have to be harder, but just different. Getting students more engaged in digging deeper.
  - f. Honors' contracts allow students to propose more in-depth work.
  - g. Any transferrable course can offer honors' contracts; do not need the honors' addendum.
  - h. Benefits: goes on transcript so helps with transfer; helps students develop relationships with faculty which can lead to better letters of rec. for transfer.
  - i. Students who join the honors' program (GPA and course completion requirement) get specialized counseling and chance to present in conferences; recognition on transcript; priority transfer opportunities such as with UCLA (TAP program). Only 15% of our regular transfer applicants got in to UCLA last year; 100% of our honors' transfer UCLA applicants got in.
  - j. There are dozens of other honors' transfer institutions, across the country.
  - k. Please nominate motivated, curious students for the program. Susan will send an email to all students who were nominated, encouraging those who are qualified to enroll. See email from Monday.
3. Jessica Kaven, SLO Coordinator (absent)
  4. Program Review Cycle and TracDat Program Review "Objectives" (no report)

To review PR goals from SP18 PR: <https://canadacollege.edu/programreview/IPRschedule.php>

To access program review in TracDat: <https://canadacollege.edu/programreview/tracdatguides.php>

**Reminders:**

1. Book orders for Spring 2019
2. Submit your finals Schedule

**Fall 2018 Division Meetings, 3-142:**

*Division meetings are regularly scheduled for the **first Friday** of the month. Full-time faculty are to attend all meetings. Part-time faculty attendance is not required.*

1. Friday, September 7, 12:00 to 2:00
2. Friday, October 5, 12:00 to 2:00
3. Friday, November 2, 12:00 to 2:00
4. Friday, December 7, 12:00 to 2:00