**Humanities and Social Sciences Division**

**AGENDA**

Friday, April 11, 2025

12:00 pm to 2:00 pm

Location: 3-104

Zoom, if necessary:

<https://smccd.zoom.us/j/89201611666?pwd=ZU4zRDNHMEhISWt4OXdGanUzZnZsUT09>

(Meeting ID: 892 0161 1666 Passcode: 440051)

**12:00 General Announcements**

**12:10 Approval of Minutes and Agenda**

**Need a Volunteer: Chat and Hands Monitor**

**12:25 Participatory Governance Committees, Representatives**

1. Academic Senate, HSS rep: **David Eck**(SP 2025) 2nd and 4th Thursday, 1:00 to 3:00 or 2:10 to 4:00 pm. In-person, Brown Act.
2. Curriculum Committee, HSS reps: **Lisa Palmer** (Spring 2026) and **Maureen Wiley** (Fall 2026)—1st and 3rd, Thursday, 1:00 to 2:30. In-person, Brown act.
3. Distance Education Advisory Committee, HSS rep: **Julie Carey,** (SP 2026)
4. Technology Committee, HSS rep: Ami Smith, (SP 2026) 2nd Wednesdays, 12:30-2:00
5. Equity and Antiracism Planning Council, HSS rep: **Yolanda Valenzuela** (SP 2025)
6. Planning and Budget Council, HSS rep, **Alicia Aguirre** (SP 2026) 1st and 3rd Wednesdays, 2:10 to 4:00
7. Safety Committee, HSS rep: **Danielle Pelletier** (TBD), 2nd Thursdays, 2:30 to 4:00
8. Spring 2025, Faculty Evaluation Committee (Tenured Faculty): **Alicia Aguirre, Katie Schertle, Doniella Maher**

**Regular Division Updates**

1. AFT
2. Honors

**Please post to HSS Division Reports and Updates:**

<https://docs.google.com/document/d/1d5mKJSECncn7OPeZLzRftka_anvYK3k7DNPvdR5zOz0/edit?usp=sharing>

**(Agenda Items: Information, Discussion, Action)**

**12:45 Division Information and Discussion**

1. Fall 2025, Tenure Committees:

Psychology: Contact Ami Smith, Psychology and Alison Field, Social Sciences Coordinator

English: Contact Elizabeth Terzakis, English Coordinator

1. Updated Class Cancellation Policy
2. Review “Regular Substantive Interaction” or RSI:

* [How to put the Action on Online Course InterACTION](https://smccd.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=42f891f8-8ea6-4ec4-9a8e-b2040140b864)
* [Online Faculty Accreditation Prep: Align Your Courses with Regular Substantive Interaction (RSI) Standards](https://smccd.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=7a4b9252-7e19-4000-b399-b2610187895b)
* <https://www.canadacollege.edu/facultyteachingandlearning/>

1. *Processes Update/Review*: Library Reserve and Film Streaming Requests: Tessa Noriega, Library Support Specialist, Adriana Lugo, Librarian, Carlos Luna, Library Support Specialist

See handout, One Sheet Course Reserves

Presentation: <https://www.canva.com/design/DAGiS9soax4/UNgQS5HJWkThp-cyQyBzeg/edit>

**Spring 2025 Division Meetings: Please mark your calendars**

*Division meetings are scheduled on the* ***first Friday*** *of every month. Full-time faculty are to attend all meetings. Part-time faculty attendance is appreciated but not required.*

1. TBD, Flex Days, Thursday, 9, TBD
2. Friday, February 7, 12:00-2:00, 3-104
3. Cancelled: Friday, March 7, 12:00-2:00, 3-104
4. Friday, April 11, 12:00-2:00, 3-104
5. Friday, May 2, 12:00-2:00, 3-104

**Reminders:**

* Recurring Zoom Meeting:

<https://smccd.zoom.us/j/89201611666?pwd=ZU4zRDNHMEhISWt4OXdGanUzZnZsUT09>

Meeting ID: 892 0161 1666. Passcode: 440051

* If you become aware of immigration enforcement activities on campus:

1. **NOTIFY the President’s Office** **immediately.** No employee outside of the President’s Office is authorized to accept legal documents from immigration enforcement officers.
2. **DOCUMENT and provide the President’s Office with all details of immigration enforcement activities as soon as possible.** Include time, location, officer name/credential, and details of officer’s request, if known.
3. **ESCORT** **officers to the President’s Office**. If you do not feel comfortable escorting officers, contact Public Safety at (650) 738-7000 to assist. You are prohibited from giving consent for an immigration officer to enter any non-public area of campus (e.g. classrooms, office areas, etc.). If an officer arrives in the evening when the President’s Office is closed, please contact Public Safety.