**Humanities and Social Sciences Division**

**Minutes**

Friday, December 1, 2023

12:00 pm to 2:00 pm

Location: 3-104

Zoom:

<https://smccd.zoom.us/j/89201611666?pwd=ZU4zRDNHMEhISWt4OXdGanUzZnZsUT09>

(Meeting ID: 892 0161 1666 Passcode: 440051)

**In attendance: Denise Erickson, Rebekah Taveau, Doniella Maher, Lezlee Ware, Katie Schertle, Gerardo Pacheco, Anna Mills, Monica Malamud, Bob Lee, Dave Eck, Kiran Malavade, Maureen Wiley, Alicia Aguirre, Danielle Pelletier, Julie Carey, Ami Smith, Salumeh Eslamieh, Lisa Palmer, Jessica Marshall, Elizabeth Terzakis**

**Welcome!**

**12:00 General Announcements**

**12:15 Approval of Minutes. Approval of Agenda.**

**12:17 – 12: 25: Cake to celebrate Ami Smith’s future twins. Tres Leches cake homeade by Jessica Marshall**

**12:05 Participatory Governance Committees, Representatives**

1. Academic Senate, HSS rep, **Katie Schertle**(SP 2024) 2nd and 4th Thursday, 1:00 to 3:00 or 2:10 to 4:00 pm, In-person, Brown Act.
   1. Senate voted to approve new faculty requests for Art and Ethnic Studies
2. Curriculum Committee, HSS reps, **Bob Lee** (semester replacement, Fall 2023) and **Maureen Wiley** (Fall 2024)—1st and 3rd, Thursday, 1:00 to 2:30. In-person, Brown act.
   1. A new Ethnic Studies course in Latinx was developed by Daniel Elkin and approved.
3. Distance Education Advisory Committee, HSS rep, **Danielle Pelletier** (SP 2024)
   1. Next meeting is December 6th
   2. Anniqua created “DEAC Logic Model”
4. Equity and Antiracism Planning Council, HSS rep, **Yolanda Valenzuela** (SP 2025)
   1. Had discussion and responded to Umoja student demands
5. Planning and Budget Council, HSS rep, **Alicia Aguirre** (SP 2024) 1st and 3rd Wednesdays, 2:10 to 4:00.
   1. Reviewed personal requests
   2. Submissions and Records assistant position was approved
6. Technology Committee, **Ami Smith**, (SP 2024) 2nd Wednesdays, 12:30-2:00
   1. Meetings have been moved to first Wednesdays, 1:15 – 2 pm, immediately after DEAC
   2. Continuing to update and advertise information about computer labs
   3. Julie volunteered to be Ami’s replacement
   4. PBC will be discussing by-laws at their next meeting; classified staff are asking for more representation and there is an effort to make our committees more streamlined

**Regular Division Updates**

1. AFT
   1. We have a contract
   2. We’re having a party
   3. Please fill out the survey about communication preferences
   4. Check for email from Marianne to participate in City College strike
   5. December paycheck will include increase from last year and this one
   6. In January, we’ll get the money back for excess medical premium payments from 2023
   7. In February, we’ll get checks for back pay
   8. Updated salary schedule has been posted by the district
   9. Thanks to our AFT representatives for all of their hard work
2. Honors
   1. Michael Stanford mentored a student, Samuel Trumble, who got second prize nationally for his honors poster on Jungian archetypes in Native and enslaved people’s trickster tales
   2. In spring 2024, Salumeh is offering an honors-only section of ENGL 110
3. Human Behavior and Culture Interest Area (HBC), Denise Erickson
   1. Please put on your syllabus and encourage students to join HBC so they get announcements and reminders about resources and events
4. Art, Design, and Performance Interest Area (ADP), David Meckler
   1. n/a (absent)

**Please post to HSS Division Reports and Updates**

<https://docs.google.com/document/d/1d5mKJSECncn7OPeZLzRftka_anvYK3k7DNPvdR5zOz0/edit?usp=sharing>

**(Agenda Items: Information, Discussion, Action)**

**12:40 Division Information and Discussion**

1. (15-20 min) Technology Committee, Ami Smith, division representative
2. Is there a plan for a college-wide or district-wide AI checker?
3. Will Hypothesis be supported?
4. Will there be an assessment of various AI detection tools at the January Flex day?
5. We would like someone to figure this out and recommend appropriate and effective tools.
6. Will library lending laptop computers be updated? We need more and better.
7. How do we ensure that smaller assignments, like discussion postings, are checked? Otherwise, the student may not be alerted until they fail a high stakes assignment.
8. Pedagogical issues—how do we ensure students use effective reading methodology when reading digital texts? How do we teach reading of digital texts?
9. Correlation between online reading and diminished attention span?
10. How do we help students have confidence, to know that their views matter?
11. How do we persuade students that it’s still important to slow down and process information?
12. How to deal with existential threats to jobs, human expertise?
13. Email additional questions to Ami by December 12th.
14. (10-15 min) Interest Area Update, Human Behavior and Culture, Autumn McMahon, Retention Specialist
15. Students have been receiving messages about registering for Spring now
16. Tutors, retention specialists, peer mentors are all located in the Learning Center; building 9 on the 2nd floor.
17. Hosting workshops and events, posted on Canvas website
18. Umoja and CWA has had good success helping students register for Spring
19. Faculty can help by reminding students to register
20. Let her know how she can support our students
21. For Full-Time Faculty: Spring PT/FT evaluations update/planning

FT evaluations:

Lisa, Maureen, and Lezlee: let James know who will be their comprehensive review faculty evaluator.

The evaluation committee is Katie, Alison, and Doniella

Only one evaluator but they have to evaluate each modality.

PT evaluations:

3 for ESL

1 new Art

2 + possibly Paul Glanting in English + possibly 2 COMM faculty

1 History

1 Music

2 Spanish

1 Psychology

Gloria will send out the sheet with the faculty schedules so each department can plan.

Workload Pilot: <https://docs.google.com/spreadsheets/d/1-qKEd87NivVnXmr8C0yvBDEGBduxLDwEq4NqHgWkonU/edit?usp=sharing>

**Reminders:**

* Recurring Division Zoom Meeting:

<https://smccd.zoom.us/j/89201611666?pwd=ZU4zRDNHMEhISWt4OXdGanUzZnZsUT09>

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