

**HUMANITIES & SOCIAL SCIENCES DIVISION MEETING MINUTES**

**Wednesday, August 15, 2023**

**Regular Meeting: 2:30 – 4:00 p.m.  
Location: 3-104**

**Via Zoom:** <https://smccd.zoom.us/j/89201611666?pwd=ZU4zRDNHMEhISWt4OXdGanUzZnZsUT09>  
(Meeting ID: 892 0161 1666 Passcode: 440051)

**Members present**: James Carranza, Joan Murphy, Gloria Pena, Yolanda Valenzuela, Jennifer Braddock, Kiran Malavade, Lisa Palmer, John Perez, Kevyn Lorenzana, Amira Abedrabbo, Salumeh Eslamieh, David Meckler, Denise Erickson, Sarah Harmon, Rebekah Sidman-Taveau, Danielle Pelletier, David Eck, Julie Carey, Ami Smith, Mike Stanford, Doniella Maher, Monica Malamud, Jessica Marshall, Diana Espinoza-Osuna, Gerardo Pacheco, Anna Budd, Katie Schertle, Lezlee Ware, Maureen Wiley

**Members absent:** Alicia Aguirre, Elizabeth Terzakis, Alison Field (out for semester/LT Prof. Dev.), Jessica Kaven (out for semester/using banked units)

**Guests and others present**: Diana Tedone, Chris Burns, Adriana Lugo, Paul Gaskins, Carlos Luna

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| **AGENDA ITEM** | **CONTENT** |
| 1. **General Announcements** | Meeting called to order at 2:35 p.m.  Welcome to the new faculty & staff:  Diana Belenky, Studio Art  Emilio Villalba, Studio Art  Anna Mills, English  Jaime Barajas, Ethnic Studies  Daniel Elkan, Ethnic Studies  Kevyn Lorenzana, Ethnic Studies  Bobby “Fela” Seals, Ethnic Studies  Lesly Ta, Program Services Coordinator, Umoja  Philip Salazar, Instructional Aide, CWA  Congrats to:  *10-year employees*: Garth Bunse, Amira Abedrabbo, Justin Coburn  *20-year employees*: Kathy Haven, Elizabeth Terzakis, Joan Murphy, Lezlee Ware, Danielle Pelletier  The consent agenda and minutes of May 12, 2023 were reviewed with correction from Monica Malamud. A modification on the standing reports: Academic Senate re: class size. and note Salumeh Eslamieh who was not absent at the May 12th division meeting, she was in attendance.  President Kim Lopez and VPI Chialin Hsieh came to the meeting and welcomed all to the fall semester.  *ACTION:* A motion to approve the minutes: Lisa Palmer, seconded by Denise Erickson. *Correction* from Monica Malamud & Salumeh Eslamieh  **Review/confirm Tasks:**  Gerardo Pacheco chat monitor Note taker: Joan Murphy  Cohost: Joan Murphy Timekeeper: no timekeeper assigned |
| 1. **Standing Reports**   Participatory Governance Committees & HSS Reps.  ⬩Academic Senate-Katie Schertle  ⬩Curriculum Committee-Bob Lee (Fall 2023 semester replacement) & Maureen Wiley ⬩DEAC-Danielle Pelletier  ⬩ Equity & Antiracism Planning Council-Yolanda Valenzuela  ⬩IPC-  ⬩PBC-Alicia Aguirre ⬩Technology Committee-Ami Smith  ⬩Spring 2024 Faculty Evaluation Committee-Katie Schertle, Alison Field, Doniella Maher | Academic Senate-Katie Schertle-corrections to the agenda, she starts fall 2023, correction through spring 2024  Curriculum Committee  DEAC-Danielle Pelletier is excited to welcome Anniqua Rana as the Dean of ALST  EAPC-Yolanda Valenzuela- 2-year term  Lisa Palmer asked about IPC but IPC does not have a division rep. Rebekah Sidman-Taveau is on it as the honors coordinator. |
| 1. **Regular Division Updates** | * AFT-Doniella Maher-grievance officer, Monica Malamud President, Salumeh Eslamieh is EC rep. Salumeh shared that faculty are welcome to observe the ongoing negotiations. Monica shared salary that has been agreed upon. Salary increases 7% all faculty, 1st year 5% this year and 3% next year. Negotiation sessions are on 8/20-2-5pm & on 9/23, 3-5pm * Honors-Rebekah Sidman-Taveau-Please share with individual students about the honors program. Please consider doing honors contracts as it is very rewarding for both students and faculty. Working on August 24th Honors Kick-off from 4-5pm.   Human Behavior and Culture Interest Area (HBC), Denise Erickson -Reminded everyone that Autumn McMahon is the retention specialist who is wonderful and working on speakers. HBC Plans for Fall semester:  HBC Transfer Success Workshop with Gloria Darafshi - September date TBA  HBC Speakers Series:       Sept. 20th       October 25th - Alex Garcia (Canada and Cal grad)  (If you have any former students or community partners you think would be a good candidate for the Speakers Series, please send your ideas to Autumn McMahon or Denise Erickson)  Ideas for events (like last semester’s mural documentary showing)? Please send your ideas to Denise.  Career pages for each HBC discipline - stay tuned!   * Art, Design, and Performance Interest Area (ADP), David Meckler-If you have speaker yes, please send. We have a brand-new retention specialist for ADP Diego Payan.   **Please post to HSS Division Reports and Updates**  <https://docs.google.com/document/d/1d5mKJSECncn7OPeZLzRftka_anvYK3k7DNPvdR5zOz0/edit?usp=sharing> |
| 1. **Division Information and Presentations** | Library Presentation- Diana Tedone shared Library updates: Hours & technology availability.  Here's the tech loan page if you need it: <https://canadacollege.edu/library/technology-services.php>  Schedule a library session: <https://docs.google.com/forms/d/e/1FAIpQLSdZfY8LN-ReVp86NR-wRXRCbpyRM4Zegqzpnn56_Op6F4hwsw/viewform>  Artificial Intelligence: Sarah Harmon shared that District Teaching & Learning (standing committee of Academic Senate) is having a Mini conference January 19th, 10-3pm at Skyline. More to follow!  David Eck shared that he will be sending out syllabi verbiage to address AI; examples of syllabus statements and how it relates to our current academic honestly policy.  Doniella has added AI use to her plagiarism statement on her syllabi.   * Standing Item: Equity: Sarah Harmon shared that over summer she started working with Ron Andrade. They will start offering “Just in Time” workshops. The ones that Sarah Harmon will be working with him are on zero cost textbooks. The peer tutors will also be doing these workshops.  Kiran Malavade hopes everyone will stop by the cultural center in 17-107 which is amazing and wants to invite all to attend the EAPC meetings. They are on 4th Tuesdays of every month. Excited that Michiko Kealoha is the new Director of Equity. * Enrollment Overview-James gave an overview of enrollment including F2F classes, hybrid, a synchronous and synchronous classes. Bob Lee is still very concerned about keeping the 10 minimum class size. David Eck said to stay tuned as there will be more discussions at Academic Senate & District Participatory Governing Council At this point it seems like the Board of Trustees do not feel comfortable keeping the 10 minimum. * B13 Update- James is keeping a checklist of to-do’s/punch list for building 13. Make sure to let him know if there are any issues.  1. Technology Training: Will there be ITS tech’s there to help? Yes, ITS has extended hours. Allison Hughes will be there to help. |
| 1. **Division Discussion**   *Full Time Faculty Discussion:*  ⬩Social Sciences Coordinator vacancy  ⬩Review part-time evaluations  ⬩Review 2023-2024, Full time replacement requests/screening committees  a. Psychology-Fall 2023 search/hire  b. Studio Art  c. Ethnic Studies | James shared that we have a social sciences coordination vacancy.  Part time evaluations: 4 Ethnic Studies new part time faculty  1 COMM PT evaluation (John Perez)  Search committees: PSYC hiring committee in fall 2023 for spring 2023 hire  Studio Art hiring committee in spring 2024 for fall 2024 hire, same for Ethnic Studies Fredrick Gaines at CSM will serve as the discipline expert for Ethnic Studies.  When working on your workload points, please don’t exceed 7 points and please prioritize your duties: Program Review, Curriculum Updates, Evaluations |
| **ADJOURNMENT** | The meeting was adjourned at 4:10pm |
| **Next Meeting** | The next meeting will be held on November 3, 2023. |