

**DRAFT**

**HUMANITIES & SOCIAL SCIENCES DIVISION MEETING MINUTES**

**Friday, May 12, 2023**

**Regular Meeting: 12:00 – 2:00 p.m.**

**Via Zoom:** <https://smccd.zoom.us/j/89201611666?pwd=ZU4zRDNHMEhISWt4OXdGanUzZnZsUT09>  
(Meeting ID: 892 0161 1666 Passcode: 440051)

**Members present**: James Carranza, Joan Murphy, Gloria Peña, Rebekah Sidman-Taveau, Danielle Pelletier, Jessica Kaven, Lisa Palmer, Natalie Alizaga, Sarah Harmon, Maureen Wiley, Alicia Aguirre, Alison Field, Gerardo Pacheco, Bob Lee, David Meckler, Mike Stanford, Katie Schertle, Kiran Malavade, Julie Carey, David Eck, Ami Smith, Monica Malamud, Levalasi Loi-On, Doniella Maher

**Members absent:** Anna Budd, Denise Erickson (teaching), Yolanda Valenzuela, Lezlee Ware, Elizabeth Terzakis, Salumeh Eslamieh

**Guests and others present**:

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| **AGENDA ITEM** | **CONTENT** |
| 1. **General Announcements** | Meeting called to order at 12:05p.m.   * James: Come to the “End of the year Employee Appreciation” at Cañada Vista 12:00-1:30. Please Come! Honoring retirees Bill Morales and long-term Political Science Professor Bridgette M’Guinness. * Kiran Malavade: Acknowledging the faculty member of the year Alison Field. Wishing her well on her professional development leave. Will miss her! * Alison Field shared the mural ribbon cutting event on Monday, May 15th from 12:30-1:30. There will be an amazing line up of performances, dancers, spoken word and there is food! * Danielle Pelletier shared what a great end of year ESL Recognition Ceremony was a festive and wonderful event celebrating student achievements. Come next year! * Sarah Harmon shared at the Bay Honors Research Symposium at Stanford with 5 proposals from Cañada students. First time in 4 years it’s been held in person. 90 proposals were selected to present. A big shout out to Salumeh Eslamieh her student Arya Shaden who took the top honor. Also, to Mike Stanford and his student Samuel Trumble. Rebekah Sidman-Taveau thanked Sarah Harmon for the enormous work she does for honors students and the symposium. * Julie Carey-ESL 912 class is doing a final project in The Grove Tuesday, from 9:30-11:00. This class has been working very hard on this, come by and check them out and get an empanada! * David Eck asked all to consider to participate in Commencement on Saturday, May 27th from 10:30-12:00. Contact Linda Bertolli and Debbie Joy or me.   The consent agenda and minutes of April 7, 2023 were reviewed. No changes.  ACTION: A motion to approve the minutes: Lisa moved to adopt the agenda and approve the minutes, seconded by Danielle Pelletier  **Review/confirm Tasks:** Gerardo Pacheco chat monitor Note taker: Joan Murphy  Cohost: David Eck Timekeeper: not assigned |
| 1. **Standing Reports**   Participatory Governance Committees & HSS Reps.  ⬩Equity & Anti-Racism Planning Council-Tri Chair-Alison Field ⬩Academic Senate-Kiran Malavade  ⬩Curriculum Committee-Salumeh Eslamieh & Maureen Wiley ⬩DEAC-Danielle Pelletier  ⬩IPC-Jessica Kaven  ⬩PBC-Alicia Aguirre ⬩Technology Committee-Ami Smith | **Participatory Governance Committees (2 minutes per)**   1. Academic Senate, HSS rep, Kiran Malavade(SP 2023) 2nd and 4th Thursday, 1:00 to 3:00 or 2:10 to 4:00 pm, In-person, Brown Act.   **Nomination/Vote:** Kiran is going off at end of spring. David Eck gave a plug for Academic Senate and the important and complicated issues that Senate works. For *Fall 2023*: Katie Schertle volunteered.  *Report:* David Eck discussed at the district AS as well as college AS meetings shared that our interim Chancellor class minimums to stay at 20. Even though staff recommendations to lowering it to 10. If you want input on this policy make sure to give your feedback in time for the June Board of Trustees meeting.   1. Curriculum Committee, HSS reps, Salumeh Eslamieh (SP 2024) and Maureen Wiley (Fall 2024)—2nd and 4th, Fridays, 9:30 to 11:30. In-person, Brown act. Lisa Palmer: The times have moved for Curriculum Committee to Thursdays opposite Academic Senate on 1st and 3rd Thursdays from 1:00-2:30.   *Report:* Maureen Wiley, great job everyone, thanks for all the work all have done to get your curriculum updates in.  **Nomination/Vote, one-year replacement for Kiran Malavade, Fall 2023-2024:** Bob Lee volunteered to do it for fall 2023 for sure, not sure about spring 2024.   1. Distance Education Advisory Committee, HSS rep, Danielle Pelletier (SP 2024)   *Report:* Danielle Pelletier: the distance education advisory committee has finished it’s first version of by-laws and sent it to PBC for approval.   1. Equity & Anti-Racism Planning Council-Tri Chair-Alison Field (Tri-Chair) Kiran Malavade replacing Alison Field 2. Planning and Budget Council, HSS rep, Alicia Aguirre (SP 2023) 1st and 3rd Wednesdays, 2:10 to 4:00.   **Nomination/Vote:** Alicia Aguirre volunteer to do it again  *Report:* Alicia Aguirre: Nothing to report, will put notes in division updates in the Googledoc.   1. Technology Committee, Ami Smith, (SP 2023) 2nd Wednesdays, 12:30-2:00   **Nomination/Vote:** Ami Smith volunteered to stay on this committee  *Report:* **Ami Smith not here to give report**  Lisa Palmer moved that we vote all the volunteers for committee in. Alicia Aguirre seconded it. |
| 1. **Regular Division Updates** | * AFT:   *Report:* Salumeh Eslamieh shared that Doniella Maher is back and going to be a grievance officer. Negotiations are still not progressing, we are still without a contract. Please voice your concerns, get involved and sign the petition. Lots of us are working on this. Workload pilot is also being discussed. Talked about reminding all that it is a pilot and should be sent over to the workload pilot committee. Salumeh also clarified that you are not be limited to points and you can be on whatever committees you want to be on. If you are above your points you should be paid for any jobs that you need to be doing (evaluations for example). It’s actually been a good case for hiring more full-time people. Keep good track of your points and archive your past points. Check your email to keep up on negotiations and progress or lack of it.   * Guided Pathways HBC:   No Report Denise Erickson is teaching a class.   * Equity and Anti-Racism Planning Council:   *Report:* Alison Field make sure you open the document that Kiran shared in the chat about land acknowledgements. The land acknowledgements and beyond sub- committee of the Equity & Anti-Racism Committee had a week-long event getting to know the campus landscape better. Some great and creative responses to that, check it out. This weekend we are taking an informal field trip, employees & those that are those that are part of the sub-committee and also the cultural work group. We are meeting at the Stanford Pow Wow on Saturday at 1pm. All are welcome. The Dreamers Taskforce sub-committee is getting ready for the Dreamers annual migration celebration. At Canada this year on Saturday, May 20th.  The council is working through spring evaluating our launch and where we are at so far. Continuing to learn more about some of the important work that’s happening on campus and where some of the gaps are and establishing some priorities about the work ahead.  Kiran Malavade: If you have equity issues, please be sure to share with the committee so they can be put on the list and we can prioritize them.  James asked if anyone has an equity issue to share. Kiran asked if anyone has anything to share that is equity related and to raise awareness and draw attention to.  Julie Carey: Noticed there are some glitches in matriculation when students are on the 6-unit waiver. With SB 893 there are students that have charges and they can’t figure out why. Some students do not have a declared major in ESL which will be a problem if they don’t clear that up they won’t qualify for SB 893 in the fall.  Also, I had a student who had a panic attack and wasn’t sure if medical related episodes happen and 911 is called will they be billed? The financial implications of having a medical issue.  Sarah Harmon: This ties in to a bit a what Julie talked about. We need to have conversations about the lack of equity for evening students and for evening instructors also. Issues needing to be addressed: Public Safety, Medical, technology & access to all the student services in the evenings. These have been an issue since I began teaching in 2006.  Gerardo Pacheco-Issues with building 3 being locked in the evening and possible crime incidents that we are not being told about. If there are crime issues happening in building 3 we should be informed.  David Eck-Hearing at the District level that Skyline is asking for a district-wide anti-bullying training, some with a piece focused on employee relations. Also issue with students and stalking. Possible best practices guide.  Danielle Pelletier is a faculty rep on the SSPC (Student Services Planning Council) and has been the squeaky wheel and has brought up the lack of resources in the evening. Right now, Student Services is going through Program Review. It finally got on the agenda and will be discussed. I will continue to bring the subject to the forefront.  Kiran Malavade shared about the drop policy and how if affects students.  Joan Murphy shared comments about crime in building 3, let’s get more information and deal with facts.  Kiran agreed and asked if James can find out about the facts about locking the building and if there is any crime.  Instructional Planning Council:  *Repor*t-Jessica Kaven-Last IPC meeting is next week Friday, 9:30-11:30 via Zoom. We are going to hear from Gloria Dahrashi on CalGETC. Updates on academic probation and information from the DRC (Disability Resource Center). Also POCR (Peer online course review) updates. |
| 1. **Division Information and Presentations** | * Workload Pilot: James asked if there are any comments or questions about the workload pilot. Katie Schertle just needed the link to the document, James shared the link in the chat. * Evaluations: Lisa Palmer asked for James to share the document of who is up for evaluation so the departments can plan. James shared the email where the Spring 2024 tenured faculty is up for evaluation. * Building 13 Updates and Information: James shared updates on building 13 renovation updates. Sent email to all who have offices in bldg. 13. The building is on schedule to be open in the fall. All those in bldg. 13 will need to pack their boxes in bldg. 19, label them with their new office number so facilities can move them to your office. James has asked for everyone to answer his email as to whether or not you want a bookcase/file cabinet or just a bookcase. James is working to see if bookcases can be added to offices. It’s an ADA issue, so there are considerations for that and district furniture standards. * Fall 2023 Minimum Enrollment: Interim Chancellor’s blog referred to the board policy on class size minimums.  Bob Lee shared about what he thought of the three-ring blog. He thinks this class minimums will affect the students and faculty that teach face-to-face classes. Evidence that the heart of the college is affected adversely.   Monica Malamud added that this was discussed during several meetings of DGPC meetings. These reps consult and represent their constituents and to have their collective wisdom of everyone in this district. To not follow the recommendations of DGPC I find that mysterious.  Rebekah Sidman-Taveau mentioned hesitancy of teaching back face to face due to class minimums, even though pedagogically it is better for students. James shared his thoughts on class minimums (starting summer not in the fall) and what he considers when it comes to cancellations. He has doubts about applying the 20 student minimums to all courses and applying that policy unilaterally and without decimating the schedule. Tweaks can be made in some instances but we have to look at this logically and responsibly and look at the impact on programs, students and faculty.  More discussion ensued. |
| 1. **Division Discussion**   ⬩Standing Item: Equity *Full Time Faculty Discussion:*  ⬩Workload Pilot Program ⬩Spring 2024 FT Evaluations/HSS Evaluation Committee | James said that so far that Katie Schertle, Rebekah Sidman-Taveau & Gerardo Pacheco volunteered. James mentioned that it is probably not a good idea to have all ESL folks for diversity. Rebekah volunteered to come off. Doniella also said she is willing to do it. Gerardo is also happy to take his name off. Alison Field volunteered to be on it, so Gerardo is off. |
| **Reminders:** | * Full-time Faculty, May 15th: **Workload Pilot Google Sheet:** * <https://docs.google.com/spreadsheets/d/1-qKEd87NivVnXmr8C0yvBDEGBduxLDwEq4NqHgWkonU/edit?usp=sharing> * Submit Professional Responsibilities Report, 2022-2023. * SMCCCD will not be supporting Zoom versions older than 5.11.4. See 5/3/2023 email from Office of the Chief Technology Officer. OR click here to  [download the latest version](https://zoom.us/download). * End-of-Year Employee Celebration, Thursday, May 18, Cañada Vista |
| **ADJOURNMENT** | The meeting was adjourned at 2:10pm |