

**DRAFT**

**HUMANITIES & SOCIAL SCIENCES DIVISION MEETING MINUTES**

**Friday, April 7, 2023**

**Regular Meeting: 12:00 – 2:00 p.m.**

**Via Zoom**: <https://smccd.zoom.us/j/89201611666?pwd=ZU4zRDNHMEhISWt4OXdGanUzZnZsUT09>

**Members present**: James Carranza, Joan Murphy, Gloria Pena, Maureen Wiley, Lisa Palmer, David Meckler, Salumeh Eslamieh, David Eck, Bob Lee, Julie Carey, Kiran Malavade, Katie Schertle, Danielle Pelletier, Alison Field, Doniella Maher, Ami Smith, Yolanda Valenzuela, Gerardo Pacheco, Natalie Alizaga, Nick Tuttle, Elizabeth Terzakis, Lezlee Ware, Jessica Kaven, Alicia Aguirre, Rebekah Taveau, Monica Malamud

**Members absent:** Anna Budd, Denise Erickson (Teaching class), Michael Stanford, Levalasi Loi-On

**Guests and others present**: Diana Tedone, Chris Burns, Adriana Lugo, Tessa Noriega, Carlos Luna, Paul Gaskins

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| **AGENDA ITEM** | **CONTENT** |
| 1. **General Announcements:**
 | Meeting called to order at 12:10 p.m.The consent agenda and minutes of March 3, 2023 were reviewed. ACTION: A motion to approve the minutes: Lisa Palmer approved minutes and agenda, Rebekah Taveau seconded. **Review/confirm Tasks:** Gerardo Pacheco chat monitorNote taker: Joan MurphyCohost: David EckTimekeeper: David EckYolanda Valenzuela: shared that the community painting days for the mural is on MTWTh April 10, 11, 12,13. Link was sent out, make sure you sign up, 30-minute sessions. Danielle Pelletier: The ESL recognition ceremony is scheduled for Tuesday, May 2nd in 6-101/102 from 7:00-8:00. All are invited, a great event! Lots of awards to give out.David Meckler: The Guided Pathways the Art, Design and Performance interest area. “Creativity Talks” events with Ronda Chaney and new faculty member Emanuela Quaglia will talk about the creative process and careers on April 25 in the afternoon, time not set yet on Zoom. Watch for the announcement.Natalie Alizaga: The we “heart” Social Sciences event will talk place on Wednesday, April 12th from 1:00-2:30 in the Social Sciences hub in 9-307 with lunch and dessert served. A great way for students to learn On Thursday, April 13 from 10:30-11:30 it will be held on Zoom. A great way for students to hear about careers in the Social Sciences classes and career options. There is also an anti- racism lecture series, the kick off event will be “Introduction to Black Studies” with Dr. Melina Abdullah on Wednesday, April 26th from 12:30-2:30 at CSM in Bayview Dining Room in bldg. 10, 2nd floor. Lunch will be provided to all that attend. Please share with your students.Salumeh Eslamieh: Cañada Honors showcase on Thursday, April 27th, please attend. Arya Shaden who has come to some of our division meetings will be presenting as well as other students. |
| 1. **Standing Reports**

Participatory Governance Committees & HSS Reps.⬩EAPC Equity & Antiracism Planning Council -Alison Field⬩Academic Senate-Kiran Malavade⬩Curriculum Committee-Salumeh Eslamieh & Maureen Wiley⬩DEAC-Danielle Pelletier⬩IPC-Jessica Kaven⬩PBC-Alicia Aguirre⬩Technology Committee-Ami Smith | James confirms all representatives on participatory governance planning committees.Alison Field will be replaced in the EAPC. Salumeh would like to be replaced on Curriculum Committee for the remainder of her term 2023-2024.Ami Smith would like to stay on the Technology Committee if no one else wants to volunteer for it.AS meets on 2nd and 4th Thursdays at 1:00-3:00 or 2:10 to 4:00pm, the exact time block has not been decided. In person meetings per Brown ActCurriculum committee meets on 2nd and 4th Fridays from 9:30-11:30. The committee is now going to meet in person if you are a voting member per Brown Act. There is talk about possibly meeting 1x per monthAlicia Aguirre is happy to stay on PBC meets 1st and 3rd Wednesdays from 2:10-4:00pmDavid Eck suggested instead of appointing anyone today, put out a message to see if who else might be interested as not all division members are here today at this meeting. James concurred and said we will bring it up again at the next division meeting. EAPC: 4th Tuesday, 2:10-4:00 pm. No longer ACES as of Feb. 28thDoniella Maher suggested a more formal process with voting for all representation on committees instead of it being Ad hoc, a more democratic process.DEAC: 12:30-2:00 on 1st Wednesdays, will change next semesterIPC: 1st and 3rd Fridays, 9:30-11:30.David Eck: Asked that the councils that have faculty at large be separated from the committees that have division reps. EAPC and IPC do not have division reps; faculty at large. |
| 1. **Regular Division Updates**
 | * AFT- Salumeh Eslamieh asked all to sign the petition (link in chat) to be sent to Chancellor Moreno for a fair contract, anyone can sign this petition. Please provide feedback to the academic calendar (link in chat). A concern about having a split week for finals week.

 Monica Malamud: Class maximum enrollment caps proposal from task force to set uniform class maximum enrollment caps and adding them back to the CORS. The bargaining team is still negotiating and is in mediation. Next meeting is on May 18th. Dual enrollment is an ongoing discussion. How dual enrollment has been implemented in the district. Inconsistences across the district which is problematic. Lots of issues with Dual Enrollment. Chapter holds office hours every Wednesday, 11:30-12:30. Dual enrollment will be part of contract negotiations. Trying to plan a flex day AFT session again.* Guided Pathways HBC-Denise Erickson
* Technology Committee: Ami Smith: Please bring any technology concerns to her so she can bring to the committee’s next meeting. Please email her. Natalie Alizaga reminded all to bring up any tech issues and reporting them to the Learning Center (especially for evening hours). Make sure to document everything and use the tinyurl. Yolanda asked about training and orientation for building 13 classrooms. Julie Carey requested that tech support in the evenings is posted. Lezlee and Jessica will be working on the faculty learning piece for training in bldg. 13 and they can put together training.
* EAPC Alison Field: The first 2 meetings have focused on orientation for the members. EAPC will have an open house will be in the fall flex days.

Academic Senate-Kiran Malavade, AS meeting was canceled due to weather. Kiran is taking any feedback about class size. Please talk to Kiran about any feedback you would like to give or attend the academic senate meeting. |
| 1. **Division Information and Presentations**
 | * Library Technology Loans, Policy & Process: Diana Tedone. Carlos Luna: Shared information about technology loans. 40% of the equipment did not come back and not returned. Due to that there was a shortage of equipment and needed to create a waitlist. Loans for long term loans (whole semester) is for emergency only. The loans are for 3 months. Equipment has also come back damaged. Please check the library webpage for technology loans, all the information is there. All technology loans are due at the end of the semester. Tessa Noriega is working on an extensive Q & A document which will also be on the tech loan page and will answer lots of questions you or students might have. Julie Carey asked if students have to pay for damaged/lost equipment. Carlos asked that students please talk to the library directly. They will look at the cases individually. Paul Gaskins shared that very few students have had to pay for damaged equipment. Yolanda Valenzuela asked are there loans for hot spots. How about being able to scan documents. Carlos said that there are not a lot of requests for hot spots. Scanner is still free, happy to help students use it.
* Honors Information: Rebekah Taveau: 5 students selected to present at the Bay Honors Consortium Honors Research Symposium! Being held this year at Stanford University on Sat, May 6th.  Prestigious, state-wide event.  Has not been held since 2019.   Three From SS/Hum division…. congrats to:

o   Arya Shaden (mentored by Salumeh Eslamieh, ENGL 110)o   Samuel Trumble (mentored by Michael Stanford, HIST)o   Harishankar Raghunath (mentored by Gampi Shankar and Rebekah Taveau) If you are interested in attending this event, contact me or Susan Mahoney by the end of next week. This is a great opportunity to interact with other Honors faculty and also get ideas for new Honors projects for students.        Annual Canada College Honors Research Showcase. Please try to attend to support students!   afternoon of Thursday, April 27th … held in-person.  Save the date… plan to be on campus!   A college-wide announcement coming soon.         HTP is compiling our annual list of Honors Scholar graduates… students who complete 15 honors units.   These students are recognized at graduation and on their transcript… AND they are also eligible for valuable priority transfer opportunities at UCLA, UC-Irvine, and dozens of other prestigious colleges/universities nation-wide.   * **Opportunities**

o   If you would be interested in mentoring an Honors student in one or more of your classes, rather than offering a full Honors class, let me (Rebekah) or Susan Mahoney know.  o   Encourage students to take honors courses and do honors contracts. Your suggestion has powerful weight for students who often underestimate themselves.o   Please encourage students to take IDST 150 Honors Research Seminar* James Carranza-Bldg. 13-More information will be forthcoming about moving into your offices in bldg. 13. Will be sending out an email with office numbers/locations and packing instructions. The goal is for you to have all your stuffed packed up, labeled and ready to move before you leave for summer.

James also informed that all our evening classes are scheduled in bldg. 13. James shared the goal is to have student services and support can be more centralized.* Natalie Alizaga said that desks were removed from her classroom in bldg. 17, room 107. Katie said same happened in bldg. 5, 115. Joan and James will look more into that.
* Faculty Teaching and Learning: Jessica Kaven & Lezlee Ware, Faculty Teaching & Learning Coordinators: Tuesday, April 11 at 1pm, Counselor Nadya Signona and Dean Carranza will do a presentation about 2nd 8-week late start classes pilot. The FTLCL “Faculty Teaching, Learning Center and Lounge”. We would like to know how to best address and fulfill your needs. We put in for a full-time faculty professional development position but it got denied. We would like your help and feedback as to what you would like to see offered as far as trainings and workshops. Please complete the survey! We also attend Academic Senate meeting to get feedback. We have started an “all coordinators” monthly meetings as well as new faculty orientation and mentoring. We have new furniture and technology upgrades coming. Please feel free to use the room, meet with colleagues, have lunch in there. Please check our webpage. We are working on a program “Tapping into Talents” that would use the talents/skills that we have on campus.

David Eck would like to see best practices in emergencies i.e. wildfire, storms etc.Doniella would like to see a more advance CANVAS training, new and interesting ways. Lezlee would like faculty to share with each other.Kiran Malavade would like sessions on anti-racism grading, contract grading, labor-based grading.  |
| 1. **Division Discussion**

⬩Standing Item: Equity*Full Time Faculty Discussion:*⬩Workload Pilot Program⬩Fall 23 and Spring 24 ⬩Adjunct Evaluations⬩Fall Tenure-Track Committees⬩Spring 2024 FT Evaluations/HSS Evaluation Committee | Standing Item Equity: Lezlee Ware: My question is what have you done lately to combat anti blackness either professionally or personally. We need more students in Umoja, Umoja is very diverse. James Carranza said please reach out to students, send them to Lezlee and Elizabeth.Elizabeth Terzakis wants to encourage people to do a warm hand off to Elizabeth, Lezlee or Mahitha in Counseling. Don’t be shy to talk to students. There is an Umoja Summer Institute this summer if you are interested in learning more pedagogy, it’s a great opportunity. Jessica also added that she wanted to advocate for our COLTS “Community of Learning through Sports” program. Our student athletes are predominately men of color and they make up 10%-14% of our full-time students. More work to be done about stereotypes and preconceived notions about this population.Full time faculty/fall 2023 and spring 2024: James gave an overview shared documents for the fall 2023 tenure evaluation committees and adjunct evaluations. Need a 2nd year replacement on Kiran’s evaluation committee to replace Lisa Palmer. Salumeh Eslamieh volunteer to replace Lisa. James is sharing this as it affects the workload points system so he wants to share this with everyone so they can plan their workload points. James is open to discuss the workload points system with any FT faculty. The progress report from James is due at the end of this semester.  |
| **ADJOURNMENT** | The meeting was adjourned at 2:05 |
| **Next Meeting** | The next meeting will be held on May 12, 2023. |