



## Honors Transfer Program Advisory Committee Meeting MINUTES

Nov.4, 3-4:30 pm. In person 13-233

Zoom:<https://smccd.zoom.us/j/83080473649>

**In attendance:** Nathan Tam, Daryan Chan, Rance Bobo, Paul Roscelli, Michael Stanford, Julie Luu, Chris Burns, Ameer Thompson

**Absent:** Emanuela Quaglia, John Perez, Gonzalo Arrizon, Ray Lapuz, Salumeh Eslamieh

AGENDA			
ITEM	PRESENTER	TIME	PROCESS
1. Overview and Approval of Agenda 2. <a href="#">Approval of Minutes from Sept.9</a> 3. unanimous approval	All	3-5 min	Action
● Introductions as needed ● <a href="#">Bylaw Proposed change in bylaws</a> ● unanimous approval and agreed to send the changes to the committee members who were absent to vote by email	All	10-15 min	Info. Action
<b>Business</b>			
<b>HTP Successes and doings</b> <ul style="list-style-type: none"><li>● <a href="#">Honors Priority Transfer Workshop</a><ul style="list-style-type: none"><li>○ Successful. 38 people between zoom and in person. Positive feedback overall but some attendees asked for the benefits and pizza to be at the start.</li></ul></li><li>● <b>Monthly HTP Q &amp; A: 9/29, 10/27, 11/24</b><ul style="list-style-type: none"><li>○ This monthly Q &amp; A is for all honors/prospective faculty and staff to bring ideas or ask questions. It's been especially useful for honors contract professors to share ideas. All are welcome to drop in.</li></ul></li></ul>	Nathan Rebekah	10-15 mins	Info.
<b>HTP Updates</b> <ul style="list-style-type: none"><li>● <a href="#">Spring 2026 Honors Classes</a><ul style="list-style-type: none"><li>○ Have a good selection of honors courses but always looking for more especially as our program is growing.</li></ul></li></ul>	Rebekah	by 3:35 20-25 mins	info.

<p>Sections are easier since honors only courses have to be set up well in advance and advertised ahead to make sure they fill.</p> <ul style="list-style-type: none"> <li>● <b>BHC Workshop in January-</b> stay tuned and please spread the word! The Bay Area Research Symposium will be at Stanford University, Sat. May 2. This workshop will help students learn how to submit strong proposals. It's a very competitive conference with students applying from all over California and Nevada. It's also very inspiring with incredible keynote speakers, music, a lunch provided by Stanford, and access to the whole History corner for presentations.</li> <li>● <u><a href="#">Resource requests</a></u></li> </ul> <p><b>Three HTP resource requests</b> were made:</p> <ul style="list-style-type: none"> <li>○ Increase in conference funds for inflation and doubled number of student presenters</li> <li>○ Honors Space <ul style="list-style-type: none"> <li>■ Discussion of this being in the Social Science Hub as it was prior. We had moved out to let Umoja have the space but Umoja has moved to a better space in building 3.</li> <li>■ Funds for team building of Honors certification program to train and support faculty. Would be a short course resulting in a certificate and some compensation</li> </ul> </li> <li>● <u><a href="#">Most Frequent Honors Contracts Data 2024-2025</a></u> <ul style="list-style-type: none"> <li>○ The above linked data shows a lot of contracts in Math, Communications, ESL, and Biology. We appreciate all the professors who offer contracts! and are always looking for more faculty.</li> </ul> </li> <li>● <b>IRB plan in works - <u><a href="#">Primary research trends</a></u></b> <ul style="list-style-type: none"> <li>○ Keep your eye out for this. There's a district group researching whether and how to have an IRB process.Pros:</li> </ul> </li> </ul>			
--	--	--	--

<p>student experience, making sure research is ethical, and setting students up if they want to later present and publish. Con: The time line would be tricky. We'd need the IRB committee to act fast. Rebekah shared the common timeline of Honors contracts and the above linked stats on the number of students doing primary research with the IRB workgroup.</p>			
<p><b>Contracts across smccd campuses</b></p> <p>Can be tricky. However, the bottom line is anyone wanting to get honors credit via an honors contract at Cañada has to follow our two step process. It's the only way to get them official credit:</p> <p><a href="https://canadacollege.edu/honorsprogram/contract-seminar.php">https://canadacollege.edu/honorsprogram/contract-seminar.php</a></p> <p>If a student asks about an honors contract, ask them which college is their home base. Students need to tell faculty that as well. There is a different process at CSM and Skyline</p>	Michael Stanford	By 4pm 15 mins	Discuss
<p><b>Discussion of next Meeting time and day</b></p> <p>Feb. spring 2026</p> <p>It's been very hard to meet everyone's schedules to find a time that works for all. Doodles were sent out several times but only about half the committee responded.</p> <p>A recommendation was made to try later time.</p> <p>Others agreed. Maybe now that people can do zoom, 3:30-5pm could work</p>	All	5 mins	Discuss
Transfer Program Announcements-none PTK Announcements -none		5 mins.	Info.
<b>Adjournment: 4:30pm</b>			