



**Guided Pathways Steering Committee Notes**

Meeting Date: September 10, 2019

Meeting Time: 3PM – 5:30 PM

Location: Building 2 – Room 10

Topic	Discussion/Outcomes
<p><b>1) DRAFT Roster of Lead Assignments</b></p> <ul style="list-style-type: none"> <li>Steering Committee Co-Chairs: Maureen Wiley &amp; Marisol Quevedo Resource Person: Manuel A. Pérez</li> <li>Redesign College Process: Margie Carrington &amp; David Eck Resource Person: Max Hartman</li> <li>Interest Areas &amp; Program Maps: Maureen Wiley Resource Person: James Carranza</li> <li>Redesign Academic Support   First Year Experience: Mary Ho &amp; Carol Rhodes Resource Person: David Reed</li> </ul>	<p>Reviewed all suggested leads for GP Steering Committee</p> <p><b>Steering Committee Co-Chairs:</b> Leads: Maureen Wiley and Marisol Quevedo Hyla nominated Marisol.</p> <p>Steering committee co-chair job will be: creating meeting agendas, meeting notes, and keeping the steering committee on track. Sharing timely progress.</p> <p>Note: A student or students will be in every one of those spaces. Max will work with Michiko to ensure that students are represented in all groups.</p> <p><b>Redesign College Process:</b> Leads: Margie Carrington and David Eck Resource person: Max Hartman. Margie: This work is connected to the CRM. The work of this afternoon is: How do we do this? Who else needs to be invited to each group?</p> <p><b>Interest Areas and Program Maps:</b> Carol: We need a counselor on this team as a co-chair. We have learned over the last two years that it is not that simple to create a program map and we need the counselors to be directly involved.</p> <p>Chris Rico was nominated and he accepted.</p> <p><b>Redesigning Academic Support   First Year Experience</b> Should we separate out the First-Year Experience?</p>

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<ul style="list-style-type: none"> <li>• Early College Experiences: Marisol Quevedo &amp; Denise Erickson Resource Person: Karen Engel</li> <li>• Online Education: Distance Education Coordinator &amp; Chris Rico Resource Person: Tammy Robinson and Matais Pouncil</li> <li>• Job Placement   Career Exploration: Julian Branch &amp; Hyla Lacefield Resource Person: Max Hartman</li> </ul>	<p>Julian: Is the First-Year Experience only looking for traditional students?</p> <p>Carol Rhodes and Mary Ho: They accept.</p> <p>Maureen will be joining after the Program Mapper due date: 10/31</p> <p><b>Early College Experiences:</b> Leads: Marisol Quevedo and Denise Erickson</p> <p>Focus is on dual-enrollment, Middle College, and other concurrent enrollment.</p> <p><b>Online Education:</b> We have not identified a staff person and we all agree that we should have a teaching faculty on that team.</p> <p>Hyla: Allison Hughes should be the staff person for this group. Faculty member should be Distance Education Coordinator (TBD on Thursday's Academic Senate meeting).</p> <p><b>Job Placement   Career Exploration:</b></p> <p>Julian: Bob Haick might be a good fit for Career Exploration.</p> <p>Max: He runs the jobs boards and helps people build up their skills and explore potential careers through assessments.</p> <p>Hyla: I was looking at career exploration as looking at strengths and skills and exploring what jobs might be a good fit for the students.</p> <p>Students come in and get coached and mentored in career exploration and then later they can work with the Career Center and work on job placement.</p> <p>PENDING: Bob's approval leading- this project area as the staff co-lead.</p> <p>Hyla Lacefield accepted the recommendation of faculty co-lead.</p> <p><b>Steering Committee Structure</b></p>
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<p><b>2) Steering Committee Structure</b></p> <ul style="list-style-type: none"> <li>a) One person, one vote. No vote by proxy. (20 votes)</li> <li>b) Tuesdays, 2pm – 4pm, Steering Committee Meetings Wednesday-Thursday, forthcoming meeting agenda emailed to Debbie Joy Friday, forthcoming meeting agenda posted to website &amp; calendar invite</li> <li>c) September and October 2019 only</li> </ul> <p><b>3) Project Work</b></p> <ul style="list-style-type: none"> <li>a. Fill out your Project Group roster</li> <li>b. Establish your meeting calendar through October 31<sup>st</sup>. What progress can you predict that you might share at each Steering Committee meeting? Set milestones.</li> <li>c. EMAIL TO STEERING COMMITTEE CO-CHAIRS &amp; VPSS: Membership list, meeting calendar, and working timeline for progress updates.</li> </ul>	<p>One person, one vote. No vote by proxy. Carol: Proxy votes need to be allowed because it will be a challenge to get those people.</p> <p>Tuesdays: 2:30-4:30. Meeting time posted at 2:30 and starts right at 2:30. Wednesday-Thursday, forthcoming meeting agenda emailed to Debbie Joy Friday, forthcoming meeting agenda posted to website and calendar invite</p> <p>Carol: Do a Google Doc (or utilize Share Point) so that everyone can preview the minutes and agendas and comment on updates. (This was all agreed upon).</p> <p>This structure is set for September and October 2019 only.</p> <ul style="list-style-type: none"> <li>a. Fill out your Project Group roster</li> <li>b. Establish your meeting calendar through October 31<sup>st</sup>. What progress can you predict that you might share at each Steering Committee meeting? Set milestones.</li> <li>c. EMAIL TO STEERING COMMITTEE CO-CHAIRS &amp; VPSS: Membership list, meeting calendar, and working timeline for progress updates.</li> <li>d. Project Group Tasks: <ul style="list-style-type: none"> <li>i. What is the vision for your priority area?</li> <li>ii. How would you define success for your priority area?</li> </ul> </li> </ul>
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	<p>iii. What is the role of Success Teams, Retention Specialists, and Data Coaches throughout the process?</p> <p>Misc.: Glossary of Guided Pathways needed.</p>
<p><i>Upcoming Meetings:</i>  <b>September 17 Bldg. 13-Rm. 116</b>  <b>September 24 Bldg. 13-Rm. 116</b>  <b>October 1 Bldg. 2-Rm. 10</b>  <b>October 8 Bldg. 2-Rm. 10</b></p>	

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