



SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT

2017-2018
California Dream Act
Independent Verification Worksheet



Your 2017–2018 California Dream Act Application was selected for review in a process called verification. Before awarding Cal Grant funds, some of your application information must be verified. To verify that you provided correct information, the financial aid administrator at your school will compare your Dream Act Application with the information on this worksheet and with any other required documents. If there are differences, your Dream Act Application information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Student’s Information

Student’s Last Name	Student’s First Name	MI	Student ID
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Street Address	City	State	Zip Code	Phone Number
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Student’s Family Information

List below the people in your household. Include:

- The student (yourself).
- The student’s spouse, if you are married.
- The student’s or spouse’s children, if the student or spouse will provide more than half of their support from July 1, 2017, through June 30, 2018, or if the child would be required to provide your information if they were completing a Dream Act Application for 2017–2018. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2017, and June 30, 2018. *If more space is needed, attach a separate page with your name and G# at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Least Half Time
<i>Marty Jones(example)</i>		<i>Wife</i>	<i>Central</i>	<i>Yes</i>
		<i>Self</i>		

Must show valid photo ID at the time of submission

Cañada College (650) 306-3307, College of San Mateo (650) 574-6147, Skyline College (650)738-4236

IMPORTANT - Please use black or blue ink if completing by hand. This document will be scanned into your financial aid file

Independent Student and (Spouse, if married) Income Information to Be Verified

TAX RETURN FILERS—**Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2015 IRS tax return, you must provide the 1040X Form in addition to the required documents below.

Instructions: Complete this section if you, the student (or your spouse, if married), filed or will file a 2015 income tax return with the IRS.

Check the box below:

- The student (or your spouse, if married) has filed a 2015 tax return and will submit to the school a 2015 **IRS tax return transcript** or a signed copy of your 2015 **Income Tax Return**.

TAX RETURN NONFILERS—Complete this section if you, the student (and your spouse, if married), will not file and are not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- I did not have earnings in 2015 and I did not file a 2015 Tax Return.
- I worked in 2015, **but** I did not file a 2015 Tax Return and I am not required to file a Tax Return.
 - Attach W-2 form(s) and list all your employer(s) and income earned below:
 - My source of income was:

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

How to Request 2015 Tax Return Transcript

If you are unable to utilize the IRS DRT on the FAFSA, you must obtain a 2015 tax return transcript and submit it together with this verification worksheet. There are 4 ways to obtain your IRS Tax Return Transcript

Get Transcript ONLINE – Go to www.irs.gov, under the Tools heading, click “Get a tax transcript.” Click “Get Transcript ONLINE.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”

Automated Telephone Request – 1-800-908-9946

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Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click “Get a tax transcript.” Click “Get Transcript by MAIL.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”

Go to your local IRS office

Be aware with option 2 & 3, the transcript can arrive in 5 to 10 calendar days.

You will need the Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN), date of birth, and the address on file with the IRS (normally this will be the address used when the 2015 IRS tax return was filed).

Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse’s signature is optional.

Student’s Signature	Date
Spouse’s Signature (optional)	Date

Spouse’s Name (Print)

Do not mail this worksheet to the California Student Aid Commission. Submit this worksheet to the financial aid administrator at your school. You should make a copy of this worksheet for your records.

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