



2017–2018

California Dream Act



Dependent Verification Worksheet

Your 2017–2018 California Dream Act Application was selected for review in a process called verification. Before awarding Cal Grant funds, some of your application information must be verified. The financial aid administrator at your school will compare your Dream Act Application with the information on this worksheet and with any other required documents. If there are differences, your Dream Act Application information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Dependent Student’s Information

Last Name	First Name	Middle Initial	Student ID	
Street Address	City	State	Zip code	Telephone Number
Student’s Date of Birth	Student’s Cell Phone Number	Student’s Email Address		

Dependent Student’s Family Information

List below the people in your parent(s)’ household. Include:

- The student (yourself).
- Your parent(s) (including a stepparent, if your parent has remarried) even if you don’t live with your parent(s).
- Your parent(s)’ other children if the parent(s) will provide more than half of the children’s support from July 1, 2017, through June 30, 2018, or if the other children would be required to provide parental information if they were completing a Dream Act Application for 2017–2018. Include children who meet either of these standards, even if a child does not live with the parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of that person’s support through June 30, 2018.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2017, and June 30, 2018. *If more space is needed, attach a separate page with your name and G# at the top.*

Must show valid photo ID at the time of submission

Cañada College (650) 306-3307, College of San Mateo (650) 574-6147, Skyline College (650)738-4236

IMPORTANT - Please use black or blue ink if completing by hand. This document will be scanned into your financial aid file

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>Marty Jones (example)</i>	<i>28</i>	<i>Wife</i>	<i>Central University</i>	<i>Yes</i>
		<i>Self</i>		

Dependent Student’s Income Information to Be Verified

TAX RETURN FILERS—Important Note: If the student filed, or will file, an amended 2015 IRS tax return, the student must provide the 1040X Form in addition to the required documents below.

Instructions: Complete this section if the student, filed or will file a 2015 income tax return with the IRS.

Check the box below:

- The student has filed a 2015 tax return and will submit to the school a 2015 IRS tax return transcript or a signed copy of my **2015 Income Tax Return**.

TAX RETURN NONFILERS – Complete this section if the student will not file and is not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- I did not have earnings in 2015 and I did not file a 2015 Tax Return.
- I worked in 2015, **but** I did not file a 2015 Tax Return and I am not required to file a Tax Return.
 - Attach W-2 form(s) and list all your employer(s) and income earned below
 - My source of income was:

Source of Income	Annual Amount

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Parent’s Income Information to be verified—Note: If two parents were reported in the **Dependent Student’s Family Information** of this worksheet, the instructions and certifications below refer and apply to both parents.

TAX RETURN FILERS—Important Note: If the student’s parent(s), filed or will file, an amended 2015 IRS tax return you must provide the 1040X Form in addition to the required documents below.

Instructions: Complete this section if the student’s parent(s) filed or will file a 2015 income tax return with the IRS.

Check the box below:

- The parent has filed a 2015 tax return and will submit to the student’s school a copy of the parent’s **2015 IRS tax return transcript(s)** or a signed copy of parent’s **2015 Income Tax Return**.

TAX RETURN NONFILERS—Complete this section if the student’s parent(s) will not file and is not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- Parent(s) did not have earnings in 2015 and did not file a 2015 Tax Return.
- Parent(s) worked in 2015, **but** did not file a 2015 Tax Return and is/are not required to file a Tax Return.
 - **Attach W-2 form(s)** and list all your parent(s) employer(s) and income earned below.

Employer’s	2015 Amount	IRS W-2
<i>Suzy’s Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

How to Request 2015 Tax Return Transcript

If you are unable to utilize the IRS DRT on the FAFSA, you must obtain a 2015 tax return transcript and submit it together with this verification worksheet. There are 4 ways to obtain your IRS Tax Return Transcript

1. **Get Transcript ONLINE** – Go to www.irs.gov, under the Tools heading, click “Get a tax transcript.” Click “Get Transcript ONLINE.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
2. **Automated Telephone Request** – 1-800-908-9946
3. **Get Transcript by MAIL** – Go to www.irs.gov, under the Tools heading, click “Get a tax transcript.” Click “Get Transcript by MAIL.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
4. **Go to your local IRS office**

Be aware with options 2 & 3, the transcript can arrive in 5 to 10 calendar days.

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You will need the Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN), date of birth, and the address on file with the IRS (normally this will be the address used when the 2015 IRS tax return was filed).

Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

The student and one parent must sign and date.

Student's Signature

Date

Parent's Signature

Date

Do not mail this worksheet to the California Student Aid Commission. Submit this worksheet to the financial aid administrator at your school. You should make a copy of this worksheet for your records.

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