

## COOPERATIVE EDUCATION WORK EXPERIENCE CONTRACT

Each Semester that a student is enrolled in Cooperative Education, it is necessary to identify new learning objectives. They should be specific, measurable, and within his/her ability to accomplish. The objective must be formulated by the student, reviewed and approved by both the employer and coordinator at the beginning of the semester.

At semester's end, the employer and student will discuss the progress made in attaining the objectives and independently rate the progress (below). From this rating, plus seminar discussions, individual conferences, term assignments and on the job evaluation, the professor/coordinator will determine whether or not the student is to receive credit for the work experience.

\_\_\_\_\_  
Professor

\_\_\_\_\_  
Student

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Semester/Year

STATEMENT	PERFORMANCE STANDARD	COMPLETION DATE	PLAN OF ACTION	SEMESTER END RATING
1.				
2.				
3.				
4.				
5.				

We agree with the validity of the learning objectives listed above. The employer and the college agree to provide the necessary supervision and counseling to insure that the student/employee receives appropriate education benefit from this work experience. It is understood that the employer will provide adequate protection for the student/employee through Workman's Compensation and/or liability Insurance as required by law. The employer agrees not to discriminate on the basis of race, sex, national origin, age, or handicap in selection and/or terms of conditions of employment.

Rating Scale Accomplishment:  
 15 pnts-Outstanding  
 12 pnts-Above Average  
 10 pnts-Average  
 0 pnts-No progress

\_\_\_\_\_  
Employer's Representative-Date

\_\_\_\_\_  
Student's Signature-Date

\_\_\_\_\_  
Professor/Coordinator's Signature-Date

Rated by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_