



## CLASSIFIED SENATE

Thursday, April 25, 2024 | 1:00pm - 2:00pm

**Members in attendance:** Alex Claxton, Mary Hale, Jacky Ip, Maria Huning, Jai Kumar, Krystal Martinez, Joan Murphy, Carlos Luna, Roz Young, Maribel Zarate

### Minutes

| Agenda Item                                  | Notes  |
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| Committee Reports                            | <i>None.</i>   |
| 1. Welcome/Introduction                      | Meeting began at 1:08pm.   |
| 2. Election for Classified Senate Leadership | <p>Alex called for nominations again. He has received some that he still needs to follow up with and will do so by tomorrow. Krystal Martinez nominated herself as Secretary. Several members agreed she was a great candidate.</p> <p>Maria noted that our bylaws indicate:<br/>Section 1.<br/>Section 2. Elections shall be conducted in April each year. Election to a Classified Senate office shall be by a simple majority of votes cast. No candidate can run for two offices simultaneously.</p> <p>The constitution indicates:<br/>The Cañada College Classified Senate shall conduct an annual general election of officers during the Spring semester of each academic year. Nominations shall be solicited in early April. Elections will be held in late April and officers will be announced in May. No person may run for two offices at one time. No officers may resign from one office in the middle of a term in order to run for a different office.</p> <p>We are still in time if the election materials go out early next week to still be run in April. Please email Alex no later than 4/26/24 with any nominations for self or others.</p> |

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|  | <p>Alex reminded us that the elections will be done online. An individualized link to a secure site will be emailed to each classified member. Voting will end on 5/8/24 and newly elected members will be announced at our 5/9/24 meeting.</p>  |
| <p>3. Bylaws (re)update</p> <ul style="list-style-type: none"> <li>a. Re-update the term lengths of the roles</li> <li>b. Proposed process for replacing committee members mid-term</li> </ul> | <p>Our bylaws are sorely out of date. We have rules in place that we have been following that aren't shown on our webpage version. Alex noted that our online bylaws indicated that they were updated in Spring 2019, however, we have been doing things for longer that are different than the bylaws. We cannot find the most recent changes, perhaps they were wiped during the computer/laptop changes during the pandemic. Maria noted that we need to update our constitution as well as bylaws. That will go out for approval in the email Alex is sending with votes via the system that is private, individualized, and secure.</p>   |
| <p>4. IEPI PD suggestions</p>  | <p>Our college went through a grant writing process to request evaluation of key areas needed for change through the Institutional Effectiveness Partnership Initiative Partnership Resource (IEPI). This began in February and now in April we have our recommendations. Maria reviewed the timeline and Menu of Options provided by the IEPI team. Jacky highlighted the areas available for Classified Professional Development and that they aligned with our newly approved Professional Development Plan that was shared with the Classified Senate in late March. Maria reminded everyone that we need to keep informing Classified about these opportunities and remain at the table for these conversations. Jacky indicated that we still don't know the grant awarded funding amount for these changes.</p> |
| <p>5. Good of the Order</p>  | <p><u>Enterprise</u>: You can get district discounts on the District Goods and Services page: <a href="https://smccd.edu/dsgs/">https://smccd.edu/dsgs/</a> Please note this includes renting cars from Enterprise Rental Cars.</p>  |

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|            | <p><u>End of Year Celebration</u>: Please join the campus in celebrating our retirees as well as our Classified Senate Member of the Year! It will be at Cañada Vista Clubhouse on 5/16/24 from 12 - 1:30 pm. We hope to see you there!</p> <p><u>Classified Appreciation Celebration</u>: Please join the campus in celebrating the hard work of the Classified workers! Our admin are hosting a lunch on 5/24/24 from 11:30 - 2pm in the building 8 foyer. We look forward to seeing you there!</p> <p>Get together and Raise a Glass: Please join your classified colleagues and Jeanne Stalker this Friday 4/26/24 at Devils Canyon. Remember the event includes live music, food trucks will be there, children are welcome, and so are dogs! We hope to see you there!</p> <p>Sadly Maria H will not make it since it is her 21st wedding anniversary. Congratulations!</p> |
| 6. Adjourn | Meeting ended at 1:48pm   |

**Reminders**

Upcoming Classified Senate meetings

- 5/9/24
- 5/23/24 (if needed)