

Agenda

Business, Design & Workforce Division Meeting Friday, May 7, 2021 12 – 2:00 p.m.

Agenda:

Zoom link for 12:00 - 2:00 p.m.

<https://smccd.zoom.us/j/82629338413?from=addon>

- 1) Building 13 Move Out/ Building 22 Update – Hyla Lacefield
 - a) Boxes should have been delivered and start boxing up offices in Building 13
 - b) Hyla can assist adjunct with inventory and lap prep
 - c) Building 22 is not ready yet
- 2) Reassigned Time Draft Proposal – Jamie Hui
https://docs.google.com/forms/d/e/1FAIpQLSciF0FzTrRN0IHj14qdQQSRhPpN7hpq4mISNpvE_HHHk-NMRg/viewform
 - a) Feedback question: How many semesters of assigned time are being requested? (Add a number range)
 - b) Comments
 - i) Unhappy and does not feel the review process is fair or equitable
 - ii) Career Education is not viewed as significant as other programs
 - iii) There is a disconnect with administration in the application process
 - c) Encourage all to attend the last IPC meeting on 5/21, Alessandra Zanassi usually emails the college the week of the meeting. Also see website, <https://canadacollege.edu/ipc/2020-2021.php>
- 3) Participatory Governance Division Reps – PowerPoint slides
 - a) Academic Senate
 - i) 1-year term- Anne Nichols to continue for BDW
 - b) Planning & Budget Council
 - i) 2-year term- Peggy Perruccio (Fall 2020) continue to serve through 2022
 - c) Technology Committee
 - i) Resource member (non-voting member)- Gampi Shankar & Althea Kippes to alternate
 - d) Instructional Planning Council- No BDW voting member, Patty suggest for a CTE Liaison voting member
 - e) Student Services Planning Council
 - f) Distance Education & Advisory Committee

- i) Sarita Santos taking a break, David Gainey to take her place.
 - g) ACES
 - i) Interest Area Representatives (Vacant)
 - h) Honors Transfer Program
 - i) Paul Roscelli, Patty Hall backup
 - i) Professional Development Planning Committee
 - i) Paul Naas
 - j) Curriculum Committee
 - i) 2 Division Rep: BDW- Leonor Cabera term is up (Vacant) and Bernadette Newland will remain on the committee.
- 4) Faculty Discussion of F2F/Online Modalities for Spring 2021 and Beyond – Paul Roscelli
 - a) Student survey regarding modality discussion
 - i) PRIE is still analyzing the survey
 - (1) Suggestion BDW to create department student survey to capture student-specific feelings about returning to in-person classes.
 - ii) Comments/Questions:
 - (1) Data could be missing from students who dropped (ESL students)
 - (2) Reverse data?
 - (3) Reverse transfer data?
 - iii) If students sign-in to One-login to complete survey, the college will have their demographic/major/classes, etc. Do not need to ask those types of questions in the survey.
 - b) Comments/Questions:
 - i) Has the district reviewed how other colleges are returning to in-person operations?
 - ii) Many CSUs and Universities are returning to in-person instruction in Fall 2021.
 - iii) What will Spring 2022 look like?
 - iv) Why are we not fully operational?
 - v) EOC has approved limited designated time on campus for Fall 2021, please contact Dean Lacefield to schedule dates and times.
 - (1) Patty suggested study pods (limited students/small groups)
 - vi) CSUs do not receive the same funding as community colleges, and they need to reopen due to funding
 - vii) Building 13 classroom scheduling
 - (1) Most popular timeslots
 - (a) 9:45am and 11:10am
 - (b) 3:00pm not a good time slot for Accounting classes

- (2) Dean Lacefield will work with faculty/department regarding scheduling conflicts
 - (a) Discuss with Dean Lacefield before Spring schedules are due
- viii) Please share your ideas with Dean Lacefield
- c) One CSM faculty to pilot/text Hyflex instruction in Fall 2021
 - i) Hyflex modality students can choose how to participate
 - (1) In-person
 - (2) Synchronous class through video conferencing
 - (3) Asynchronous
 - ii) Do you need new technology to teach in Hyflex?
 - (a) Some high schools are using Swivel cameras to teach
 - (b) Estimated \$1000.00
 - (c) Patty Hall to invite a high school teacher to share the experience
 - (d) Hyflex model has been used in K-12th grades (blended learning)
 - (e) CARES Act funding is being managed at the District
- 5) Committee Reports – All
- 6) Public Comments – All

Potential Guest Speakers:

1. College President, Dr. Jamillah Moore
 - a. Check-in
 - b. Chancellor Claire will be putting a committee together for Interim President for Cañada College.
 - c. District recovery plan for 2021-2022
 - i. No decision has been made yet for Spring 2022
 - ii. All are encouraged to attend next [SMCCCD Board of Trustees](#) meeting on Wednesday, 5/12 at 6:00pm
2. Vice-President of Instruction, Dr. Tammy Robinson
 - a. Check-in
 - b. No additional information about Spring 2022 teaching modality
3. Vice-President of Student Services, Dr. Manuel Perez
4. Vice-President of Administrative Services, Graciano Mendoza
5. Director of Workforce Development, Julian Branch

Reports:

1. [Academic Senate](#)
2. [Classified Senate](#)
3. [Curriculum Committee](#)
 - a. Last meeting of the semester, Friday, 5/14
4. [Distance Education Advisory Committee](#)
5. [Instructional Planning Council](#)
 - a. Last meeting of the semester, Friday, 5/21 (9:30am-11:30am)
6. [Planning and Budgeting Council](#)
 - a. PBC: Discussions related to infusing Equity and Anti-racism into our curriculum. Umoja has been discussed at recent meetings and a move to have these equity issues put directly into our curriculum - specifically how are we teaching/assisting our students of color
7. [AFT 1493](#)
8. [CSEA Chapter 33](#)
9. [Safety Committee](#)
 - a. No report
10. [Technology Committee](#)
11. [Professional Development Planning Committee](#)
 - a. Meet as applications are submitted
 - b. A large amount was requested, and a decision will be released soon.