

Business, Design, and Workforce Division Meeting – Friday, September 22, 2017
Meeting Minutes

9/22/2017

12 – 2:00 p.m.

Building 13, Room 116

Present: Leonor Cabrera, Alex Kramer, Jonathan Wax, Jonna Pounds, Jamie Hui, Ryan Chan, Michelle Marquez, Brian Bennett, Rose Berta, Ronda Chaney, Patty Hall, Dana Hartford, Hyla Lacefield, Candice Nance, Anne Nicholls, Peggy Perruccio, Melinda Ramzel, Sarita Santos, Lale Yurtseven, Georgia Clark, Anne Tina Barisonea

Next meeting: October 13, 2017

I. President Jamillah Moore – Introduction and Welcome

II. Building 13 Construction Update – Michelle Marquez

- a. October 10 – Mid-November there will be construction for Building 13, other campus construction is happening after this is complete.
- b. October 22 – Expect an update on larger construction projects
- c. Building 13 construction (beyond roof repair) is stalled until funding is matched by the state.
- d. Map of campus construction will be on canvas and college website.

III. CTE Liaison – Patty Hall

- a. Update on position from Patty. There may be funding for this position. Fielded interest from attending faculty, but there was none at this time.

IV. David Johnson VPI

- a. Classroom visits are starting to happen this week from the VPI

V. Human Services PIP Findings – Leonor Cabrera

- a. Presented PIP Findings to division
- b. Dana Hartford suggested additional research re: an increase in demand of geriatric care.

VI. CTE Counselor Introduction – Ryan Chan

- a. Available to help faculty develop clearer pathways.

VII. Holiday Basket – Jonna Pounds

- a. The division holiday basket theme will be wine and cheese.

VIII. REPORTS

- a. Academic Senate – Hyla Lacefield
 - i. *Update on situation at Skyline. Encouraged faculty to attend upcoming senate meeting to continue conversations on how we can better serve our students.*
- b. Classified Senate – Jonna Pounds
 - i. *They have a larger sum than ever for their scholarship.*
- c. Curriculum – Candice Nance,
 - i. *Update from Candice. Contact her for questions. Final date for Fall 18 submissions is 11/02/17. Suggested to send them in ASAP. Went over which departments in CTE are due for review this cycle.*
- d. Distance Education – Sarita Santos
 - i. *No new developments. The new standard at Skyline regarding the vetting process will not be implemented here at Cañada.*
- e. PBC – Melinda Ramzel
 - i. *The new position request processed has opened up.*

IX. Canvas Shell – Leonor Cabrera

- a. Introduction of canvas shell to improve communication and knowledge in our division, please have adjunct faculty sign up.

X. Phillip King VPSS – Introduction

- a. New VPSS introduction. Wants to help support CTE Division more