

ASLT Division meeting
Second Thursday of every month

Thursday, April 10, 2025

11:30 AM to 12:30 PM

9-257A

<https://smccd.zoom.us/j/85017989724?pwd=altKB7tVX6mj8l2ZpsixkPF8RNNDKV.1>

Meeting ID: 850 1798 9724

Passcode: 458390

Minutes

Refreshments and tea. Please bring your mugs.

Welcome back, Claudia Dorantes, Division Assistant ASLT!

- 11:30 AM – Welcome and Introductions
 - Staff shared updates including spring break experiences, student support efforts, upcoming events, and academic preparation for the end of semester.
 - Highlights included Earth Fest, STEM Center activities, and Learning Center workshops.
 - Julian shared recruitment plans for tutors with over 40 expected vacancies.
 - Retention specialists emphasized efforts to build community and student engagement.
 - Multiple departments emphasized student-facing support, preparation for summer/fall, and coordination with counseling.
- 11:40 AM – FTLCVL <https://canadacollege.edu/facultyteachingandlearning/> updates to the website (Doniella Maher)
 - Revamped Faculty Teaching & Learning website now serves as a one-stop shop for DE, Canvas, RSI, and instructional technology resources.
 - Conversations with Colleagues sessions are being shaped to address student-centered needs and interdisciplinary collaboration.
 - Emphasis on adding resources helpful for tutoring, technical writing, mental health, and AI awareness.
 - Suggestions from team members included highlighting retention best practices, public library access, and student agreements to foster commitment.
- 12:00 PM – Streaming Films Discussion (Carlos Luna & Adriana Lugo)
 - A new request process for streaming films was shared.
 - Emphasis on planning ahead (9–13 week lead time), searching existing databases (Kanopy, Swank, Films on Demand), and submitting requests through the form.
 - Financial transparency was discussed: 1-year licenses start around \$120, and

perpetual licenses may cost over \$600.

- Encouragement to utilize public libraries and coordinate requests well in advance to support programming.

- 12:15 PM – [Program Updates- April 2025](#) (***Please add updates to this PowerPoint. This is the information you provided in March. If it's the same, please add "continued from March"***)

- Mesa shared news of participation in a Meta event, upcoming internships, and new partnership registration approval for cross-campus students.

- Retention team is recruiting peer mentors and highlighted the impact of their support across 1,700 students.

- ZTC updates (Sarah Harmon): Spanish and English explainer videos released, student survey received ~350 responses, and summer applications for ZTC adopters opened.

- Programs continuing with updates from March: STEM Center, Learning Center, AB 705, and DE/RSI efforts.

- 12:25 Wrap-up and reminder to sign up for April 17 Flex

<https://canadacollege.edu/professional-dev/flexday.php> .[Flex Day Registration](#)

- Register for Flex Day on April 17: <https://canadacollege.edu/professional-dev/flexday.php>

- Lizette is offering training on Time, Place, and Manner for managing open space interactions on campus.

Next meeting scheduled for May 8, 2025, with a proposed potluck

12:25 Wrap-up

Next meeting:

- [May 8, 2025](#)

Action Items from the ASLT Division Meeting

1. Register for April 17 Flex Day

- a. All faculty and staff are encouraged to sign up and attend.

- b. [Register here](#)

2. Submit Streaming Film Requests <https://canadacollege.edu/library/>

- a. Anyone planning to use films for **Fall 2025** must submit streaming requests by **end of April**.

- b. Check Kanopy, Swank, and Films on Demand first via the Library Video Resources.

3. Share Tutor and Peer Mentor Recommendations

- a. Faculty and staff should refer strong students to Julian Taylor (Tutors) and the Interest Area Team (Peer Mentors).
- b. Encourage students to express interest using the QR codes distributed at the Job Fair or via interest forms.

4. Explore and Share Updated Faculty Teaching & Learning Site

- a. Staff should familiarize themselves with the revamped [FTLCVL site](#) and share with faculty.
- b. Report broken links or missing resources to Doniella Maher.

5. Propose Topics for Conversations with Colleagues

- a. Doniella Maher is collecting ideas for future sessions. Topics suggested include:
 - i. Writing support in STEM
 - ii. Retention strategies and building student community
 - iii. Technical writing tools (e.g., Grammarly)
 - iv. Faculty awareness of student support services
- b. Email Doniella with suggestions or volunteer to lead a session.

6. Prepare for Student Tech Return

- a. Michael Heffernan- Zelaya will lead coordination with student assistants for end-of-term technology returns.

7. View and Share ZTC Explainer Videos

- a. Faculty, counselors, and staff should embed or share new explainer videos with students.
- b. Videos are posted on the Cañada YouTube channel and promoted via social media.
- c. If you haven't seen them yet, we have "What is ZTC/LTC?" explainer videos in [English](#) and [Spanish](#)! (Credits- Student Assistant, Nida Apa, and to Diana Tedone-Goldstone and Adriana Lugo for helping to write and deliver content)

8. Attend Time, Place, and Manner Training

- a. Library, Learning Center, and front-line staff are encouraged to attend a small group session with Lizette for guidance on navigating challenging campus interactions.