Cañada College Academic Senate

1:00pm – 2:50pm
Location: the Faculty Teaching and Learning Center and Lounge (Cañada Bldg 9-154)
Additional Location: Hotel Village Cataratas , Selva Iryapú, Puerto Iguazú, Misiones, Argentina

Zoom option for guests (Meeting ID: 825 6639 9062)

Agenda 12/12/24

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Shankar		Procedure
2	Introductions • Please hold your questions for after a presentation is completed • With limited time for all, be considerate of giving others a chance to speak too • Please stay within allotted time for topic	Shankar	2	Information
3	**Adoption of Consent Agenda**	Shankar	3	Action

4 - Consent Agenda
- All items on the consent agenda may be approved by unanimous consent of the Academic Senate members present. The absence of objection establishes consent.
- Before approval, reasonable time must be allowed for any Senate member or guest to ask questions about a particular item.
- Any person may request that an item be removed from the Consent agenda to be discussed in the order listed as part of the regular Senate Business.

4.1	Minutes 11/24/24

4.2	**Appointment of faculty to HSS (Tenured Faculty) Evaluation Committee (SPR-2025)** 1. Alicia Aguirre, ESL 2. Doniella Maher, English 3. Katie Schertle, ESL

4.3	**Appointment to HSS Screening Committee for English Faculty (SPR-2025)** 1. Doniella Maher, English 2. Salumeh Eslamieh, English 3. Kiran Malavade, English 4. Yolanda Valenzuela, English

	5. Maureen Wiley, English 6. Dean: James Carranza			
4.4	**Appointment to Screening Committee for DRC/PCC Director (SPR-2025)** 1. Nadya Sigona - Tenured General/ESL/Early Alert Counselor 2. Marcos Chacon - Tenure-Track PCC Counselor 3. To Nhu Do - Adjunct DRC Counselor			

5 - Public Comment

5.1	**Questions/comments on non-agenda items** • In addition to sharing comments during the meeting, anyone is welcome to submit comments on non-agenda items in writing before the meeting. • If you want to pass along a written comment, please email your representative or an Academic Senate officer, such as (canacademicsenate@smccd.edu). Please share any written comments at least one day in advance to help ensure that your message is received in time for the meeting.	Public	5	Information

6 - Senate Business

6.1	**Adoption of Regular Agenda** • The order of the regular agenda items may be approved by unanimous consent of the Academic Senate members present. Consent is established by the absence of objection. • Presenters may request an item to be withdrawn during the adoption of the regular agenda.	Shankar	1 (start ≈ 1:10 pm)	Action

6.2	**Request for extension of replacement Psychology Faculty position** [Background information on prior Vacancy Request](#) *Reason for extension of unfilled position: ([Language below from Vacancy Request Process](#))* **Unfilled Position Process & Timeline** 1. When there is an unsuccessful search for a full time faculty position, the affected program may try the recruitment process again over the course of two (2) subsequent semesters. 2. If the position remains unfilled after this time, the Academic Senate may recommend to the college President that the position be reallocated to another discipline based upon the most recent prioritized list of new faculty position proposals. 3. A program may petition the Academic Senate to grant an extension for a defined period of time. The Academic Senate shall consider the merits of the extension request against the opportunity costs of not using the funds to fill other proposed faculty positions.	Smith Field (Carranza)	4	Action
6.3	**Appointment to Screening Committee for Psychology Faculty (SPR-2025)** • Ami Smith, Psychology • Alison Field, History • Bob Lee, Sociology • Dean: James Carranza	Shankar	1 (start ≈ 1:15 pm)	Action
6.4	**External Exam Review workgroup – Faculty Appointments for 2024-2025** 1. Ethnic Studies (1 New AP Exam) - **Prof. Colin Ehara** 2. Mathematics (1 New AP Exam & 1 New IB Exam; 1 AP Exam Re-review) - one discipline faculty, one from each college - **Prof. Ray Lapuz & Prof. David Monarres** 3. English (2 AP Exams Re-review) - **Prof. Lisa Palmer** 4. Environmental Science (1 AP Exam Re-review) - **Prof. Susan Mahoney** 5. Psychology (1 AP Exam Re-review) - one discipline faculty	Shankar & Palmer	2 (start ≈ 1:15 pm)	Action
6.5	**New Faculty Personnel Requests Prioritization (all 6.5.x items listed below)**	Shankar	3	Information

	• Academic Senate members are directed to review the PBC presentations before the meeting, the recording of which can be viewed under "Schedule of Presentations" Wed. & Thurs. 11/20 and 11/21 at this link PBC Presentations for New Faculty Personnel • Opportunity to ask questions/clarify any confusion about the position. • Discussion of PBC feedback and any additional feedback. **Background and History:** • **Minutes of 2023-2024 discussion** • **Prioritized List from Academic Senate 12-07-2023**) • Before this meeting, please review the PBC presentation of each faculty position. After deliberations, Senate members will prioritize positions by ranking the requests (i.e. Ranked Voting') • **All voting members of Academic Senate, please ensure you have access to your work email during the meeting.**		(start ≈ 1:20 pm) Note: for all of 6.5, 6.5.x and the voting process, we are setting aside 45 minutes in total	
6.5.1	**Full-time, Tenure-Track Academic Counselor, Umoja Program** • Opportunity to ask questions/clarify any confusion about the position. • Discussion of PBC feedback and any additional feedback.	Ware	5 (start ≈ 1:20 pm)	
6.5.2	**Full-time, Tenure-Track Promise Scholars Academic Counselor** • Opportunity to ask questions/clarify any confusion about the position. • Discussion of PBC feedback and any additional feedback.	Arellano	5 (start ≈ 1:25 pm)	

6.5.3	**Full-time, Tenure-Track Business Instructor** • Opportunity to ask questions/clarify any confusion about the position. • Discussion of PBC feedback and any additional feedback.	Nance	5 (start ≈ 1:30pm)	Action
6.5.4	**Full-time, Tenure-Track Medical Assisting Instructor** • Opportunity to ask questions/clarify any confusion about the position. • Discussion of PBC feedback and any additional feedback	Malhotra	5 (start ≈ 1:35pm)	
6.5.5	**Full-time, Tenure-Track English Instructor** • Opportunity to ask questions/clarify any confusion about the position. • Discussion of PBC feedback and any additional feedback	Terzakis (Carranza)	5 (start ≈ 1:40pm)	
6.5.6	**Full-time, Tenure-Track Chemistry Instructors (3 positions)** • Opportunity to ask questions/clarify any confusion about the position. • Discussion of PBC feedback and any additional feedback	Puenzo Kaslan	5 (start ≈ 1:45pm)	
6.6	**Update from the PIV committee for FSE** Website for more information	Hirzel Eck	10 (start ≈ 2:00 pm)	Information
6.7	**Tenure-track Faculty Interview Process** - Modality for Faculty Interview 1st Level – Modality, as discussed in our previous senate meetings, with a document that was previously shared to help review possible pros and cons of the different modality options: Faculty Interview Process Options for Discussion - Thank you to all our division representatives for gathering and providing information to enable a more considered decision for all of us through DAS	Eck	10 (start ≈ 2:10 pm)	Discussion

| 6.8 | **Grade Submission Fall-2024**

The following end of Term Grade Reporting Information was sent to all faculty:
Dear Faculty Colleagues,

I hope this email finds you well!
The attached resource will provide guidance on the submission of grades, process for incomplete grades and other important reminders for the end of the fall 2024 semester. Please note:
• Grades are due **December 23, 2024 by 4PM**
• Grades will be available to students via WebSMART on **December 24, 2024**
For A&R processes and support please contact Maria Lara-Blanco, at (650) 306-3122 or email lara@smccd.edu

Please note:
1. The Admissions & Records Office will be closed from **December 24th, 2024** through **January 1, 2025** for the Winter Break. During this time, students can register for the Spring 2025 semester online through WebSmart.
2. Please be aware that another upcoming ITS maintenance period will bring WebSMART and Banner systems down during the weekend of **December 14-15**. Banner and WebSMART will be down beginning at 9:00 pm Friday, December 13. All systems will be back up on Sunday, December 15. This downtime is necessary to support regulatory and functional upgrades. Grade entry will not be available. We apologize for any inconvenience this downtime may cause and appreciate your understanding.

Thank you!

Wissem Bennani, Ed.D
Dean, Enrollment Services and Support Programs
Cañada College
Redwood City, CA
https://canadacollege.edu/essp/ | Bennani
(Shankar) | 10
(start ≈
2:20
pm) | Information |
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7 - Regular Reports				
7.1	President's report • President Approved 2 Replacement Positions for ENGL and ECE at the 11/20 PBC Mtg. *President Lopez accepted the recommendation from PBC and Academic Senate to move forward with filling the replacements.* • Board passed BP 6.04 Minimum Class Size Guidelines and accepted the AP 6.04.1 with 2 fixed numbers o All details of meetings can be found on DPGC site • Important issues for action in District Academic Senate on 12/9/24: o Feedback on DTLC Guidance on Plagiarism and AI: DTLC Guidelines on Plagiarism and Artificial Intelligence	Shankar	4	Information
7.2	Treasurer's report	Aranyakul	1	Information
7.3	Curriculum Committee	Palmer	3	Information
7.4	Professional Development End of Semester PD Report	Eslamieh	2	Information
8 - Other Reports, Meetings and Deadlines				
8.1	Upcoming Events, Meetings, Deadlines, and Any Additional Comments on Non-Agenda Items **Important Dates relevant for faculty:** • **TAS Sub-Committee Report Dec-2024**			
9	Adjourn	Shankar		Procedure

Per the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows:

1. *(1) Members recorded as absent are presumed not to have voted;*
2. *(2) the names of members voting in the minority or abstaining are recorded;*
3. *(3) all other members are presumed to have voted in the majority.*

Academic Senate for the (2024-25) academic year:
- President: Gampi Shankar
- Vice President: Monica Malamud
- Secretary: Lisa Palmer
- Treasurer: Sarah Aranyakul
- Adjunct Representative: Dominique Wu
- Curriculum Committee:
- PD: Professional Development: Salumeh Eslamieh
- ASLT: Academic Support and Learning Technologies: Diana Tedone-Goldstone
- Business, Design & Workforce Division: Hyla Lacefield (Fall 2024) and Althea Kippes (Spring 2025)
- HSS: Humanities and Social Sciences Division (and Past President): David Eck
- KAD: Kinesiology, Athletics, and Dance: Ana Miladinova
- STEM: Science and Technology Division: Ellen Young
- SS: Student Services/Counseling: Sandra Mendez