Cañada College Academic Senate
1:00pm – 2:50pm
Location: the Faculty Teaching and Learning Center and Lounge (Cañada Bldg 9-154)
[Zoom option for guests](#) (Meeting ID: 825 6639 9062)

Agenda 3/13/2025

No.	Item/Topic	Presenter	Time	Action
1	Call to Order	Shankar	1	Procedure
2	Introductions • Welcome and thank you for attending. • Officers may not send substitutes (but division reps may) • Please hold your questions until after a presentation is completed • With limited time for all, be considerate of giving others a chance to speak too • Please stay within the allotted time for the topic	Shankar	2	Information
3	**Adoption of Consent Agenda**	Shankar	1	Action

4 - Consent Agenda
- All items on the consent agenda may be approved by unanimous consent of the Academic Senate members present. The absence of objection establishes consent.
- Before approval, reasonable time must be allowed for any Senate member or guest to ask questions about a particular item.
- Any person may request that an item be removed from the Consent agenda to be discussed in the order listed as part of the regular Senate Business.
- For appointments, Faculty names being nominated are **highlighted**

4.1	[Minutes 2/27/25](#)
4.2	**Instructional Planning Council Vacancies** • Librarian Representative: VACANT (replacing Diana Tedone-Goldstone until end of Spring 2025 semester) • At-large Representative: **Julie Luu** Spring 2025 semester substitute [substitute for Allison Hughes]

5 - Public Comment				
5.1	**Questions/comments on non-agenda items** • In addition to sharing comments during the meeting, anyone is welcome to submit comments on non-agenda items in writing before the meeting. • If you want to pass along a written comment, please email your representative or an Academic Senate officer, such as (canacademicsenate@smccd.edu). Please share any written comments at least one day in advance to help ensure that your message is received in time for the meeting. 1. **Congratulations to all our newly tenured faculty members who just completed the process:** • Marcos Chacon • Kiran Malavade • Eddy Harris • Jose Manzo • Michael Limm 2. **Introduce our regular administrator-attendees and take a couple minutes to have them share any information!**	Public	5	Information
6 - Senate Business				
6.1	**Adoption of Regular Agenda** • The order of the regular agenda items may be approved by unanimous consent of the Academic Senate members present. Consent is established by the absence of objection. • Presenters may request an item to be withdrawn during the adoption of the regular agenda.	Shankar	1 (start ≈ 1:10 pm)	Action
6.2	**Dual Enrollment Updates and recent developments-Spring-2025 Report** • Dual Enrollment Website	Arellano / Chan	10 (start ≈ 1:10 pm)	Information

6.3	**Faculty Vacancy Replacement for Counselor Position** • Left open after retirement of Gloria Darafshi • Faculty Vacancy Process Form for this position • If approved, take it forward to PBC per the Faculty Vacancy Request Process	Hartman	10 (start ≈ 1:20 pm)	Action
6.4	**Process Updates by PIV Committee - Funeral Services Program (FSE)** • The Task Force Report: Funeral Service Education PIV Task Force Report • Brief overview of the report • Next steps and timelines: this item won't officially come to Academic Senate until after IPC has provided feedback on the report. They plan to do this on March 21. • Before March 21, please read the report and send any questions/confusions to Dave Eck (eckd@smccd.edu).	Hirzel / Eck	10 (start ≈ 1:30 pm)	Information
6.5	**Update on Common Course Numbering (CCN) Project** • Awaiting (mid-April?) UC articulation decisions on Phase I COR submissions • Phase II courses have been divided into two subsets, A and B • Phase II (A) templates have been released • The list of Phase III courses has been released • Deadlines: both Phase II and Phase III course templates are supposed to be adopted in time for the 2027-28 catalog (12/2026 approval by Cañada's curriculum committee) • Faculty will be paid at the special rate for up to three hours of work on COR revision to comply with the AB 1111 mandate	Palmer	10 (start ≈ 1:40 pm)	Information
6.6	**Committee for Elections of President and VP of Senate:** • Process • Timeline for elections	Eck / Lacefield	5 (start ≈ 1:50 pm)	Information
6.7	**ILOs Adopted by IPC to align with ACCJC updates** • **ILOs Revised by IPC on 3-7-2025**	Shankar / Eck	5 (start	Information

				≈ 1:55 pm)	
6.8	**PRIE guidance for keeping student-level data secure** • [Guidance for keeping student-level data secure](#)	Engel	10 (start ≈ 2:00 pm)	Information
6.9	**Academic Senate finances SPRING-2025 updates** • [Current Balances, Position & Options](#) • Options for Spring-2025 spend • Suggested Spr-25 changes to act upon • Suggested changes for AY 24-25 and 25-26 to consider	Aranyakul / Shankar	15 (start ≈ 2:10 pm)	Discussion

7 - Regular Reports

7.1	President's report • Follow-up on ESL letter regarding DRC. • Tenure-track Faculty Interview Process Finalized memo: [Spring 2025 Faculty Screening Guidelines for Standardized Interview Formats](#)	Shankar	4	Information
7.2	Treasurer's report • <mark>For this meeting, please submit your reports in writing</mark> • Time permitting, you can share details that are important and need to be further highlighted	Aranyakul	1	Information
7.3	Curriculum Committee • To prepare for emergencies, we are reviewing the CORs currently lacking distance addenda and working with faculty to add DE addenda as feasible. • To comply with the Enrollment Management Plan, we are reviewing high-unit (34+ unit) programs and asking faculty for justification. • CORs on the regular review cycle are coming in. CurricUNET deadline: April 10th	Palmer	3	Information
7.4	Professional Development • <mark>For this meeting, please submit your reports in writing</mark>	Eslamieh	2	Information

	• Time permitting, you can share details that are important and need to be further highlighted			
8 - Other Reports, Meetings and Deadlines				
8.1	Upcoming Events, Meetings, Deadlines, and Any Additional Comments on Non-Agenda Items **Important Dates relevant for faculty:** 1. Next academic senate meetings will be on 3/27/25			
9	Adjourn	Shankar		Procedure

Per the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows:

1. *(1) Members recorded as absent are presumed not to have voted;*
2. *(2) the names of members voting in the minority or abstaining are recorded;*
3. *(3) all other members are presumed to have voted in the majority.*

Academic Senate for the (2024-25) academic year:
- President: Gampi Shankar
- Vice President: Monica Malamud
- Secretary: Lisa Palmer
- Treasurer: Sarah Aranyakul
- Adjunct Representative: Richard Schulke
- Curriculum Committee: <mark>VACANT</mark> (Role being covered by Lisa Palmer)
- PD: Professional Development: Salumeh Eslamieh
- ASLT: Academic Support and Learning Technologies: Carlos Luna
- Business, Design & Workforce Division: Hyla Lacefield
- HSS: Humanities and Social Sciences Division (and Past President): David Eck
- KAD: Kinesiology, Athletics, and Dance: Ana Miladinova
- STEM: Science and Technology Division: Ellen Young
- SS: Student Services/Counseling: Sandra Mendez